



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

Tel: 07982 265914

Email: clerk.buspc@hotmail.co.uk

**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

3 December 2013

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 9 December 2013.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison
Clerk to the Council

To receive a report from Ward Councillors.

AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council held on Monday 11 November 2013, the Public Rights of Way and Footpaths Committee held on Wednesday 6 November 2013, the Planning Committee held on Monday 25 November 2013 and Finance Committee held on Monday 25 November 2013, as circulated to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.
7. **Burton Upon Stather Parish Council Website**

To receive a report on the progress of the website.
8. **Burton Upon Stather Parish Allotments**

To discuss and agree the Allotment Association may build/install composting bins at the allotments.
9. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note and discuss any problems.
10. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. **Normanby Road, Thealby**

To note progress of North Lincolnshire Council to the proposed change in the weight limit following objection.
 - b. **Damage to wall at Normanby Hall**

To note if the repairs have been completed.
 - c. **Blocked Drain, junction of Thealby Lane/Coleby Road, Thealby**

To note if the drain/grid is clear.
 - d. **Wood Hill, Burton Upon Stather**

To note whether a bolt down manhole lid has been fitted by Severn Trent.
 - e. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note the progress of the proposed improvements to the footpath by North Lincolnshire Council
 - f. **Drain, Stather Hill, Burton Upon Stather**

To note if North Lincolnshire Council and Severn Trent has commenced investigations/repairs.
 - g. **32 Stather Road, Burton Upon Stather**

To establish whether North Lincolnshire Council has commenced the survey work to establish what work can be completed to provide a cut off on the Highway boundary.
 - h. **Beech Grove**

To discuss the progress of the installation of the 5 car parking bays for the residents of the bungalows.
11. **Archive/Resource Material**

To discuss proposal and costing to provide a storage facility for archive/resource material and offices for the clerks at the Burial Ground.
12. **Proposal for War Memorial**

To discuss the building of a war memorial for the Parish.
13. **Public Rights of Way, Burton Upon Stather Parish**

To receive a report from the representative of the committee for Public Rights of Way and Footpaths within Burton Upon Stather Parish.
14. **Christmas Carol Singing**

To discuss and agree the arrangements for the Carol Singing to be held in December 2013. To discuss a request received from members of St Andrew's church to sell juice, coffee, tea and mince pies and any further facilities required on the night.

15. **Christmas Tree**
To discuss the lights for the Christmas Tree on Glebe Paddock.
16. **Winterton & District Lions**
To discuss and agree the donation of a 3 seater hardwood bench for Burton Upon Stather Parish. To agree the site for the bench.
17. **Winter Service Review**
To discuss and agree the requirements for the winter programme 2013/14.
18. **Freedom of Information Act**
To discuss a request from the Burton Stather Heritage Group for access to information from the Parish files.
19. **Parish Office**
To discuss the cleaning of the gutters and quotation received.
20. **Superfast Fibre Broadband Roadshow**
To discuss and agree the date and location for a roadshow in 2014.

21. **Planning**

Planning Applications received from North Lincolnshire Council for comment:

PA/2013/1484: Planning permission to install doors to facilitate the change of use for disabled facilities
Site Location: Normanby Hall Country Park, Normanby
Applicant: Mrs S Hopkinson, North Lincolnshire Council

Planning Permission granted by North Lincolnshire Council:

PA/2013/1219 To erect a single garage, garden shed and wall
Site Location: 47-49 High Street, Burton Upon Stather
Applicant: Mr D Hearn

PA/2013/13521 To demolish an existing garage and the retention of a new one
Site Location: 9 Flixborough Road, Burton Upon Stather
Applicant: Mr G Davidson

PA/2013/1359 Notice of intention to undertake crown reduction works on a silver birch within the Normanby Conservation Area
Site Location: 5 The Old Estate Yard, Normanby
Applicant: Mrs J Westfield

22. **Finance**

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.
- iii. To consider the recommendations of the Finance Committee and to set the Parish Precept for 2014/15.