



## BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison**  
**Clerk to the Council**

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**C/O 5 Ashwood Close**  
**Burton upon Stather**  
**Scunthorpe**  
**North Lincolnshire**  
**DN15 9WA**

7 January 2014

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 13 January 2014.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison  
Clerk to the Council

To receive a report from Ward Councillors.

### AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council held on Monday 9 December 2013, and the Planning Committee held on Monday 16 December 2013 as circulated to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.

7. **Burton Upon Stather Parish Council Website**  
To receive a report on the progress of the website.
8. **Burton Upon Stather Parish Allotments**  
To advise upon payments received and progress.
9. **Thealby Playing Field Association**  
To discuss the allocation of members to the Playing Field Committee.
10. **Bus Shelter, High Street, Burton Upon Stather**  
To discuss repair to damage caused by resident of Burton Upon Stather.
11. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**  
To note and discuss any problems.
12. **Highway Repairs/Issues**  
Progress reports, repairs or other matters to be reported
  - a. **Wood Hill, Burton Upon Stather**  
To note whether a bolt down manhole lid has been fitted by Severn Trent.
  - b. **Footpath, Top of Stather Hill, Burton Upon Stather**  
To note the progress of the survey for the proposed improvements to the footpath by North Lincolnshire Council
  - c. **Drain, Stather Hill, Burton Upon Stather**  
To note when North Lincolnshire Council will commence the proposed repairs.
  - d. **32 Stather Road, Burton Upon Stather**  
To establish if work commenced by North Lincolnshire Council to provide a cut off on the Highway boundary water escaping from the property.
  - e. **Verges, Thealby**  
To note programme of works by North Lincolnshire Council to the verges into Thealby.
13. **Archive/Resource Material**  
To discuss proposal and costing to provide a storage facility for archive/resource material and offices for the clerks at the Burial Ground.
14. **Christmas Carol Singing**  
To discuss the Carol Singing held 18 December 2013 and the arrangements and venue for December 2014.
15. **Christmas Tree**  
To discuss the lights on the tree and requirements for 2014.
16. **Tree Damage on Glebe Paddock**  
To note damage incurred and action to be taken.
17. **Winter Service Review**  
To agree any requirements for the winter programme 2013/14.
18. **Parish Newsletter**  
To discuss the contents of the forthcoming newsletter.
19. **Planning**  
  
**Planning Applications received from North Lincolnshire Council for comment:**  
  

<b>PA/2013/1560</b>	Planning permission to retain a change of use to café and install a new ventilation system.
<b>Site Location:</b>	13 High Street, Burton Upon Stather
<b>Applicant:</b>	Mr D Jenkins

  
**Planning Permission granted by North Lincolnshire Council:**  
  

<b>PA/2013/1405</b>	To create accessible paths
<b>Site Location:</b>	Normanby Hall Country Park, Normanby
<b>Applicant:</b>	North Lincolnshire Council

  

<b>PA/2013/1429</b>	To erect single storey extensions
<b>Site Location:</b>	11 The Old Estate Yard, Normanby
<b>Applicant:</b>	Mr M Heathcote
20. **Finance**
  - i. To compare and approve income and expenditure.
  - ii. To approve Payment of Accounts and Receipt of Payments.