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**BURTON UPON STATHER PARISH COUNCIL**


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**MEETING OF THE PARISH COUNCIL  
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER  
ON MONDAY 13 APRIL 2015**

<b>PRESENT:</b>	<b>Parish Councillors:</b>	
	Cllr DJ Faulks in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr A Bradley	Cllr AM Croft
	Cllr AV Demaude	Cllr RW Harris
	Cllr W Johnston	Cllr J Mitchell
	Cllr M Peace	Cllr C Taylor
	Cllr NF Thornes	Cllr ES Whittaker
	<b>North Lincolnshire Councillors:</b>	
	Ward Cllr E Marper	Ward Cllr R Ogg
	<b>Parish Clerk:</b>	Mrs J Harrison
	<b>Members of the public:</b>	2
<b>APOLOGIES:</b>	<b>Parish Councillors:</b>	Cllr HE Keane
	<b>North Lincolnshire Councillor:</b>	Ward Cllr H Rowson

Mr D Warren attended the meeting on behalf of St Andrew's Church. He advised the councillors that on completion of the 2014 Accounts for St Andrew's Church there was a shortfall of £5.5k after meeting all commitments. Although the church held reserves there was the concern that the church may no longer be available to the residents if there were further losses in future years. The church was faced with high overheads and a dwindling congregation and the members of St Andrew's Parochial Church Council were looking at ways and events to welcome new members/visitors. They would consider community events being held in the church and consider any suggestions in attracting more visitors/congregation into the church.

Cllr Marper advised the meeting that she had spoken with a resident who had requested that seats/picnic benches be installed for spectators of football matches at the Burton Upon Stather Playing Field. It was also suggested that access to toilets should be available during the day and that barbecues could be held on the Playing Field. Cllr Bradley agreed to discuss the suggestions with members of the Playing Field Committee.

Cllr Marper reported the concern relating to the land to the side of the B1430 along Normanby Park Wall side was being churched up by the lorries visiting the tenanted land belonging to Normanby Estates Co Ltd. She advised that North Lincolnshire Council Highways Department were in discussions with the tenant.

Cllr Marper noted that the School Safety Zone was on the agenda for discussion and suggested this should be delayed until the Planning Committee had made a decision about the new school. Cllr Marper was asked why a proposed second access to the school was not proceeding and was advised that the school had rejected this as it was found to be unnecessary.

Cllr Whittaker entered the room.

The Parish Councillors were informed that the company working at Flixborough Grange had recently erected signage instructions for their workforce which had caused confusion to members of the public. The company had been asked to place them in a different position.

Following the letter from the Ward Councillors dated 25 March relating to Burton Post Office a Parish Councillor sought clarification regarding the comment 'this initiative will require community support'. This was explained by Cllr Marper.

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13.4.2015

Signed:

Mr D Warren left the meeting.

The Chairman opened the meeting.

**180. Apologies for absence:**

As quoted above.

**181. Declaration of Interest – Code of Conduct adopted by this Council**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr A Bradley, Cllr PF Bell, Cllr AV Demaude, Cllr RW Harris

Personal Interest as a member and trustee of the Village Hall Committee: Cllr AM Croft,

Mr DJ Faulks, Mrs J Harrison

Personal Interests as a member of Thealby Playing Field Association: Cllr M Peace

**182. Minutes of the last Full Council meeting held on Monday 9 March 2015 and the Planning Meeting held on Monday 30 March 2015** as circulated, were agreed and signed as a true record.

**183. Burton Playing Field Association**

The meeting was advised that the new Secretary of the Playing Field Association is Mrs Julie Stamper. The bookings at the pavilion were strong. Thanks were passed to the Parish Council for replacing a section of the boundary fence.

**184. Burton Upon Stather Parish Burial Ground**

Councillors were advised that the last meeting of the Burial Ground Committee had been cancelled as there were insufficient members available to attend to make a quorum. Grateful thanks to Burton in Bloom for donating seed to be used at the Burial Ground. These were spread by Mr Startin and Cllr Bradley on Tuesday 7 April 2015. The meeting was advised there had been one burial in March.

Four quotations had been obtained to build a compost compound at the Burial Ground. These were from Mr M Thompson, Lincolnshire Fencing & Timber Sales, North Lincolnshire Council and 'Mr Brooks'.

**RESOLVED:** Councillors voted to accept the quotation from Lincolnshire Fencing & Timber Sales at a total price of £516.00.

**185. Village Hall**

The meeting was advised that bookings were steady and a new fitness class had commenced. There was also a new First Aid Group booking and the first meeting is to be held on 14 May entitled 'First Aid for Pets'.

**186. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams**

It was reported that there had been no further burglaries within the parish and that someone had been apprehended for the crimes.

**RESOLVED:** To contact the Burton Upon Stather & Winterton Neighbourhood Officer to obtain information.

**187.Highway Repairs or Faults****(a) Footpath, Top of Stather Hill, Burton Upon Stather**

A plan for an alternative structure for the proposed footpath is awaited from the Bridge Officer, North Lincolnshire Council.

**(b) Safety Road Posts, Normanby**

North Lincolnshire Council Highways Department are to install two new posts week commencing 20 April 2015. It was reported that there was one further post missing.

**RESOLVED:** To inform North Lincolnshire Council Highways Department.

**(c) Normanby**

As reported by Ward Cllr Marper before the meeting members of North Lincolnshire Council Highways Department are in discussions with the tenant of Normanby Estate Company Limited regarding lorries visiting their site on the B1430 by the side of the boundary wall to Normanby Park. The meeting was also advised of a problem with lorries blocking the road at 5.45 pm on the evening of 13 April and drivers therefore were required to take a detour and travel through Flixborough to Burton Upon Stather.

**(d) Normanby**

Contact had been made with the Winterton Landfill who reported litter had not escaped from their site. This has also been reported to North Lincolnshire Council Neighbourhood Services who advise action is being taken to collect litter on the roads.

**(e) Thealby**

It was reported that one tanker had travelled through the village and two large turf wagons.

**RESOLVED:** Cllr Ogg to clarify whether they could travel through Thealby to a site within the parish.

**(f) Litter**

Please see the note under item (d).

**188.Installation of a Dog Bin on Stather Road**

A request was received from a resident for a waste bin on the Bridleway 167 when approaching from Stather Road.

**RESOLVED:** The Councillors agreed to the purchase of a waste bin.

**189.Vehicles obstructing access to properties on Stather Road**

Councillors were advised that two separate reports had been received regarding vehicles blocking access to properties on Stather Road. These had been reported to North Lincolnshire Council Traffic Department and an officer is to contact the residents.

**190.Closure of Burton Upon Stather Post Office**

The replacement post office is under discussion and, as soon as information is available, this will be circulated.

A representative from the Post Office had been approached by BBC2 who were interested in including the Parish Council in a documentary about the closure of post offices.

**RESOLVED:** The councillors voted not to take part in a documentary.

**RESOLVED:** The councillors voted that a bouquet to the value of £50 should be purchased and presented to the retiring Postmistress with thanks from the parish.

**191.Storage of Historical Documents**

The decision to build an Educational and Resource Centre inside the Burial Ground was again raised. Due to a decision made at the Full Council meeting in January 2015 this must not be discussed again until July 2015.

**RESOLVED:** To be included on the July 2015 Agenda under the heading 'Educational and Resource Centre'.

**RESOLVED:** Councillors agreed to delay the decision in discussing the quotations for the installation of an Extractor Fan controlled by a humidistat and a frost stat controller heater in the Parish Office.

**192. Best Kept Village Competition 2015**

**RESOLVED:** Councillors voted to take part in the competition.

**193. School Safety Zone**

The councillors were of the opinion that the safety of the pupils when travelling to and from school on The Avenue was important. They agreed that, once a decision had been made by the Planning Committee, discussions with North Lincolnshire Council should commence regarding the implementation of a safety zone.

**194. Planning****Planning Permission refused by North Lincolnshire Council:**

**PA/2015/0079**                      Application to fell and Ash Tree  
**Site Location:**                      Ashwood Close, Burton Upon Stather  
**Applicant:**                              Mr J Birtwhistle, Birtwhistle Landscaping Ltd

**RESOLVED:** Councillors accepted the decision and asked that the resident be forwarded a copy of the North Lincolnshire Council Planning decision.

The Ward Councillors left the meeting.

**195. Finance**

- I. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- II. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – See Appendix 1. Cllr Croft did not take part in the vote.  
**RESOLVED:** The payment of salaries and contractual commitments in the sum of £743.53 for March (paid April) was agreed. PAYE, National Insurance and Pension Contributions for March (paid April) on behalf of the employee and employer total £517.71.  
**Invoices paid £500 and over:**  
**April:**  
13.4.15                      ERNLLCA                      £704.10                      Membership 2015-16
- III. Draft accounts for 2014/15 prepared for submission to the internal auditor were considered by the Parish Councillors. Upon return the draft accounts will then be presented to the external auditor.

The members of the public left the room.

**196. To resolve employment matters****Chairman's Report**

The members of the public having already left the room, the Clerk was requested to leave and wait in an adjacent room. The Clerk did so. The chairman reported that since the last full council meeting he had completed the annual appraisal of the Parish Clerk. He reported on the general contents of the appraisal and that discussion had then focused on the excessive hours that the Clerk was having to work over and above her contracted 18 per week to maintain the current level of service to both councillors and the public. He expressed the opinion, supported by the chair of the finance sub-committee, that it was unfair that the council had come to rely on the clerks commitment and unpaid additional hours to maintain this standard during peak times of increased workload. The Clerk, however, had requested that her contracted hours were not increased from two to three days, at all times as this was not a commitment she would wish to take up. After considerable discussion the meeting concluded that two offers should be offered to the Clerk by the chairman. (1) an amendment to the contract to 20 hours per week with additional hours paid as required. (2) no amendment to the current 18 hour contract but payment to be made for additional hours at the Clerk's normal hourly rate.

The Clerk returned to the meeting and the proposals were explained to her. She was asked to consider these and discuss with the Chairman/Finance Committee Chairman.

**APRIL 2015**

<b>DATE PAID</b>	<b>PAYEE NAME</b>	<b>CHEQUE REF</b>	<b>AMOUNT PAID</b>	<b>TRANSACTION DETAIL</b>
26.3.2015	EE & T-Mobile	DD	£11.00	Parish Clerk Mobile Phone
31.3.2015	Utility Warehouse	DD	£13.02	Electricity – Parish Office & Glebe Paddock
13.4.2015	Employment Costs	861	£668.62	Contractual Payments
13.4.2015	Employment Costs	862	£74.91	Contractual Payments
13.4.2015	Post Office Ltd	863	£221.14	Contractual Payments
13.4.2015	East Riding of Yorkshire Council	864	£296.57	Contractual Payments
13.4.2015	ERNLLCA	865	£704.10	Membership 2015-16
13.4.2015	North Lincolnshire Council	866	£73.00	Waste Bin, Tee Lane
13.4.2015	ICCM	867	£90.00	ICCM Membership – Mr J Startin
13.4.2015	Rialtas Business Solutions Ltd	868	£133.20	Alpha Software Maintenance 3025-26
13.4.2015	D Jacklin Ltd	869	£108.00	PFA Moles, Jan, Feb, Mar
13.4.2015	Mr K Sylvester	870	£355.00	Grass Cutting @ Allotment/Burial Ground
13.4.2015	Thealby Playing Field	857	£215.00	Remainder of Grant 2014-15
13.4.2015	Mrs A Taylor	858	£70.00	2014 Bus Shelter Cleaning ex gratia payment
	<b>Gross Payment</b>		<b>£2,748.56</b>	
	<b>VAT</b>		<b>£ 52.60</b>	
	<b>Net Payment</b>		<b>£2,695.96</b>	