



BURTON UPON STATHER PARISH COUNCIL

Mrs J Harrison
Clerk to the Council

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Hours of work: Tuesday and Wednesday 9 am-6 pm

C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA

19 November 2013

To: Councillor PF Bell in the Chair
Cllr Mrs A Bradley
Cllr AV Demaude
Cllr J Mitchell

Cllr Mrs AM Croft
Cllr DJ Faulks
Cllr NF Thornes
(Quorum 4)

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance Committee at 7.15 pm on Monday 25 November 2013 in the Village Hall, Todds Lane, Burton upon Stather to discuss:**

THE PARISH PRECEPT 2014/2015

Please note the date and venue.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are set aside at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison
Clerk to the Council

AGENDA

1. **Attendance register**

To receive apologies for absence

2. **Declaration of Interest – Code of Conduct adopted by this council**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. **Payments to the end of the 2013/2014 financial year.**

To consider payments still to be made in comparison with budget allocations.

4. **Administration Budget 2014/2015**

- I. To confirm Parish Clerk's salary according to NALC.
- II. To confirm Parish Council Insurance Cover.
- III. To discuss the office and property owned by the Parish Council and the personal equipment used by the Parish Clerk.
- IV. To confirm Burial Clerk's salary according to NALC.
- V. To discuss personal equipment used by the Burial Clerk.

5. **Grounds Maintenance**

- I. Grounds Maintenance – Burton and Thealby – To discuss the grounds maintenance contract/s for 2014-2017.
- II. North Lincolnshire Council
- III. Reimbursement of grounds maintenance costs for St. Andrew's Churchyard

6. **Development Budget**

To consider payments made in 2013 and agree a sum of money to be spent at the Burton Upon Stather Burial Ground for the period 2014/15.

7. **Grant Applications**

To consider and recommend requests for assistance from organisations the Parish Council has specific powers to fund.

8. **Public Works Loan for Car Park**

To note reduction of loan.

9. **BMX/Skate Park**

To discuss progress of Skate Park. To consider and recommend continuation of match-funding support to the Playing Field Association project.

10. **Provision of building of office**

To consider and recommend continuation of match-funding support for the proposed provision of an office to accommodate a storage area for records held by the Parish Council and an office, as required, by the Parish and Burial Clerk.

11. **Maintenance of Website**

To consider and recommend support contract of 6 hours at £30 per hour and host/registration costs. To consider and recommend payment of annual fee for hosting domain.

12. **Parish Precept 2014/2015**

Consideration and recommendation of Parish Precept for 2014/2015 to the Full Council.