



## BURTON UPON STATHER PARISH COUNCIL

**Mrs J Harrison  
Clerk to the Council**

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**C/O 5 Ashwood Close  
Burton upon Stather  
Scunthorpe  
North Lincolnshire  
DN15 9WA**

8 September 2015

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council at 7.15pm in the Village Hall, Todds Lane, Burton upon Stather on Monday 14 September 2015.

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow public participation.

Yours sincerely

Mrs J Harrison  
Clerk to the Council

**To receive a report from the Ward Councillors.**

### AGENDA

- 1. To receive apologies for absence.**
- 2. Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Minutes of meetings:**

The Council Meeting held on Monday 13 July 2015 and the Planning Meeting held on Monday 24 August 2015 as circulated to be signed as a true record.
- 4. Burton Playing Field Association**

To receive a report from the representative of the PFA.
- 5. Burton Upon Stather Parish Burial Ground**

To receive a report from the representative of the Burial Ground Committee.

- 6. Burton Upon Stather Parish Allotments**  
To obtain agreement for the display of a sign regarding unauthorised entry to the allotments. To discuss and agree the rents for the plots from January 2017.
- 7. Burton Upon Stather Village Hall**  
To receive a report from the representative of the Village Hall Committee.
- 8. Thealby Play Area**  
To discuss the upkeep of the play area. To receive information relating to the claim following the car accident on 4 July 2015.
- 9. Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams**  
To note any reported incidents.
- 10. Highway Repairs/Issues**  
Progress reports, repairs or other matters to be reported
  - a. Footpath, Top of Stather Hill, Burton Upon Stather**  
To note the ongoing work to widen the footpath
  - b. Burton Upon Stather**  
To report whether the name badge on the seat next to the bus shelter on Normanby Road has been replaced.
  - c. Thealby**  
To report whether the fire hydrant next to the entrance to the side of entrance to Crowstons had been repaired.
- 11. Community Meeting – Tuesday 14 July 2015**  
To discuss the information presented by North Lincolnshire Council.
- 12. Closure of Burton Upon Stather Post Office**  
To discuss and note information provided by North Lincolnshire Council regarding the future provision of a post office in Burton Upon Stather.
- 13. Education and Resource Centre**  
To obtain permission for the submission of a planning application for the Education and Resource Centre.
- 14. Social Housing**  
To discuss the requirement for Social Housing within the Parish.
- 15. Best Kept Village Competition 2015**  
To consider the results of the competition.
- 16. School Safety Zone**  
To discuss the implementation of a School Safety Zone.
- 17. Life Support Training**  
To discuss whether training is required within the parish and agree action to be taken.
- 18. Fly a Flag for the Commonwealth - 14 March 2016**  
To receive information relating to the Fly a Flag for the Commonwealth.
- 19. Parish Newsletter**  
To discuss the content of the forthcoming newsletter and to request all items are forwarded to the Editor by middle of September.
- 20. North Lincolnshire Council Community Champion Awards**  
To discuss and agree nominations for the award.
- 21. Christmas Tree Lights**  
To discuss and agree the purchase of Christmas Tree lights.
- 22. Christmas Carol Singing**  
To discuss if the Parish Council is to hold the Christmas Carol Singing on 17 December or whether they wish to join the Carol Singing at St Andrew's Church on 21 December 2015. To discuss and agree whether to purchase mulled wine. To consider if the Parish Council wish to carol sing around the parish.

**23. Recording of Meetings Policy**

To complete the six monthly review and agree policy.

**24. ERNLLCA – East Riding and North Lincolnshire Branch**

**Annual General Meeting 2015 to be held at 7.00 pm Thursday 17 September 2015**

To discuss and agree attendance.

**25. Parish Insurance**

To discuss and agree the annual renewal of the insurance with Came & Co.

**26. Burton Upon Stather Emergency Plan 2015**

To confirm the updates to the Emergency Plan.

**27. Planning**

No Planning Applications have been received from North Lincolnshire Council for comment.

**28. Finance**

- i. To compare and approve income and expenditure.
- ii. To approve Payment of Accounts and Receipt of Payments.
- iii. To approve transfer funds from Deposit to Current Account.