



## BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison**  
**Clerk to the Council**

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**C/O 5 Ashwood Close**  
**Burton upon Stather**  
**Scunthorpe**  
**North Lincolnshire**  
**DN15 9WA**

8 January 2013

Dear Councillor

You are hereby summoned to attend the next meeting of the Parish Council at 7.15 pm in the Village Hall, Todds Lane, Burton Upon Stather on Monday 14 January 2013.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

A handwritten signature in cursive script that reads 'J Harrison'.

Mrs J Harrison  
Clerk to the Council

To receive a report from:  
Mr I Reekie, North Lincolnshire PCT/CCG  
Ward Councillors.

### AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council meeting held on Monday 10 December 2012 as circulated to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.

5. **Burton Upon Stather Parish Burial Ground**  
To receive a report from the representative of the Burial Ground Committee.
6. **Village Hall**  
To receive a report from the representative of the Village Hall Committee.
7. **Burton Upon Stather Parish Council Website**  
To receive a report on the progress of the new website. To discuss whether support contract between December 2012-April 2013 from web designer is required.
8. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**  
To note any reported incidents.
9. **Highway Repairs/Issues**  
Progress reports, repairs or other matters to be reported
  - a. **Normanby Road, Thealby**  
To note progress to the proposed change in weight limit.
  - b. **The Pinfold, Thealby**  
To note whether repair work to the road had been completed.
  - c. **Blocked Drain, junction of Thealby Lane/Coleby Road**  
To note if the drain had been cleaned.
  - d. **Wood Hill, Burton Upon Stather**  
To note if problem with drain had ceased.
  - e. **Footpath, Top of Stather Hill, Burton Upon Stather**  
To note if a decision to improve the footpath had been made by North Lincolnshire Council.
  - f. **Drain, Stather Hill, Burton Upon Stather**  
To receive update following meeting between Ward Councillors, North Lincolnshire Council and Severn Trent.
  - g. **Wiltshire Avenue Road Signs, Burton Upon Stather**  
To note if road signs had been replaced.
10. **Christmas Carol Service – Wednesday 12 December 2012**  
To discuss and review events.
11. **Christmas Tree Lights**  
To discuss purchase of tree lights.
12. **Winter Service Review 2012/13**  
To receive a report from the snow warden.
13. **Archive/Resource Material**  
To discuss proposal to provide storage facility for archive/resource material and office for clerks.
14. **Parish Newsletter**  
To discuss contents of forthcoming newsletter.
15. **Parish Office**  
To discuss removal of photographs of chairman of Parish Council from the Parish Office to be displayed in the Village Hall.
16. **Member/Officer Protocol**  
To discuss the adoption of the document circulated and recommended by ERNLLCA.
17. **Villa Farm Footpath**  
To confirm date of meeting to discuss the challenge by Burton Stather Heritage Group to have the Villa Farm Footpath reopened and to decide whether the parish council is to publically back the challenge and assist where possible.

## 18. Planning

**North Lincolnshire Council request the opinion of the Parish Council on the following planning application:**

<b>PA/2012/1475</b>	Planning permission to erect a first floor extension
<b>Site Location:</b>	28 Holme Drive, Burton Upon Stather
<b>Applicant:</b>	Mr S Keech

## 19. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.
- iii. To reaffirm decision of council tax precept for 2013/14 following North Lincolnshire Council's proposed Parish/Town Council Grant Scheme for 2013/14.