



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

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**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

8 April 2014

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15 pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 14 April 2014.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

A handwritten signature in black ink that reads 'J Harrison'.

Mrs J Harrison
Clerk to the Council

To receive a report from Ms Lucy Jarvis, Environment Agency.
To receive a report from Ward Councillors.

AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council held on Monday 10 March 2014, the Committee to discuss Footpaths, PRowS and Bridleways held on Monday 17 March 2014 and the Burial Ground Committee held on Monday 18 November 2013 and Monday 24 March 2014 as circulated to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA. To note and agree the increase in the Playing Field Insurance which now includes the BMX/skate park.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.
7. **Burton Upon Stather Parish Council Website**

To receive a report on the progress of the website.
8. **Parish Newsletters**

To discuss the content of the May newsletter.
9. **Footpaths, PRowS and Bridleways**

To receive a report from the Chairman with regard to progress.
10. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note and discuss any problems. To receive a report of items discussed at meeting on 10 April 2014.
11. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note the progress of the survey for the proposed improvements to the footpath by North Lincolnshire Council
 - b. **Drain, Stather Hill, Burton Upon Stather**

To note when North Lincolnshire Council will commence the proposed repairs.
 - c. **32 Stather Road, Burton Upon Stather**

North Lincolnshire Council to commence work 7 April 2014 to stop the water flowing from the property onto the public footpath and road.
12. **Siting of a War Memorial**

To discuss and agree a request received from the Heritage Group to site a War Memorial on Glebe Paddock.
13. **Invitation to join a Rural Sounding Board**

To discuss whether the Parish Council should join the Rural Sounding Board and to nominate a councillor to represent the Parish Council on the Sounding Board if required.
14. **CPRE Best Kept Village Competition 2014**

To discuss and agree invitation to take part in the competition.
15. **CPRE North Lincolnshire Annual General Meeting**

To agree the names of councillors who wish to accept the invitation to attend the Annual General Meeting 2014 on Saturday 26 April at 12.30 pm.
16. **Burton Upon Stather Parish Emergency Plan**

To discuss areas of parish susceptible to flooding.

17. Planning

North Lincolnshire Council approval of applications:

PA/2014/0098	Notice of intention to undertake crown reduction to a cherry tree within the Normanby conversation area
Site Location:	Land opposite 5 The Old Estate Yard, Normanby
Applicant:	Mrs Westfield
PA/2014/0180	To erect a single storey side and rear extension
Site Location:	16 Cliff Drive
Applicant:	Miss M Kolodziej
PA/2014/0183	Notice of intention to undertake works on 2 Yew Trees with the Normanby Conservation Area
Site Location:	15 Main Street, Normanby
Applicant:	Mrs K Scales
PA/2014/0191	Notice of intention to undertake pruning works to a tree within Burton Upon Stather Conservation Area
Site Location:	Adjacent sub station, Norfolk Avenue, Burton Upon Stather
Applicant:	Mr J Birtwhistle

Determination of the requirement for prior approval from North Lincolnshire Council:

PA/2014/1085	Prior approval of a household extension
Site Location:	6 Tee Lane, Burton Upon Stather
Applicant:	Mr & Mrs C Briggs

North Lincolnshire Council advise that prior approval is not required.

18. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.