



## BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison**  
**Clerk to the Council**

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**C/O 5 Ashwood Close**  
**Burton upon Stather**  
**Scunthorpe**  
**North Lincolnshire**  
**DN15 9WA**

2 April 2013

Dear Councillor

You are hereby summoned to attend the next meeting of the Parish Council at 7.15 pm in the Village Hall, Todds Lane, Burton Upon Stather on Monday 8 April 2013.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison  
Clerk to the Council

To receive a report from:  
Mr D Boreham, Street Sport  
Ward Councillors.

### AGENDA

- 1. To receive apologies for absence.**
- 2. Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Minutes of meetings:**

Meetings of the Parish Council meeting held on Monday 11 March 2013 and the Planning Committee Meeting held on Monday 18 March 2013 as circulated to be signed as a true record.
- 4. Burton Playing Field Association**

To receive a report from the representative of the PFA.
- 5. Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
- 6. Village Hall**

To receive a report from the representative of the Village Hall Committee.

7. **Burton Upon Stather Parish Council Website**  
To receive a report on the progress of the new website.
8. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**  
To note any reported incidents.
9. **Highway Repairs/Issues**  
Progress reports, repairs or other matters to be reported
  - a. **Normanby Road, Thealby**  
To note progress to the proposed change in weight limit.
  - b. **Damage to wall at Normanby Hall**  
To note if the repairs have been completed.
  - c. **Road signage outside Normanby Hall**  
To note whether signs have been cleaned.
  - d. **Burton Road, Thealby**  
To note if the work has been completed.
  - e. **Blocked Drain, junction of Thealby Lane/Coleby Road**  
To note if the drain is clear from debris.
  - f. **Wood Hill, Burton Upon Stather**  
To note if North Lincolnshire Council and Severn Trent had completed the work and stopped the grey water seeping out of the drain onto Wood Hill.
  - g. **Footpath, Top of Stather Hill, Burton Upon Stather**  
To note the progress of the proposed improvements to the footpath by North Lincolnshire Council.
  - h. **Drain, Stather Hill, Burton Upon Stather**  
To establish whether the water level had receded to enable North Lincolnshire Council and Severn Trent to complete investigations/repairs.
  - i. **32 Stather Road, Burton Upon Stather**  
To receive an update as to whether contact had been made with the property owner and request work commence to stem the water leak.
  - j. **Pavements in Burton Upon Stather**  
North Lincolnshire Council contacted re condition of pavements on the High Street. To note any information received.
  - k. **Chafer Lane, Burton Upon Stather**  
To note Severn Trent road maintenance programme to commence April 2013-14.
10. **Archive/Resource Material**  
To discuss proposal to provide storage facility for archive/resource material and office for clerks at the Burial Ground.
11. **Winter Service Review 2012/13**  
To receive a report from the snow warden.
12. **2013 Best Kept Village Competition**  
To discuss and agree work to be completed.
13. **Parish Newsletter**  
To discuss dates of publication of newsletter and proposed contents.
14. **Parish Office**  
To discuss the copying of documents requested under the Freedom of Information Act 2000 from the Parish Office.
15. **Community Transport Questionnaire**  
To discuss the results of the Community Transport Questionnaire.
16. **Planning**  
To examine and agree the submission of the planning application to North Lincolnshire Council for the installation of a BMX Skate Park at the Burton Upon Stather Playing Field.

**Planning permission granted by North Lincolnshire Council:**

<b>PA/2013/0084</b>	To erect a toilet block at Trentside Fishery.
<b>Site Location:</b>	Chafer Lane, Burton Upon Stather
<b>Applicant:</b>	Mr T Booth
<b>PA/2012/1475</b>	To erect a first floor extension
<b>Site Location:</b>	28 Holme Drive, Burton Upon Stather. DN15 9DA
<b>Applicant:</b>	Mr S Keech

**17. Finance**

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.
- iii. To consider and approve draft accounts 2012/13 prepared for submission to the internal auditor.

**To consider the exclusion of the press and public because of the confidential nature of the business to be discussed.**

**18. To resolve employment matters**

Parish Clerk  
Burial Clerk