



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

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**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

3 March 2015

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 9 March 2015.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

A handwritten signature in cursive script that reads 'J Harrison'.

Mrs J Harrison
Clerk to the Council

To receive a report from representatives of the Burton Upon Stather Heritage Group.
To receive a report from the Ward Councillors.

AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meeting of the Parish Council held on Monday 9 February 2015 as circulated, to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee. To discuss a street sign for the village hall.
7. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note any reported incidents.
8. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note the ongoing work to widen the footpath
 - b. **Safety Road Posts, Normanby**

To note if North Lincolnshire Council has replaced the posts.
 - c. **Normanby**

To note if there have been any further problems with lorries waiting to access the fields from the B1430 onto fields opposite Normanby Park Wall and causing a backlog.
 - d. **Normanby**

To discuss the concern raised about the amount of litter within Burton Upon Stather Parish, especially along Park Wall and on The Avenue.
 - e. **Thealby**

To note if the large G & A lorries are continuing to travel through Thealby village.
9. **Resignation**

To note the resignation of Cllr C Brydges.
10. **Storage of Historical Documents**

To discuss and agree quotations for an extractor fan controlled by a humidistat and a frost stat controlled heater to be installed in the Parish Office.
11. **Burton Upon Stather Heritage Group**

To discuss and agree the administration of the War Memorial Heritage Fund.
12. **Installation of a Dog Bin on Cliff Drive, Burton Upon Stather**

To discuss request for a dog bin received from a resident to a Ward Councillor.
13. **Parish Newsletter**

To agree the date of the next Parish Newsletter in June 2015. To discuss and agree the inclusion of an article prepared by a representative of Burton Upon Stather Primary School in each newsletter.
14. **Winter Service Review 2014/15**

To discuss any actions or requirements.
15. **Bus Shelter**

To discuss the cleaning of the bus shelter on the High Street.

16. Commemorative Seats

To discuss and agree the cleaning of one seat on Flixborough Road, one seat outside Burton Upon Stather Primary School and one seat at the bottom of Stather Road opposite the entrance to the caravan site.

17. Recording of Meetings Policy

To complete the six monthly review and agree policy.

18. Closure of Burton Upon Stather Post Office

To discuss the temporary branch closure of Burton Upon Stather Post Office.

19. Planning

Planning application received from North Lincolnshire Council for comment:

PA/2015/0044	Planning permission for a single storey rear extension.
Site Location:	32 Norfolk Avenue, Burton Upon Stather
Applicant:	Mr & Mrs J Drury
PA/2015/0090	Planning permission to erect a new build Primary School to accommodate 210 pupils on the same site as the existing school. The current school buildings to be demolished following decant into new building.
Site Location:	Burton Upon Stather Primary School, Flixborough Road, Burton Upon Stather
Applicant:	Mr Robert Hart Galliford Try
PA/2015/0091	Planning permission to install a steel container for storage linked to Parks and Garden Maintenance
Site Location:	Normanby Hall Country Park, Normanby Park, Normanby
Applicant:	Mr P Beetham, North Lincolnshire Council
PA/2015/0154	Planning permission for conversion of stables to form three dwellings
Site Location:	Little Normanby, Access road to Little Normanby Farm, Normanby
Applicant:	Normanby Estate Holdings Ltd
PA/2015/0155	Planning permission for conversion of a redundant agricultural building to create one dwelling
Site Location:	Land to the east of Thealby Lane Farm, 28 Thealby Lane, Burton Upon Stather.
Applicant:	Normanby Estate Holdings Ltd
PA/2015/0156	Planning permission for conversion of redundant agricultural building to create one dwelling
Site Location:	The Old Dairy, Access road to Little Normanby Farm, Normanby
Applicant:	Normanby Estate Holdings Ltd

Planning permission granted by North Lincolnshire Council:

PA/2014/1425	Conversion, internal and external alteration to agricultural building to Form one dwelling at Dutch Ban
Site Location:	Access road to Little Normanby Farm, Normanby. DN15 9HZ
Applicant:	Normanby Estate Holdings Ltd
PA/2014/1343	Change of use of land from agricultural to mixed use of agricultural and equestrian and installation of two field shelters in OS Field 5991.
Site Location:	Chafer Lane, Burton Upon Stather
Applicant:	Mr K Green

20. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.