

BURTON UPON STATHER PARISH COUNCIL

**MEETING OF THE FINANCE COMMITTEE
OF BURTON UPON STATHER PARISH COUNCIL
HELD AT 7.15 PM ON MONDAY 26 NOVEMBER 2012
IN THE VILLAGE HALL, TODDS LANE,
BURTON UPON STATHER**

PRESENT: Councillor DJ Faulks in the Chair
Councillors:
Mrs A Bradley AV Demaude
B Johnston NF Thornes

RW Harris

Parish Clerk: Mrs J Harrison

APOLOGIES: Councillors:
PF Bell Mrs AM Croft

THE PARISH PRECEPT 2013/14

6. DECLARATION OF INTEREST – Code of Conduct adopted by this Council

Personal and prejudicial interests were declared as follows:
Village Hall: Cllr DJ Faulks, Mrs J Harrison
Burton Playing Field Assn: Cllr Mrs A Bradley

7. PAYMENTS TO THE END OF THE 2011/12 FINANCIAL YEAR

Members considered payments still to be made in comparison with budget allocations. Further purchases were for an additional notice board, seat refurbishment/replacement, and crown trimming of tree outside the parish office. All other expenditure was as forecast at this time.

8. ADMINISTRATION BUDGET 2012/2013

I. Councillors discussed the clerk's salary.

RESOLVED: To follow the guidelines proposed by The National Association of Local Councils (NALC).

II. To confirm Parish Council Insurance Cover

The Parish Council entered a 3 year long term insurance agreement in 2011 with renewal 1 October 2014.

III. To discuss the office and property owned by the Parish Council and the personal equipment used by the Parish Clerk.

A laptop and telephoned owned by the Parish Council is used by the Parish Clerk. To use home office equipment as required (laser printer, colour printer, scanner).

IV. Councillors discussed the Burial Clerk's salary.

RESOLVED: To follow the guidelines proposed by The National Association of Local Councils (NALC).

V. To discuss personal equipment used by the Burial Clerk.

A laptop and telephone owned by the Parish Council is used by the Burial Clerk. To use home office equipment as required (printer).

9. GROUNDS MAINTENANCE

I. Grounds Maintenance – Burton and Thealby

To commence the third year of a 3 year fixed price contract due to expire 31 March 2014. To include the trimming of the allotment hedge at a cost of £200.

II. North Lincolnshire Council

To commence the second year of a 5 year fixed agreement to expire 31 March 2017 for the cutting of grass on The Avenue and the emptying of bins on Glebe Paddock.

III. Reimbursement of grounds maintenance costs for St Andrew's Churchyard

RESOLVED: to recommend that £1,450 is allocated for the ground maintenance work.

10. DEVELOPMENT BUDGET

The councillors were of the opinion that it was important to maintain the burial ground at a high standard and support should be available as required.

RESOLVED: to recommend a further £2,500 be granted towards the Burial Ground.

11. GRANT APPLICATIONS

The Parish Council has specific powers to fund grants requested by parish organisations. The councillors considered the following requests:

Cllr Faulks left the meeting for the vote and Cllr Thornes acted as Chairman for this item.

Village Hall Committee:

£1,500 – Letter and detailed statements received.

RESOLVED: to recommend that £1500 is allocated to repair/replace store room door, repair roof in the gentleman's toilets, to replace entrance door and for essential boiler repairs.
(LGA 1972 s.133)

Cllr Faulks returned to the meeting as Chairman.

Cllr Mrs Bradley left the meeting whilst voting took place.

Burton Playing Field Association:

£3,000 – Letter and detailed statements received.

RESOLVED: to recommend that £3000 is allocated for general ground maintenance and utility bills.
(LG Misc Provisions Act 1976 s.19)

Cllr Mrs Bradley returned to the meeting.

Burton Bowls Club:

Letter and detailed statements received.

RESOLVED: to recommend that £250 is allocated.
(LG Misc Provisions Act 1976 s.19)

Thealby Play Area:

£500 - Bank statement and accounts received.

RESOLVED: to recommend that £500 is allocated
(LG Misc Provisions Act 1976 s.19)

Methodist Church:

Letter received advising they do not require a grant for 2031/14.

RESOLVED: No funds allocated.
(LGA 1972 s.133)

1st Burton Brownies:

No request

RESOLVED: to recommend that £100 is allocated.
(LG Misc Provisions Act 1976 s.19)

Voluntary Car Service

RESOLVED: to recommend that £60 is allocated.
(LG and Rating Act 1997 s.30)

Burton in Bloom:

£350 - Reimbursement for plants used in baskets and planters

RESOLVED: to recommend that £350 is allocated.
(LGA s.144)

GRANT APPLICATIONS (continued)**Jubilee Organising Group (JOG), Normanby**

£280 – Reimbursement for plants used in baskets and planters

RESOLVED: to recommend that £200 is allocated.

(LGA s. 144)

Friends of Burton School – Summer Fayre

£100 to purchase items for sale at the fayre

RESOLVED: to recommend that £100 is allocated.

(LGA s. 144 (b))

12. REPAYMENT OF PUBLIC WORKS LOAN FOR CAR PARK

RESOLVED: Parish Council contracted to make the payment of £2548.00 in 2013/2014.

13. BMX/SKATE PARK PROPOSAL

A group of parents and children wish to build a BMX/Skate Board Park on the disused tennis court site on the Burton Upon Stather Playing Field. They are seeking grant funding.

RESOLVED: to recommend the Parish Council to agree in principle to pledge up to £5,000 to match fund monies raised by the group. The development must be agreed by the Burton Upon Stather Playing Field Association. The monies cannot be used for any other purpose. These monies to be met from the parish reserves. (LG Misc Provisions Act 1976 s.19)

14. PROPOSED EXTENSION AT THE PLAYING FIELD PAVILION

The Parish Council is to consider a proposal to build a storage area for historical records belonging to the Heritage Group, History Society and an office for use, as required, by the Parish and Burial Clerk at the Burton Upon Stather Playing Fields. The Playing Field Association do not wish an extension to the pavilion and suggest the existing garage should be demolished and the new building should include a new larger garage for use by the Association with office accommodation. (LGA 1972 s 111)

RESOLVED: to recommend agreement in principle to pledge up to £10,000 to match fund monies for the build if agreed by the Parish Council. The monies cannot be used for any other purpose. These monies to be met from the parish reserves.

15. MAINTENANCE OF WEBSITE

RESOLVED: to recommend a budget of up to £300 to include the hosting/registration costs and a support contract to include 6 hours of time at £30 per hour.

16. PARISH PRECEPT 2013/14

After considering essential spending, grant allocations and the estimated balance at 31 March 2013:

RESOLVED: to recommend that the Parish Precept 2013/14 should not increase and should be the same amount as in 2011/12 and 2012/13 at £45,000 (Forty five thousand pounds).