



## **BURTON UPON STATHER PARISH COUNCIL**

**Mrs J Harrison  
Clerk to the Council**

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**C/O 5 Ashwood Close  
Burton upon Stather  
Scunthorpe  
North Lincolnshire  
DN15 9WA**

8 October 2013

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 14 October 2013.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison  
Clerk to the Council

Mr David Sanderson, Public Rights of Way Officer, North Lincolnshire Council  
To receive a report from Ward Councillors.

## AGENDA

1. **To receive apologies for absence.**
2. **Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Meetings of the Parish Council held on Monday 9 September 2013 and the Planning Committee held on Monday 30 September 2013, as circulated to be signed as a true record.
4. **Burton Upon Stather Parish Allotments**

To discuss and agree the siting of a communal metal/anti vandal shed.  
To discuss the next time the hedge should be cut.  
To discuss and agree the rents for the plots from January 2015.
5. **Burton Playing Field Association**

To receive a report from the representative of the PFA.
6. **Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.
7. **Burton Upon Stather Village Hall**

To receive a report from the representative of the Village Hall Committee.
8. **Burton Upon Stather Parish Council Website**

To receive a report on the progress of the website.
9. **Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**

To note any reported incidents.
10. **Highway Repairs/Issues**

Progress reports, repairs or other matters to be reported

  - a. **Normanby Road, Thealby**

To note progress of North Lincolnshire Council to the proposed change in the weight limit following objection.
  - b. **Damage to wall at Normanby Hall**

To note if the repairs have been completed.
  - c. **Blocked Drain, junction of Thealby Lane/Coleby Road, Thealby**

To note if the drain/grid is clear.
  - d. **Wood Hill, Burton Upon Stather**

To note what further work has been completed by Severn Trent to rectify the problem.
  - e. **Footpath, Top of Stather Hill, Burton Upon Stather**

To note the progress of the proposed improvements to the footpath by North Lincolnshire Council
  - f. **Drain, Stather Hill, Burton Upon Stather**

To establish whether the water level has receded to enable North Lincolnshire Council and Severn Trent to complete investigations/repairs.
  - g. **32 Stather Road, Burton Upon Stather**

To establish whether North Lincolnshire Council has been in contact with the landowner and if work is to proceed to stem the water leak.
  - h. **Chafer Lane**

To acknowledge the completion of the repair work to the lane.
  - i. **Beech Grove**

To discuss the progress of the installation of the 5 car parking bays for the residents of the bungalows.
11. **Archive/Resource Material**

To discuss proposal and costing to provide a storage facility for archive/resource material and offices for the clerks at the Burial Ground.
12. **Seat in Grounds of St Andrew's Church**

To acknowledge the installation of the seat.
13. **Tree, Parish Office**

To discuss the quotations to trim/crown the tree.

14. **Replacement post for Dog Bin, Glebe Paddock**  
To discuss and agree the replacement of a post and the reinstallation of the dog bin.
15. **Public Rights of Way, Burton Upon Stather Parish**  
To discuss the maintenance work to PROWs within Burton Upon Stather.
16. **Christmas Carol Singing**  
To discuss and agree the arrangements for the Carol Singing to be held in December 2013.
17. **Christmas Tree**  
To discuss the lights for the Christmas Tree on Glebe Paddock.
18. **Winter Service Review**  
To discuss and agree the requirements for the winter programme 2013/14.  
To discuss and agree the allocation of bags of salt and green salt bins from North Lincolnshire Council.  
To discuss the purchase of machinery by the Parish Council to assist in the clearance of snow.
19. **Planning**

**Planning Applications received from North Lincolnshire Council for comment:**

**PA/2013/1219**                      **Planning permission to erect a single garage, garden shed and wall**  
**Site Location:**                      **47-49 High Street, Burton Upon Stather**  
**Applicant:**                              **Mr D Hearn**

**PA/2013/1244**                      **Notice of intention to fell a tree in the Normanby Conservation Area**  
**Site Location:**                      **11 The Old Estate Yard, Normanby**  
**Applicant:**                              **Mr M Heathcote, 6 The Old Estate Yard, Normanby**

**PA/2013/1257**                      **Planning permission to erect a two storey extension and demolish**  
**existing outhouse**  
**Site Location:**                      **3 Church Gate, Burton Upon Stather**  
**Applicant:**                              **Mr M Hutson**

**PA/2013/1258**                      **Planning permission to erect a single storey extension and demolish**  
**existing bathroom**  
**Site Location:**                      **3 Church Gate, Burton Upon Stather**  
**Applicant:**                              **Mr M Hutson**

**Planning Permission granted by North Lincolnshire Council:**

**PA/2013/0861**                      Vehicular access and off-street parking  
**Site Location:**                      47 Tee Lane, Burton Upon Stather  
**Applicant:**                              Mr I Atkinson-Brown, North Lincolnshire Homes

**Planning Appeal notification by North Lincolnshire Council:**

**PA/2013/0624**                      To undertake various works to trees protected by  
Tree Preservation (Kingsferry Wharf, Burton Upon Stather)  
Order 2013 involving:  
1. Felling a willow tree.  
2. Reducing the crown of two willow trees by pollarding.  
3. Felling a rowan tree.  
4. Felling two lime trees to be replaced with two cherry trees.  
**Location:**                              Kingsferry Wharf, Burton Upon Stather  
**Applicant:**                              Mr M Smith, Kingsferry Wharf (RSL) Ltd  
**Inspectorate's Reference:**      APP/TPO/Y2033/3459  
**Appeal Start Date:**                      01/10/2013

20. **Finance**
  - i. To compare and approve income and expenditure.
  - ii. To approve Payment of Accounts and Receipt of Payments.
  - iii. To agree transfer of monies from Savings Account to Current Account.