

BURTON UPON STATHER PARISH COUNCIL

MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER ON MONDAY 9 FEBRUARY 2015

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| PRESENT: | Parish Councillors: | |
| | Cllr DJ Faulks in the Chair | |
| | Cllr PF Bell | Cllr A Bradley |
| | Cllr C Brydges | Cllr Mrs AM Croft |
| | Cllr AV Demaude | Cllr W Johnston |
| | Cllr J Mitchell | Cllr M Peace |
| | Cllr ES Whittaker | |
| | North Lincolnshire Councillors: | |
| | Ward Cllr E Marper | Ward Cllr R Ogg |
| | Parish Clerk: | Mrs J Harrison |
| | Members of the public: | 2 |
| APOLOGIES: | Parish Councillors: | |
| | Cllr C Allison | Cllr RW Harris |
| | Cllr NF Thornes | |
| | North Lincolnshire Councillor: | Ward Cllr H Rowson |

Cllr Ogg representing the Ward Councillors advised the meeting that he had nothing to report.

A parish councillor raised concern that a house had been burgled in Huntingdon Crescent. She was advised this would be discussed at the forthcoming Neighbourhood Action Team meeting. The parish councillor also advised that she had received reports that the handrail on Footpath 171 was loose. The meeting was informed that the Public Rights of Way Officer was carrying out repairs to the handrail. He would be contacted and asked when the work would be completed.

The Chairman and the Treasurer of the Burton History Society addressed the meeting to inform the councillors of the Society's need for storage. The Treasurer advised space was required for approximately 260 books plus 4/5 cardboard boxes containing documents, some going back as far as the 17 century. There were also many photographs and other papers requiring storage. Storage for the copies of the manorial roles was on DVD and not required. The Chairman thanked the representatives for clarifying their requirements and they then left the meeting.

The Chairman opened the meeting.

147. Apologies for absence:

As quoted above.

148. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr A Bradley, Cllr PF Bell, Cllr AV Demaude, Cllr DJ Faulks.

Personal interest as a member and trustee of the Village Hall Committee: Cllr AM Croft,

Cllr DJ Faulks, Mrs J Harrison

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

Personal interest in item 159ii: Cllr DJ Faulks

149. Minutes of the last Full Council meeting held on Monday 12 January 2015 as circulated, were agreed and signed as a true record.

150. Burton Playing Field Association

It was reported that the pavilion was hired on a regular basis and everything was running smoothly. The committee still required a secretary.

At the Full Council meeting held on 8 December 2014 Item 122 councillors agreed to purchase wood for part of the boundary fence at the playing field. Quotations had been obtained from Birtwhistle Landscaping Ltd, 'Lincolnshire Fencing and Timber Sales, 'Mr Brooks' and North Lincolnshire Council to install this and re-align a further area of the boundary fencing as required.

RESOLVED: To accept the quotation from Birtwhistle Landscaping Ltd £495 + VAT. The posts to be 'rammed' into the ground and not concreted

151. Burton Upon Stather Parish Burial Ground

It was reported that quotations were being obtained to erect gravel boards around the grass cuttings to be kept in the corner of the burial ground.

152. Village Hall

Councillors were advised a new Keep Fit Class for all ages is to be held Tuesday afternoons commencing 3 March 2015. Also reported was a problem securing one fire door although not with its operation as an emergency exit.

153. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams

RESOLVED: Cllr J Mitchell to attend the forthcoming NAT meeting to be held on Thursday 12 February 2015.

154. Highway Repairs or Faults

(a) Footpath, Top of Stather Hill, Burton Upon Stather

North Lincolnshire Council has a further suggestion to widening the footpath. A representative is to meet with the owners of adjacent land week commencing 9 February 2015 to discuss this and will report again after the meeting.

(b) Safety Road Posts, Normanby

Road posts on the bend of the B1430 outside Normanby village leading to Thealby have been damaged.

RESOLVED: Damage to be reported to North Lincolnshire Council.

(c) Normanby

Concern was raised about two parked lorries waiting on the B1430 by the side of the boundary wall to Normanby Park waiting to enter the field. The lorries caused a backlog of traffic.

RESOLVED: Cllr Ogg to speak with a member of North Lincolnshire Council Highways Department.

(d) Thealby

A councillor reported that lorries belonging to the company G & A have been seen travelling through the village even though the 7.5 tonne weight limit has been installed. The councillor was asked to obtain the times and days when this had occurred.

155.Storage of Historical Documents

Councillors discussed the requirement of a storage facility for historical documents in the possession of local groups within the parish. They considered the use of the Parish Office. Two quotations were obtained from a local builder for guidance. One was to install a fan with humidistat and a frost stat controlled heater to stabilise the temperature to allow storage of documents only and the other to update the parish office doors and windows with the installation of a unisex disabled toilet if it was the intention for the building to be used by members of the public on a regular basis. They also discussed valuations received from a local estate agent if the parish office were to be sold.

RESOLVED: Councillors wished to proceed with the installation of an Extractor Fan controlled by a humidistat and a frost stat controlled heater to enable the storage of historical documents in the Parish Office to be kept at a stabilised temperature. Further quotations to be obtained.

156.Confirmation of Diversion Order, Public Footpath 171, Burton Upon Stather Highways Act 1980, Section 119

The above order was confirmed by the Secretary of State for the Environment, Food and Rural Affairs on 13 January 2015.

157.Winter Service Review

It was reported that the green salt bins had been filled by North Lincolnshire Council. The Snow Warden advised that salt would only spread in certain areas of the village when there had been significant snowfall.

Ward Councillor Marper entered the room.

158.Planning

Planning Applications received from North Lincolnshire Council for comment:

PA/2014/1425 Planning permission for conversion, internal and external alteration to agricultural building to form one dwelling.
Site Location: Dutch Barn, Access Road to Little Normanby Farm, Normanby
Applicant: Normanby Estate Holdings Ltd

RESOLVED: The Dutch Barn should be renovated subject to the conditions set out by North Lincolnshire Council and in accordance with RD9 of the North Lincolnshire Local Plan. It was noted the barn is outside the Conservation Area and in open countryside and that the wildlife habitats should be protected.

PA/2015/0017: Planning permission to erect a two storey side extension
Site Location: 50 Flixborough Road, Burton Upon Stather
Applicant: Mr D Mansell

RESOLVED: No objections or comments.

PA/2015/0023: Planning permission to erect a single storey rear and side extension
Site Location: 1 Glebe Close, Burton Upon Stather
Applicant: Mr S Hardy

RESOLVED: No objections or comments.

Planning Permission granted by North Lincolnshire Council:

PA/2014/1337 To erect a single-storey side extension, a front dormer, a new chimney and widening of the road crossing to the driveway.
Site Location: 8 Normanby Road, Burton Upon Stather
Applicant: Mr & Mrs N Mawson

159.Finance

- I. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- II. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – See Appendix 1.
RESOLVED: The payment of salaries and contractual commitments in the sum of £743.62 for January (paid February) was agreed. PAYE, National Insurance and Pension Contributions for January (paid February) on behalf of the employee and employer total £517.71.
Invoices paid £500 and over:
February:
9.2.2014 Broker Network Ltd: £754.90 Thealby Play Area Insurance
- III. **RESOLVED:** The Parish Councillors agreed the transfer of £10,000 from the Savings to the Current Account.

FEBRUARY 2015

| DATE PAID | PAYEE NAME | CHEQUE REF | AMOUNT PAID | TRANSACTION DETAIL |
|------------------|----------------------------------|-------------------|--------------------|---|
| 26.1.2015 | EE & T-Mobile | DD | £11.00 | Parish Clerk Mobile Phone |
| 30.1.2015 | Utility Warehouse | DD | £14.48 | Electricity – Parish Office & Glebe Paddock |
| 9.2.2015 | Employment Costs | 837 | £668.71 | Contractual Payments |
| 9.2.2015 | Employment Costs | 838 | £74.91 | Contractual Payments |
| 9.2.2015 | Post Office Ltd | 839 | £221.14 | Contractual Payments |
| 9.2.2015 | East Riding of Yorkshire Council | 840 | £296.57 | Contractual Payments |
| 9.2.2015 | The Society of Local Clerks | 841 | £149.00 | 2015 Membership Subscription |
| 9.2.2015 | North Lincolnshire Council | 842 | £90.00 | Thealby PA Annual Safety Check |
| 9.2.2015 | Broker Network Ltd | 843 | £754.90 | Thealby PA Insurance |
| 9.2.2015 | Allied Westminster (I S) Ltd | 844 | £352.41 | Village Hall Insurance |
| 9.2.2015 | Birtwhistle Landscaping Ltd | 845 | £72.00 | Rotavation, Wild Flower Area, Burial Ground |
| 9.2.2015 | Mr DJ Faulks | 846 | £250.00 | Chairman's Allowance |
| | Gross Payment | | £2,955.12 | |
| | VAT | | £ 30.04 | |
| | Net Payment | | £2,925.08 | |