



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

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**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

8 July 2014

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 14 July 2014.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison
Clerk to the Council

To receive a report from the Ward Councillors.

AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meeting of the Parish Council held on Monday 9 June 2014, the Burial Ground Meeting 19 May 2014 and 16 June 2014, the Planning Committee Meeting 19 May 2014 and 16 June 2014, and the Footpaths & Public Rights of Way 24 June 2014, as circulated, to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.
7. **Winterton Landfill Community Liaison Meeting**

To receive a report from the representative of the council attending the meeting.
8. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note any reported incidents.
9. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note if North Lincolnshire Council has a start date to widen the footpath.
 - b. **32 Stather Road, Burton Upon Stather**

To establish whether North Lincolnshire Council has been in contact with the landowner and if work is to proceed to stem the water leak.
 - c. **Field Entrance to B1430, Normanby**

To note if the entrance to the field been cleaned by the landlord or tenant.
10. **St Andrew's Church**

To discuss and agree repair or replacement lawn mower.
11. **Storage of Historical Documents**

To discuss letter received from members of the Burton History Society regarding the storage of historical documents relating to Burton Upon Stather Parish.
12. **Community Champion Awards**

To discuss and agree nominations for the 2014 Awards.
13. **Christmas Carol Singing**

To discuss and agree arrangements for the Christmas Carol Singing.
14. **Best Kept Village Competition 2014**

To discuss and agree work to be completed.

15. Planning

Planning Applications received from North Lincolnshire Council for comment:

PA/2014/0666 Planning permission to erect a single storey front extension
Site Location: 2 Dorset Close East, Burton Upon Stather
Applicant: Mr & Mrs J Drury

PA/2014/0718 Planning permission for warehouse extension
Site Location: Kingsferry Wharf, Stather Road, Burton Upon Stather
Applicant: Mr R Smith

Planning applications granted by North Lincolnshire Council:

PA/2014/0486 To erect a conservatory
Site Location: 16 Wiltshire Avenue, Burton Upon Stather
Applicant: Mrs S Dillerstone

PA/2014/0504 Notice of intention to reduce two willow trees to 9m in height and retaining main branch structure within the Normanby conservation area
Site Location: Ivy Cottage, 6 Main Street, Normanby
Applicant: Mrs Bray

PA/2014/0538 Notice of intention to fell a tree in Normanby Conservation Area
Site Location: Normanby Road, Normanby. DN15 9HX
Applicant: Mr G Johnston, DDM Agriculture

PA/2014/0589 The erection of a canopy to front elevation and installation of bay Windows
Site Location: 8 Holme Drive, Burton Upon Stather. DN15 9DA
Applicant: Mr P Ditchfield

PA/2013/1024 Erect a two-storey side extension and single-storey rear extension
Site Location: 129 Stather Road, Burton upon Stather. DN15 9DJ
Applicant: Mr R Cook

Planning applications refused by North Lincolnshire Council:

PA/2013/1560 Retain a change of use to a café and install a new ventilation system
Site Location: 13 High Street, Burton Upon Stather
Application: Mr D Jenkins

16. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.