

## BURTON UPON STATHER PARISH COUNCIL

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### MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER ON MONDAY 8 JUNE 2015

<b>PRESENT:</b>	<b>Parish Councillors:</b>	
	Cllr JRK Mitchell in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr Mrs A Bradley	Cllr Mrs AM Croft
	Cllr DJ Faulks	Cllr W Johnston
	Cllr M Peace	Cllr C Taylor
	Cllr NF Thornes	Cllr ES Whittaker
	<b>North Lincolnshire Councillors:</b>	Ward Cllr Mrs E Marper
		Ward Cllr R Ogg
	<b>Parish Clerk:</b>	Mrs J Harrison
	<b>Members of the public:</b>	0
	<b>Burton Stather Heritage Group:</b>	Mrs K Day
	<b>Head of Policy and Research, Planning &amp; Regeneration, North Lincolnshire Council:</b>	Mrs L Potts
<b>APOLOGIES:</b>	<b>Parish Councillors:</b>	Cllr RW Harris

The Chairman invited Mrs K Day, Burton Stather Heritage Group, to address the meeting. She described the progress relating to the War Memorial Maintenance Fund and stated that approximately £1,000 had been raised to-date. A community group of 4 members is to be responsible for the monies collected and the maintenance of the war memorial. Mr P Day, Mr A Jennison and Ms E Waldron are to be members of the Voluntary and Community Group. A councillor was also invited to be a member. Councillor Mrs ES Whittaker agreed to be the fourth member. A constitution is to be completed and it is anticipated the group would meet on two occasions annually or more if required.

The Chairman thanked Mrs Day and invited Mrs L Potts to begin her presentation. She commenced by describing what is happening in North Lincolnshire, the importance of engaging with the community and how important it is to understand the community aspirations for Burton Upon Stather Parish in relation to the provision of a post office, open spaces and leisure, housing and infrastructure. In order to obtain this information she wished to assist the parish in coordinating a new parish plan. Mrs Potts suggested development sessions, one to be held during the daytime with two evening sessions. She also suggested there should be one school session to allow the school aged children to feed into the sessions. Mrs Potts suggested the first meeting should be held the middle of July 2015.

The Chairman thanked Mrs Potts. Mrs Day and Mrs Potts left the meeting.

Cllr Marper presented the Ward Councillor's Report. She commenced by complimenting Mrs Potts following her presentation. She referred to North Lincolnshire Council Highway Maintenance issues advising that the potholes at the junction of Barnston Way and Flixborough Road would be receiving attention and the work to the footpath leading from Holme Drive onto Ashwood Close would be completed. She advised that North Lincolnshire Council had contacted the resident of the property at the junction of Flixborough Road and Normanby Road to cut back the hedge encroaching over the footpath. In relation to speeding complaints on Darby Road North Lincolnshire Council is to complete a monitoring survey to record drivers travelling this route. All other items were on the full council agenda for discussion.

A councillor reported that plants growing in the front garden and at the corner of the property on the High Street were obscuring the view of drivers travelling from the direction of Darby Road. It was agreed that the owners should be contacted and asked to reduce the size of the plants to alleviate this problem.

Cllr Mitchell opened the meeting.

**31. Apologies for absence:**

As stated on page 8

**32. Co-option of New Councillors**

The Chairman reported that he there were indications that two people were interested in being co-opted onto the Parish Council, however no formal application had been received to-date. The closing date for the applications is therefore to be extended.

**33. Declaration of Interest – Code of Conduct adopted by this Council**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee: Cllr C Allison, Cllr PF Bell, Cllr Mrs A Bradley, Cllr RW Harris, Cllr J Mitchell, Cllr C Taylor  
 Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley  
 Personal interest as a member and trustee of the Village Hall Committee: Cllr DJ Faulks, Cllr AM Croft and Mrs J Harrison

Personal and Prejudicial interests in Item 42: Cllr C Allison, Cllr W Johnston, Cllr J Mitchell, and Cllr ES Whittaker

Personal interest in Item 45: Cllr W. Johnston

**34. Minutes of the last full Council meeting held on Monday 18 May 2015, the Finance Meeting, the Burial Ground Meeting and the Planning Meeting held on Tuesday 26 May 2015** as circulated, were received. The Minutes were agreed and signed as a true record.

**35. Burton Playing Field Association**

Ms M Buss had commenced training sessions for younger children at the Playing Field. It was also reported that, unfortunately, the Transfer Wheel Marker was no longer working and a new one had been purchased.

**36. Burton Upon Stather Parish Burial Ground**

The only item to report was that the composter to contain the grass cuttings is to be built this month.

**37. Village Hall**

A new booking for ballroom classes had commenced although the dates were adhoc at the moment due to the availability of the hall. Burton in Bloom had hung the summer hanging baskets outside the hall.

**38. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams**

The Police and Crime Commission is to attend the next meeting of the Neighbourhood Action Team which is to take place at 6.00 pm on 29th July 2015 at West Halton Village Hall.

**39. Highway Repairs or Faults****(a) Footpath, Top of Stather Hill, Burton Upon Stather**

North Lincolnshire Council and Ward Councillors are to meet with the residents of the property adjacent to the footpath at the top of the hill to discuss the latest proposal to widen the footpath. Once agreed a costing will be obtained. North Lincolnshire Council will then consider whether this is a viable proposition and if the work will commence.

**(b) Safety Road Posts, Normanby**

North Lincolnshire Council has advised a further post has been ordered and will be installed within the next ten days.

**(c) Normanby**

Residents had reported that FP166 had been ploughed and planted with vegetables making it difficult for walkers to travel this route.

**Resolved:** To ask the North Lincolnshire Council Public Rights of Way Officer to inspect the footpath to ensure the work completed is in accordance with regulations.

**(d) Thealby**

It was reported that no G & A lorries had travelled through Thealby within the last month.

**40. Community Meeting to discuss the Parish Plan**

Councillors agreed that the information and targets included in the Parish Plan completed in 2006 had been met. They discussed the presentation by Mrs Potts.

**Resolved:** Councillors voted that the presentation and discussion group should take place in the middle of July and is to involve the residents of the village and the school. This meeting would be facilitated by Mrs Lesley Potts and her team. The ideas and suggestions from the residents and the school would then form the new parish plan.

**41. Closure of the Post Office**

The Chairman and two councillors from Burton Upon Stather Parish Council are in discussions with Mr A Percy, MP, and the Ward Councillors as to the future of the Post Office.

**42. War Memorial Maintenance Fund**

Following the presentation by Mrs K Day before the meeting commenced, the councillors were of the opinion that the Maintenance Fund would be properly constituted and every effort was being made to secure the future maintenance of the war memorial.

Councillors noted that a formal objection had been lodged from a resident that the Parish Council should not use monies from the precept to fund the maintenance of the war memorial.

**43. Vehicles obstructing access to properties on Stather Road**

Councillors noted that a member of the North Lincolnshire Council Traffic Department had visited the residents who had raised the concerns of traffic obstructing access to their properties. He is speaking with residents in this regard. Councillors have suggested that the residents contact North Lincolnshire Council and/or the police at the time of further incidents.

**44. Best Kept Village Competition 2015**

A councillor reported a further problem with the Village Hall sign.

**Resolved:** A new sign to be purchased if the old sign cannot be repaired.

**45. School Safety Zone**

Councillors discussed the implementation of a School Safety Zone and suggested they wished the implementation of the zone to be at pertinent times of the day, to slow the traffic and to reduce parking in certain areas. They wished the installation to be September 2015.

**Resolved:** To invite a representative from the North Lincolnshire Council Traffic Department to the Full Council Meeting in July to discuss and design the most appropriate safety zone.

**46. Flying the Flag for Armed Forces Day – Monday 15 June 2015 at 10.15 am  
Central Park and the Civic Centre, Ashby Road, Scunthorpe. DN16 1AB**

**Resolved:** Due to prior commitments no councillors were available to attend.

**47. Planning**

**Planning Applications granted by North Lincolnshire Council:**

**PA/2015/0211** To erect a single-storey extension to form a sun room (including demolition of a conservatory) (Amended Plan)

**Site Location:** Ivy Cottage, 6 Main Street, Normanby, Burton Upon Stather

**Applicant:** Mrs K Bray

**PA/2015/0212** To erect a single-storey extension to form a sun room (including demolition of a conservatory) (Amended Plan)

**Site Location:** Ivy Cottage, 6 Main Street, Normanby, Burton Upon Stather

**Applicant:** Mrs K Bray

**PA/2015/0374** To erect a two-storey side extension

**Site Location:** 16 Cliff Drive, Burton Upon Stather. DN15 0HW

**Applicant:** Miss M Kolodzits

**48. Finance**

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.  
**RESOLVED:** The payment of salaries, contractual commitments and items purchased on behalf of the Parish Council of £54.18, totalling £818.27 for May (paid June) was agreed. PAYE, National Insurance and Pension contributions for May (paid June) on behalf of the employee and employer total £525.35.  
**Invoices paid £500 and over:**  
**June**

BUS Playing Field Association	£2,199.43	Reimbursement of BUS PFA Insurance
Bowcom	£532.80	Transfer Wheel Marking Machine

**APPENDIX 1****JUNE 2015**

<b>DATE PAID</b>	<b>PAYEE NAME</b>	<b>CHEQUE REF</b>	<b>AMOUNT PAID</b>	<b>TRANSACTION DETAIL</b>
28.5.2015	EE & T-Mobile	DD	£11.10	Parish Clerk Mobile Phone
08.06.2015	Employment Costs	886	£741.91	Contractual Payments
08.06.2015	Employment Costs	887	£76.36	Contractual Payments
08.06.2015	Post Office Ltd	888	£218.51	Contractual Payments
08.06.2015	East Riding of Yorkshire Council	889	£306.84	Contractual Payments
08.06.2015	Mr M Branton	890	£60.00	Litter/ditch inspection, Burton Hills
08.06.2015.	Burton in Bloom	891	£350.00	Grant, Plants, Compost, Trees
08.06.2015	Burton Upon Stather Playing Field Association	892	£2,199.43	PFA Insurance reimbursement for Tennyson Insurance
08.06.2015	Bowcom	893	£532.80	Transfer Wheel Marking Machine
<b>Total:</b>	<b>Gross Payment</b>		<b>£4,496.95</b>	
	<b>VAT</b>		<b>£ 91.52</b>	
	<b>Net Payment</b>		<b>£4,405.43</b>	