



BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison
Clerk to the Council**

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**C/O 5 Ashwood Close
Burton upon Stather
Scunthorpe
North Lincolnshire
DN15 9WA**

4 November 2014

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 10 November 2014.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

A handwritten signature in cursive script that reads 'J Harrison'.

Mrs J Harrison
Clerk to the Council

To receive a report from the Ward Councillors.

AGENDA

- 1. To receive apologies for absence.**
- 2. Declaration of Interest – Code of Conduct adopted by this council**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Minutes of meetings:**

Meeting of the Parish Council held on Monday 13 October 2014 as circulated, to be signed as a true record.
- 4. Burton Upon Stather Parish Allotments**

To discuss the hire and renewal of the allotments and their upkeep.
- 5. Burton Playing Field Association**

To receive a report from the representative of the PFA.
- 6. Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee. To discuss the number of councillors on the Burial Ground Committee.
- 7. Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee. To discuss a replacement sign for the Village Hall.
- 8. Thealby Play Area**

To discuss the upkeep of the play area. To discuss and agree the responsibility of the silver birch trees in the play area.
- 9. Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note any reported incidents.
- 10. Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

 - a. Footpath, Top of Stather Hill, Burton Upon Stather**

To note the ongoing work to widen the footpath.
 - b. Wall, Normanby Hall**

To receive an update on the repair of the wall around Normanby Hall.
- 11. Removal of Ash Tree on Glebe Paddock**

To discuss quotations to crown the Ash Tree on Glebe Paddock growing close to properties.
- 12. Ash Tree, Burton Hills**

To discuss ash tree at the entrance to Burton Hills from Ashwood Close.
- 13. Storage of Historical Documents**

To discuss and agree the provision of a facility for the storage of historical documents relating to Burton Upon Stather Parish.
- 14. Health & Safety Policy**

To discuss and agree the adoption of the policy.
- 15. Safeguarding Children Policy and Procedures**

To discuss and agree the adoption of the policy.
- 16. Safeguarding Vulnerable Adults Policy**

To discuss and agree the adoption of the policy.

**17. North Lincolnshire Local Development Framework –
Lincolnshire Lakes Area Action Plan – Submission Draft**

To discuss the final draft version of the AAP prepared by North Lincolnshire Council and agree any comments to be forwarded by the Parish Council.

18. Christmas Tree Lights

To discuss and agree if further lights for the tree are required. To discuss and agree when the lights to the Christmas Tree are to be switched on.

19. Winter Service Review 2014/15

To discuss any actions or requirements.

20. Projector

To discuss and agree the purchase of a projector from an online supplier.

21. Planning

Planning applications granted by North Lincolnshire Council:

PA/2014/0874

War Memorial and seating area.

Site Location:

Glebe Paddock, High Street, Burton Upon Stather.

Applicant:

Mr C Allison

PA/2014/0955

Notice of intention to fell a cherry tree and undertake pruning works
On a damson tree within the Normanby Conservation Area.

Site Location:

26 Main Street, Normanby. DN15 9HS

Applicant:

Sir R Sheffield

22. Finance

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.