

**MEETING OF THE BURIAL GROUND COMMITTEE OF
BURTON UPON STATHER PARISH COUNCIL
HELD ON MONDAY 4th JUNE 2013 IN THE PAVILLION
BURTON-UPON-STATHER.**

PRESENT: Cllr Bradley [Chair]
Cllr Thornes [Vice Chair]
Cllr Faulks
Cllr Bell
Cllr Harris
Cllr Keane (Quorum 4)

Burial Clerk: Jack Startin

Members of the public: 0

No.	Agenda Item	Action by:
1	Attendance Register The register was signed by all councillors in attendance.	
2	Apologies for Absence Cllr Bell & Cllr Demaude, <i>Cllr Croft</i>	
3	Declarations of Interest from Committee Members in respect of agenda items – as per the Code of Conduct adopted by this council None given	
4	Note of dispensations None to note.	
5	Minutes of the previous meeting [24th September 2012 & 20th May 2013] Cllr Harris informed the meeting that item 7.1 in the minutes for the 24th September 2012 was incorrect & that he had not been cutting the Children's area with the pedestrian mower nor had he intended to. The meeting accepted this correction & the minutes were amended accordingly by hand by the Burial Clerk. Proposed by Cllr Thornes & seconded by Cllr Faulks that: <i>apart from the above correction, the minutes were a true record.</i> Resolved.	
6	Actions arising Ground maintenance – there was a discussion about leaving most of the unused part of the conventional/traditional part uncut for most of the year which would help keep costs down. This was agreed by the meeting. Mr Birtwhistle to be informed.	Cllr Bradley
7	Budget The Clerk gave a brief outline of the money available & made the meeting aware that of the £2,500 in the budget, £1,800 was already committed for uncontrollable & necessary expenditure, e.g. salaries, pension, National Insurance, ground maintenance, hedge cutting, etc. Only the remaining £700 could be used for other purchases. However if the Committee wanted to spend a greater amount it could always seek approval, via a resolution, at a full council meeting.	
8	Publicity It was felt that a bit more publicity could be done, especially for the Natural Burial area, by sending letters to:	

A Bradley

	Funeral Directors; the Registrar of Births & Deaths; the Bereavement Office of Scunthorpe General Hospital. Also check if a member of the Natural Burial Association	Clerk Clerk
9	Review of Fees & Charges After a brief discussion it was proposed by Cllr Keane, & seconded by Cllr Faulkes that: <i>the fees & charges remain the same.</i> Resolved.	
10	Natural Burial Area – seat around the central tree Proposed by Cllr Bell, & seconded by Cllr Thornes that: quotes be obtained for, a) re-painting of the seat, & b) fixing of the seat around the tree. Resolved.	
11	Notice Board Cllr Bradley informed the meeting about the quotes that had been given for various types of board. The consensus of the meeting was for the man-made timber one as this should require less maintenance, & thus expenditure, than other types of material over the coming years. Order for the notice board to be carried out.	Clerk & Cllr Bradley
12	Dates of next Meetings There was a consensus that the meeting scheduled for the 22 nd July was not necessary.	