
BURTON UPON STATHER PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER
ON MONDAY 13 JULY 2015**

PRESENT:	Parish Councillors:	
	Cllr JRK Mitchell in the Chair	
	Cllr C Allison	Cllr A Bradley
	Cllr AM Croft	Cllr RW Harris
	Cllr W Johnston	Cllr M Peace
	Cllr C Taylor	Cllr NF Thornes
	Cllr ES Whittaker	
	North Lincolnshire Councillors:	Ward Cllr E Marper
		Ward Cllr R Ogg
	Parish Clerk:	Mrs J Harrison
	Members of the public:	2
APOLOGIES:	Parish Councillors:	Cllr PF Bell
		Cllr DJ Faulks
	Ward Councillor:	Cllr HE Rowson

The Chairman announced that two members of the public wished to address those present before the meeting.

The first resident commenced by raising the issue of noise emanating from the pylon hammers at the Flixborough Grange wind farm and requested the contact telephone number for Blue Energy from the ward councillors so that he may contact the site. The resident continued to raise concern about the lack of a post office within the village. The Chairman advised that the latter was an item for discussion at the Community Meeting to take place on Tuesday 14 July 2015 at the pavilion. Information obtained at the meeting would help establish the requirement for post office hours within the parish.

The second resident enquired as to what was happening to the artefacts from the Burton Stather Primary School existing building once the new build was complete. He also enquired whether there was to be an open day for residents to visit the school before it was demolished. The resident was advised there had been the opportunity to look around the school on Tuesday 7 July 2015 but there would be a further occasion at a later date.

Cllr Marper presented the Ward Councillor's Report. She advised the grass at the side of the path at the top of Stather Road, close to St Andrew's Church, would be cut in the next few days. Following a meeting to consider widening the footpath at the top of Stather Road hill Cllr Marper advised she had requested a costing for the work from the engineer. She advised a major concern would be that a 3-way traffic system would be required whilst the work was completed.

Cllr Marper stated that the smaller tractor used by North Lincolnshire Council Public Rights of Way Officers had broken down. Once this had been repaired further grass cutting would take place. The resurfacing work to the footpath on Holme Drive leading to Ashwood Close would commence this month. She continued by advising the speed monitoring sign was not working on The Avenue and, once repaired, the sign would be left in situ until the full 3 month period had expired. She advised that anyone having issues with mobile phone reception should contact their provider and advise the Ward Councillors and Mr A Percy, MP. Cllr Marper then advised the splashpad was now open in Normanby Hall, Normanby.

Cllr Mitchell thanked the residents and councillor and opened the meeting.

49. Apologies for absence:

As stated on page 13.

50. Co-option of New Councillors

The Chairman reported that no enquiries/applications for co-option onto the Parish Council had been received. The closing date for the applications on the advertisement has therefore been extended.

51. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr C Allison, Cllr Mrs A Bradley, Cllr RW Harris, Cllr J Mitchell, Cllr C Taylor

Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley

Personal interest as a member and trustee of the Village Hall Committee:

Cllr AM Croft and Mrs J Harrison

Personal interest as a member of the Thealby Play Area: Cllr M Peace, Cllr C Allison,

Cllr A Bradley, Cllr AM Croft

Personal and Prejudicial interests in Item 65: Cllr C Allison, Cllr ES Whittaker

Personal interest in Item 74ii: Cllr AM Croft

52. Minutes of the last full Council meeting held on Monday 8 June 2015 and the Planning Meeting held on Monday 29 June 2015 as circulated, were received. The Minutes were agreed and signed as a true record.

53. Burton Playing Field Association

The meeting was advised that a Sub Committee had been formed with the aim of providing new equipment for the play area. The members of the Sub Committee were stated as being Cllr A Bradley, Mrs J Stamper, Mrs J Stevenson and Mrs P Denby. It was their intention to apply for a WREN grant to assist with the purchase of the equipment and possibly approach Blue Energy for further grant funding. Monies from the lottery would be used and an approach would be made to the Parish Council for funding of £5k. A councillor asked whether the Parish Council could purchase the equipment and reclaim the VAT.

Resolved: To contact ERNLLCA/HM Customs and Revenue for advice. As the request for the £5k funding by the Parish Council was not an item on this agenda for discussion, this should be included on the September agenda of the Full Council.

A member of the public requested to speak. The Chairman suspended the meeting.

A member of the public requested the contact details for Blue Energy and Cllr Marper advised the telephone number would be displayed on the notice board accessing the site for the attention of everyone.

The Chairman re-opened the meeting.

54. **Burton Upon Stather Parish Burial Ground**

It was reported that youths had been seen in the Burial Ground although there was no evidence and there had been no vandalism.

The composter had been installed in the corner of the Burial Ground. Due to the recent growth of grass contact is to be made with Mr M Thompson to trim an area of the Natural Burial Ground. Unfortunately the wild flowers had failed and the Chairman of the Burial Ground Committee was asking for donations of wild poppy seeds.

The Chairman of the Burial Ground Committee also advised that cones were to be purchased to mark car parking spaces for funeral cars.

55. **Burton Upon Stather Parish Allotments**

A member of the public requested to speak. The Chairman suspended the meeting.

It was reported that there are many unauthorised people walking through the allotments and the council was asked if it was possible to display a sign on the gate that access was for authorised people only. Discussion ensued as to whether the gate should be padlocked by combination lock. As this was not on the agenda for discussion, it would appear on the Full Council Agenda in September for discussion.

The Chairman re-opened the meeting.

Councillors were advised that three plots were causing concern, two of which were full of weeds with one partially covered. Attempts to contact the three allotment holders had been taken but only one had replied and given notice that they wished to terminate the lease although no termination date was offered.

Resolved: The councillors agreed the Parish Council should write to 2 allotment holders with a date when they should terminate their lease if they did take action to tidy the allotment with immediate effect. To contact a Ground Maintenance contractor regarding the clearance of the plots.

56. **Village Hall**

Bookings were steady. The committee were looking to install a new fire door next to the kitchen. The refurbishment to the toilets had been delayed due to the contractors not being able to complete the work during August.

57. **Thealby Play Area**

The councillors were advised the Chairman of the Thealby Play Area had resigned due to family commitments. The appropriate paperwork was awaited. It was proposed the councillors that had recently joined the committee would meet at a convenient time before September to discuss the operation of the park.

58. **Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams**

The Police and Crime Commission is to attend the next meeting of the Neighbourhood Action Team which is to take place at 6.00 pm on 29th July 2015 at West Halton Village Hall. Further enquiries would be made at that meeting to establish an accurate report of the crime figures.

59. Highway Repairs or Faults**(a) Footpath, Top of Stather Hill, Burton Upon Stather**

Please see the report by Cllr Marper before the commencement of the meeting.

(b) Burton Upon Stather

The name badge was missing on the seat next to the bus shelter on Normanby Road.

Resolved: The Parish Council to arrange for this to be replaced.

(c) Safety Road Posts, Normanby

North Lincolnshire Council had installed a further post at the bend in the road between the roundabout and the car park entrance to Normanby Hall.

(d) Normanby

The North Lincolnshire Council Public Rights of Way Officer had advised he had requested one row of vegetables be removed on FP166. No further problems reported.

(e) Thealby

No G & A lorries had travelled through Thealby within the last month.

(f) Thealby

A report of a car accident had been received. The car had been travelling from Normanby Hall towards Thealby and had crashed through the fence/bushes at the Play Area.

Resolved: Contact to be made with the appropriate insurance company and quotations obtained to repair the fence/hedge.

(g) Thealby

It was reported the lamp post at The Pinfold was leaning.

Resolved: To report to North Lincolnshire Council.

(h) Thealby

It was reported the fire hydrant next to the entrance to the side of entrance to Crowstons was of concern.

Resolved: To report to North Lincolnshire Council.

60. Community Meeting – Tuesday 14 July 2015

Councillors were advised the meeting would commence at 12.00 noon and end at 8.00 pm. The results would be shared with the Parish Council in order to complete the 10 year Parish Plan.

61. Closure of the Post Office

No further news had been received. This was an item that would be discussed at the Community Meeting on Tuesday 14 July when residents could state their requirements.

A member of the public requested to speak. The Chairman suspended the meeting.

The resident again stressed that no-one seemed to know what was happening and whether there would be a post office within the village in the future. The Chairman of the Parish Council advised the Parish Council had no authority for the provision of a post office however the comments obtained at the Community Meeting would be considered by the Post Office and North Lincolnshire Council.

The Chairman re-opened the meeting.

62. Education and Resource Centre

A grant application had been submitted to the SSE Sustainable Development Fund and news as to whether this had been successful was imminent. One grant had already been agreed. Councillors were asked to vote in principle to proceed with the build of the Education and Resource Centre subject to the success of the grant application.

Resolved: Councillors voted in principle to the build subject to the success of the grant. Nine councillors voted for and one councillor voted against the build of the Education and Resource Centre.

63. Vehicles obstructing access to properties on Stather Road

Traffic Officers from North Lincolnshire Council Traffic Department had visited the residents on Stather Road who had reported problems accessing their properties due to inconsiderate parking. They had left their contact details with the officers should the parking problems recur.

64. Best Kept Village Competition 2015

There were no hanging baskets from the brackets of the empty shops on the High Street in Burton Upon Stather.

Resolved: Not to hang baskets this year as there was no-one to water them.

65. School Safety Zone

Councillors discussed the implementation of a School Safety Zone and agreed that no decision should be taken at this stage. To discuss at the September meeting.

Cllr Marper requested to speak. The Chairman suspended the meeting.

Cllr Marper advised that Safety Zones do work where they have been installed and informed that she would obtain the monitoring information for the parish council.

The Chairman re-opened the meeting.

66. Burton Hills

Councillors agreed to the creation of a management committee called the 'Friends of Burton Hills'. The committee would arrange for ground maintenance work to be completed on the hills. The committee members to be Councillors C Allison, W Johnston, J Mitchell, M Peace and C Taylor.

67. Fly a Flag for the Commonwealth – 14 March 2016

Resolved: To purchase a flag to take part in the Fly a Flag for the Commonwealth. To contact St Andrew's PCC to obtain permission for the flag to be display on the flag pole on church premises.

68. ERNLLCA – Annual Meeting of the North Lincolnshire District Committee – 16 July 2015

Resolved: No councillor to attend.

69. ERNLLCA – Annual General Meeting 2015 – Thursday 17 September 2015

Resolved: Councillors did not wish to submit a resolution for consideration by the Annual General Meeting.

70. Voluntary Action North Lincolnshire Annual General Meeting – 7 October 2015

Resolved: Cllr A Bradley to attend.

71. Christmas Carol Service

Councillors agreed that the annual carol singing should be held at St Andrew's Church and with a request for the school choir to be present.

Resolved: To contact the choir master to invite the school choir to attend.

72. Proposed Purchase of Mini Bus by Winterton Town Council

Winterton Town Council had advised they were looking to purchase a community bus and asked if the Parish Council would be interested in hiring this. Councillors agreed they may be interested in hiring the bus but this would be subject to the price of the hire.

73. Planning

Planning application received for comment from North Lincolnshire Council:

PA/2015/0752: Planning permission to erect a single-storey side and rear extension
Site Location: 8 Ashwood Close Burton Upon Stather
Applicant: Mrs M Mathieson

Resolved: No objections or comments.

Planning information received from North Lincolnshire Council:

PA/2015/0090: Information received relating to the discharge of Conditions 9
 (Construction Environmental Management Plan) and 21
 (Construction Phase Traffic Management Plan)
Site Location: Burton Upon Stather Primary School, Flixborough Road,
 Burton Upon Stather
Applicant: Mr R Hart, Galliford Try

The Planning Officer at North Lincolnshire Council advised that the members of the Parish Council may comment if they wished. There was no statutory deadline and the decision would be made by the Planning Officers following discussion with members of North Lincolnshire Council Highways Department.

Resolved: No comment.

Planning Applications granted by North Lincolnshire Council:

PA/2015/0153: Conversion and internal and external alteration of existing
 agricultural buildings to create 2 dwellings
Site Location: Greenhill Farm, 19 Burton Road, Thealby
Applicant: Normanby Estate Holding Ltd

PA/2015/0155: Conversion of a redundant agricultural building to create one
 dwelling (amended plans)
Site Location: Land to the east of Thealby Lane Farm, 28 Thealby Lane,
 Burton Upon Stather
Applicant: Normanby Estate Holdings Ltd

PA/2015/0640 To vary condition 8 of planning permission PA/2015/0090 to amend
 the permitted hours of work to allow construction to take place with
 minimal disruption to the operation of the school.
Site Location: Burton Stather Primary School, Flixborough Road,
 Burton Upon Stather. DN15 9HB
Applicant: Mr R Hart, Galliford Try

Notification of household extension using permitted development rights from North Lincolnshire Council:

PA/2015/0746: Application for prior approval for a household extension
Site Location: 13 Wiltshire Avenue, Burton Upon Stather
Applicant: Mr G Axup

74. Finance

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.
RESOLVED: The payment of salaries, overtime, contractual commitments and items purchased on behalf of the Parish Council of £18.37, totalling £1114.15 for June (paid July) was agreed. PAYE, National Insurance and Pension contributions for June (paid July) on behalf of the employee and employer total £901.06.
Invoices paid £500 and over:
July

Birtwhistle Landscaping Ltd	£810.25	Ground Maintenance
DW Crosskell	£516.00	Composter, Burial Ground

APPENDIX 1**JULY 2015**

DATE PAID	PAYEE NAME	CHEQUE REF	AMOUNT PAID	TRANSACTION DETAIL
26.6.2015	EE & T-Mobile	DD	£11.09	Parish Clerk Mobile Phone
01.07.2015	Utility Warehouse	DD	£14.18	Electricity – Parish Office, Glebe Paddock
13.7.2015	Employment Costs	895	£1,037.79	Contractual Payments
13.7.2015	Employment Costs	896	£76.36	Contractual Payments
13.7.2015	Post Office Ltd	897	£431.61	Contractual Payments
13.7.2015	East Riding of Yorkshire Council	898	£469.45	Contractual Payments
13.7.2015	Birtwhistle Landscaping Ltd	899	£405.00	BUS PFA Ground Maint. March, April, May
13.7.2015	Birtwhistle Landscaping Ltd	900	£810.25	Ground Maint. Thealby Play Area, Glebe Paddock, Burton Hills, March, April, May
13.7.2015	Birtwhistle Landscaping Ltd	901	£474.00	Hedge Cutting, Burton Hills
13.7.2015	Mr K Sylvester	902	£280.00	Ground Maint, Burial Ground & Allotments May, June
13.7.2015	Mrs AM Croft	903	£99.20	Printing Newsletter
13.7.2015	Normanby Community Group	904	£109.15	2015-16 Grant for flowers, baskets
13.7.2015	D Jacklin Ltd	905	£120.00	BUS PFA Mole Control April, May, June
13.7.2015	Birtwhistle Landscaping Ltd	906	£162.00	BUS PFA Ground Maint June
13.7.2015	Birtwhistle Landscaping Ltd	907	£324.09	Ground Maint Thealby Play Area, Glebe Paddock, Burton Hills June
13.7.2015	North Lincolnshire Council	908	£73.00	Litter Bin, WH Lane, Thealby
13.7.2015	DW Crosskell	909	£516.00	Composter, Burial Ground
Total:	Gross Payment		£5,413.15	
	VAT		£ 400.40	
	Net Payment		£5,012.77	