



BURTON UPON STATHER PARISH COUNCIL

Mrs J Harrison
Clerk to the Council

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Scunthorpe
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DN15 9WA

6 November 2012

Dear Councillor

You are hereby summoned to attend the next meeting of the Parish Council at 7.15 pm in the Village Hall, Todds Lane, Burton Upon Stather on Monday 12 November 2012.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison
Clerk to the Council

To receive a report from Ward Councillors.

AGENDA

- 1. To receive apologies for absence.**
- 2. Declaration of Interest – Code of Conduct adopted by this council**
To record declarations of interest by any member in respect of items on the agenda.
- 3. Minutes of meetings:**
Meetings of the Parish Council meeting held on Monday 8 October 2012 as circulated to be signed as a true record.
- 4. Allotment Association**
To discuss and agree the allotment fees for 2014. Agree a quotation for cutting the hedge. Chairman to update councillors on recent meeting.
- 5. Burton Playing Field Association**
To receive a report from the representative of the PFA.

6. **Burton Upon Stather Parish Burial Ground**
To receive a report from the representative of the Burial Ground Committee.
7. **Village Hall**
To receive a report from the representative of the Village Hall Committee.
8. **Burton Upon Stather Parish Council Website**
To receive a report on the progress of the new website. To discuss whether there is the requirement to have a separate committee to agree the progress and maintenance of the website and agree actions of volunteers.
9. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**
To note any reported incidents.
10. **Highway Repairs/Issues**
Progress reports, repairs or other matters to be reported
 - a. **Normanby Road, Thealby**
To note progress.
 - b. **The Pinfold, Thealby**
To note whether repair work to the road had been completed.
 - c. **Blocked Drain, junction of Thealby Lane/Coleby Road**
To advise when work is to commence.
 - d. **Wood Hill, Burton Upon Stather**
To note progress
 - e. **Broken Slabs, Stather Hill, Burton Upon Stather**
To note if North Lincolnshire Council will replace broken slabs.
 - f. **High Street, Burton Upon Stather**
To note if the resident had trimmed the cotoneaster hedge.
11. **Christmas Carol Service – Wednesday 12 December 2012**
To discuss the requirements for the Carol service.
12. **Winter Service Review 2012/13**
To receive a report from the snow warden.
13. **Archive/Resource Material**
To discuss proposal to provide storage facility for archive/resource material and office for clerk.
14. **Burton Stather Primary School – Christmas Fayre – 7 December 2012**
To discuss request from the Friends of Burton School for a grant towards the annual Christmas Fayre.
15. **Request for Dog Bin**
Request received via North Lincolnshire Council to provide a bin/dog bin in the area of 62 Darby Road, Burton Upon Stather, or on Burton Road at the entrance to Thealby.
16. **Burton Upon Stather Standing Orders**
To agree amendment on page 5, item 10 and page 23, item 36.
17. **Code of Conduct Training – 26, 27 November and 3 December 2012**
To discuss councillors attending the ERNLLCA Code of Conduct Training Course .
18. **Winterton Landfill - Community Liaison Committee Meetings**
To discuss if a representative is to attend the meetings and agree who should attend on behalf of the parish council.
19. **Local Plan**
To review the requirement of a local plan.
20. **Planning**
Planning Applications submitted to North Lincolnshire Council and forwarded to Burton Upon Stather Parish Council for comment:

PA/2012/1212	Notice of intention to fell 4 Silver Birch and 1 Conifer; and to crown lift 4 Conifers and 1 Fir tree all within the Normanby Conservation area.
Site Location:	42 Main Street, Normanby
Applicant:	Normanby Estate Co Ltd
PA/2012/1213	Notice of intention to fell 2 Conifers, works to 5 Conifers and a Weeping Willow Tree within the Normanby Conservation Area.
Site Location:	Dairy Farm Cottage, Dairy Close, Normanby
Applicant:	Normanby Estate Co Ltd

20. Planning (continued)

Planning Applications submitted to North Lincolnshire Council and forwarded to Burton Upon Stather Parish Council for comment:

PA/2012/1216 Notice of intention to fell a Silver Birch and a Conifer and undertake works on 4 Silver Birch trees within the Normanby Conservation Area.

Site Location: Bothy Cottage, Main Street, Normanby
Applicant: Normanby Estate Co Ltd

PA/2012/1218 Notice of intention to undertake crown lifting to a Silver Birch Tree within Normanby Conservation area

Site Location: Dairy Farm Bungalow, Dairy Close, Normanby
Applicant: Dairy Farm Bungalow, Dairy Close, Normanby

PA/2012/1219 Notice of intention to fell a Willow tree within Normanby Conservation Area

Site Location: 18 Main Street, Normanby
Applicant: Normanby Estate Co Ltd

PA/2012/1223 Notice of intention to undertake tree works on a Yew tree within the Normanby Conservation Area

Site Location: Estate House, 34 Main Street, Normanby
Applicant: Normanby Estate Co Ltd

Planning Applications granted by North Lincolnshire Council:

PA/2012/1060 To install two small round black security cameras (approx. 10 cm Diameter)

Site Location: 2 Church Farm Mews, Burton Upon Stather
Applicant: Dr V Hornsby

PA/2012/0980 Removal of the western trunk of ash tree and light reduction of second stem protected.

Site Location: 3 Glebe Close, Burton Upon Stather
Applicant: Mr W Roberts

21. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.