

**MEETING OF THE BURIAL GROUND COMMITTEE OF
BURTON UPON STATHER PARISH COUNCIL
HELD ON MONDAY 30th JANUARY 2012 IN THE
GREEN ROOM, VILLAGE HALL, TODDS LANE
BURTON-UPON-STATHER.**

PRESENT: Cllr Mrs A Bradley in the Chair
Cllr N F Thornes (Vice Chairman)
Cllr Mrs A M Croft
Cllr D J Faulks
Cllr M Peace (Quorum 5)

Burial Clerk: Mr J M Startin

Members of the public: 0

APOLOGIES FOR ABSENCE: Cllr PF Bell; Cllr AV Demaude

25. Attendance Register

The register was signed by all councillors in attendance.

26. Declaration of Interest – Model Code of Conduct 2007 (SI No. 1159)

None given.

27. Minutes of the previous meeting [19th September 2011]

Agreed as a true record.

28. Waste & Rubbish

Resolved: that an area be set aside for waste & rubbish. This to be in the corner across from the entrance & screened off with hedging. Pallets & stakes to be used to construct a container for compostable waste & an ordinary refuse bin for other waste. The Burial Clerk would arrange for disposal as & when necessary.

Action: Cllr Bradley to source pallets & hedging.

29. Burial Ground Brochure

Resolved: After discussion, to amend information as needed & discussed & that future print runs should not include the fees & charges on the back as this could change annually meaning that a new print run would be required each year thus adding unnecessary cost.

Action: Cllr Bradley to stick labels over the details in the leaflet of the previous Burial Clerk, thus making the existing leaflets usable.

30. Dedications

The Burial Clerk informed the meeting as to the type requests from the public the Council would be likely to receive in respect of dedication of items in the burial ground, e.g. trees, shrubs, seats, bulbs, plaques. After a general discussion the consensus was that the Committee needed more time to think about the issues & that the matter should be on the agenda of the next meeting.

Action: Committee to give some thought as to whether or not to allow dedications &, if yes, what type & size, control of quality, charge, length of dedication etc.

Action: Burial Clerk to put as an item on the next agenda.

31. Deed of Grant of Exclusive Right of Burial [ERoB]

The Burial Clerk suggested that the wording for the ERoB be as that received from David McCarthy of the Institute of Cemetery & Burial Management but altered where necessary to make it relevant to Burton-upon-Stather Burial Ground. There was also a discussion about how to make the the document look more official when printed out on an ordinary printer. There was a suggestion that different colour paper could be used & also the document could be embossed with the Council logo.

Resolved: that the Burial Clerk make the necessary alterations to the ERoB & then print out on ordinary paper the Deed for Mr & Mrs Broome [grave A-1] as this was overdue & was causing concern.

Action: Burial Clerk to produce the Deeds to grave A-1 & get them to the funeral director of Mr & Mrs Broome [H&HJ Hutsons of Barton-upon-Humber] as requested by them as quickly as possible.

Action: Cllr Bradley to look into sources of different coloured paper & the possibility of purchasing an embosser.

32. Demarcations of Sections

a) A discussion took place about the type of hedging to flank the children's grave area.

Resolved: that Cllr Bradley would make enquiries as to what was best & that the hedging should be planted this spring

Action: Cllr Bradley to look into the type of hedging that would be best & also a suitable source for the plants.

b) The Burial Clerk informed the meeting that it would be best if the numbers in the Natural Burial Ground were re-done so that the lowest number was furthest away from the entrance. This way if numbers needed to be added or taken away as the burial Ground filled up it would be from or to the last highest number.

Resolved: that the Burial Clerk should arrange for the necessary alterations to be made but with due regard to the budget & other priorities.

c) The Burial Clerk drew the attention of the Committee to the fact that the plan needed to be checked against measurements on the ground to ensure that they matched.

Action: the Burial Clerk to make the necessary measurements & calculations, then report back to the committee.

d) The Burial Clerk informed the meeting of the need, in his view, for the placing of 4 datum markers in the Traditional area & 2 in the Natural area to aid more accurate measuring.

Resolved: that the Burial Clerk should make the necessary arrangements for this to be done but with due regard to the budget & other higher priorities.

33. Notice Board & Signage

The Committee discussed the need for more information to be put in the notice board & for another one just inside the Burial Ground.

Resolved: that there needed to be more up to date information in the notice board & that the Burial Clerk be given a key to it. Also that the placing of another one within the Burial Ground be looked at next year

Action: Cllr Bradley to arrange for a key to be given to the Burial Clerk.

Action: the Burial Clerk to update the display in the notice board.

34. Maintenance

a) **Resolved:** that the maintenance of the Traditional area be as in the previous year & that in the Natural area be left to grow & then cut as if a hay meadow [e.g. removing the arisings] which should help wild flowers to grow.

Action: that the contractor be informed as to regimes needed.

b) **Resolved:** that the standpipes in the cemetery needed protection against freezing in cold weather & that the flow of water be controlled by a push type of tap instead of the current twist type.

Action: Cllr Bradley to discuss the type of tap needed with the plumber & report back to the next meeting.

Action: the Burial Clerk to talk to Clerk of Winterton Town Council about the cost of the protection that they had had installed to the standpipes in their cemetery.

35. Date of the Next Meeting

It was agreed that it should be: Monday 5th March 2012

The meeting was closed at 8:25 pm.