



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

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**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

5 November 2013

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 11 November 2013.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison
Clerk to the Council

To receive a report from Ward Councillors.

AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council held on Monday 14 October 2013 as circulated to be signed as a true record.
4. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
5. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
6. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.
7. **Burton Upon Stather Parish Council Website**

To receive a report on the progress of the website.
8. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To receive a report following the meeting held on Thursday 24 October 2013.
9. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. **Normanby Road, Thealby**

To note progress of North Lincolnshire Council to the proposed change in the weight limit following objection.
 - b. **Damage to wall at Normanby Hall**

To note if the repairs have been completed.
 - c. **Blocked Drain, junction of Thealby Lane/Coleby Road, Thealby**

To note if the drain/grid is clear.
 - d. **Wood Hill, Burton Upon Stather**

To note whether a bolt down manhole lid has been fitted by Severn Trent.
 - e. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note the progress of the proposed improvements to the footpath by North Lincolnshire Council
 - f. **Drain, Stather Hill, Burton Upon Stather**

To note if North Lincolnshire Council and Severn Trent has commenced investigations/repairs.
 - g. **32 Stather Road, Burton Upon Stather**

To establish whether North Lincolnshire Council has commenced the survey work to establish what work can be completed to provide a cut off on the Highway boundary.
 - h. **Beech Grove**

To discuss the progress of the installation of the 5 car parking bays for the residents of the bungalows.
10. **Archive/Resource Material**

To discuss proposal and costing to provide a storage facility for archive/resource material and offices for the clerks at the Burial Ground.
11. **Proposal for War Memorial**

To discuss and agree the building of a war memorial for the Parish.
12. **Public Rights of Way, Burton Upon Stather Parish**

To receive a report from the representative of the committee for Public Rights of Way and Footpaths within Burton Upon Stather Parish.
13. **Christmas Carol Singing**

To discuss and agree the arrangements for the Carol Singing to be held in December 2013.
14. **Dog Micro Chipping Road-Show**

To discuss whether 'Dogs Trust' should hold a free micro-chipping session in Winterton/ Burton Upon Stather Parish during 2014.
15. **Christmas Tree**

To discuss the lights for the Christmas Tree on Glebe Paddock.
16. **Winter Service Review**

To discuss and agree the requirements for the winter programme 2013/14.

17. Town & Parish Councils Liaison Meeting – 14 November 2013

To agree who should represent the Parish Council at this meeting.

18. Planning

Planning Applications received from North Lincolnshire Council for comment:

PA/2013/1024: Planning permission to erect a two storey side extension and single storey rear extension

Site Location: 129 Stather Road, Burton Upon Stather

Applicant: Mr R Cook

PA/2013/1351: Retrospective application to demolish an existing garage and Retention of a new one

Site Location: 9 Flixborough Road, Burton Upon Stather

Applicant: Mr G Davidson

Planning Permission granted by North Lincolnshire Council:

PA/2013/0416 To create a skate park at site of existing tennis courts

Site Location: Burton Upon Stather Playing Field, Wiltshire Avenue, Burton Upon Stather

Applicant: Burton Upon Stather Parish Council

PA/2013/1085 Application of external wall insulation

Site Location: 4 & 6 Carr Lane, Thealby

Applicant: Mr P Byrne, North Lincolnshire Homes

PA/2013/1086 Application of external wall insulation

Site Location: 11, 15, 23, 25, 35 Thealby Lane

Applicant: Mr P Byrne, North Lincolnshire Homes

PA/2013/1244 Notice of intention to fell a tree

Site Location: 11 The Old Estate Yard, Normanby

Applicant: Mr M Heathcote

19. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.