
BURTON UPON STATHER PARISH COUNCIL

**MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER
ON MONDAY 9 MARCH 2015**

PRESENT:	Parish Councillors:	
	Cllr J Mitchell in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr A Bradley	Cllr AM Croft
	Cllr AV Demaude	Cllr W Johnston
	Cllr HE Keane	Cllr M Peace
	Cllr C Taylor	Cllr NF Thornes
	Cllr ES Whittaker	
	North Lincolnshire Councillors:	
	Ward Cllr E Marper	Ward Cllr R Ogg
	Parish Clerk:	Mrs J Harrison
	Members of the public:	9
APOLOGIES:	Parish Councillors:	
	Cllr DJ Faulks	Cllr RW Harris
	North Lincolnshire Councillor:	Ward Cllr H Rowson

Cllr Ogg advised those present that the Planning Application for the new build primary school had been 'called in' for discussion by the North Lincolnshire Council Planning Committee. This was due to the number of concerns raised by residents regarding the design. Cllr Marper announced that £250k had been earmarked towards further works which would require a separate planning application.

Cllr Marper informed the meeting £500k had been earmarked to build an indoor sport facility in Burton Upon Stather for people of all ages. No site had been identified at this time. She advised that North Lincolnshire Highways Department were monitoring lorries leaving mud on the road on the B1430 outside Normanby Hall. The Ward Councillors were asked to ensure the hedges to the side of the fields on the B1430 would be replaced by the tenant as they were needed to ensure the sand did not blow from the fields onto the road. Cllr Marper advised there was a great deal of concern due to the large amount of litter throughout the parish and surrounding villages. The Editor of the Parish Newsletter was asked to include an article asking people to pick up litter and place it in the bins.

Cllr Marper advised that the management of Kingsferry Wharf had entered an appeal to build the extension at Kingsferry Wharf. The meeting was informed that North Lincolnshire Council is to tarmac Eastholme Gardens/Normanby Road. Cllr Marper advised the public footpath 174 will not be closed for 6 months as reported in the Scunthorpe Telegraph. She mentioned the installation of a splash pool at Normanby Hall and supplied information relating to surrounding parishes.

A representative of the Burton Stather Heritage Group advised the war memorial had been well received. The flowers from the bulbs planted in the ground around the memorial were beginning to show and the grass seeding is to take place in April/May around the memorial. A Trust Fund to cover future maintenance work for the memorial and seats had been started and £462 had been collected. Further fundraising was planned. The Heritage Group asked that a member/s of the Parish Council sit on the board to operate the funds with representatives of the Heritage Group. This item to be discussed in the meeting.

The Head of Burton Upon Stather Primary School commenced by explaining the design of the proposed new build school and answered a number of queries relating to the plans. She explained the building façade would be red brick with the sports hall cream rendered. The school had requested this finish as the architects had originally suggested a multi-coloured finish. The roof would not flat but at a gradient for the water to run into a drainage system.

The design incorporates a wider than normal corridor with seating areas including benches with cushions where pupils can sit and read. There is to be no change to the reading provision provided at the present time. The Government-approved design suggested there should be 30+ pupils per class. The toilets are not unisex but designated for either girls or boys. Although in clear view they are floor to ceiling with locking doors providing privacy although can be accessed by a teacher as required if someone is taken ill. The locations of the playgrounds are still under discussion.

Risk Assessments relating to access by construction traffic are being prepared by the school and Burton Play. Construction vehicles would only be allowed to enter and exit the site at designated times and must radio for permission to enter the area. Small construction vehicles are to be used due to the size of the school entrance. The meeting was advised that there may have been an enquiry for construction traffic to park on the Burton Upon Stather Playing Field car park whilst awaiting access however there was no confirmation of this. There was concern raised that the weight of the vehicles may damage the car park tarmac. There was also concern raised about the speed limits on and between The Avenue and Normanby and whether a safety zone in front of the school was required. The Ward Councillors agreed to establish what safety measures would be in place.

Councillor ES Whittaker joined the meeting.

Cllr Mitchell thanked the visitors who had attended to answer questions relating to items for discussion on the agenda. Six members of the public left the meeting.

The Chairman opened the meeting.

160. Apologies for absence:

As quoted above.

161. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr A Bradley, Cllr PF Bell, Cllr AV Demaude

Personal Interest as a member and trustee of the Village Hall Committee: Cllr AM Croft,
Mrs J Harrison

Personal Interests as a member of Thealby Playing Field Association: Cllr M Peace

Personal and Prejudicial Interest in item 170: Cllr C Allison, Cllr W Johnston, Cllr J Mitchell,

Personal Interest as a member of the Burton Playing Field Association and Item 169:

Cllr A Bradley

Personal Interest in Item 172 and Prejudicial Interest in Item 179ii: Cllr AM Croft

Personal and Prejudicial Interest in Item 178, app 2: Cllr W Johnston

162. Minutes of the last Full Council meeting held on Monday 9 February 2015 as circulated, were agreed and signed as a true record.

163. Burton Playing Field Association

Following the annual playground check repairs were required at a cost of £815.00.

Birtwhistle Landscaping Ltd had commenced work on the boundary fence.

164. Burton Upon Stather Parish Burial Ground

The Burial Clerk will forward the agenda for the meeting to be held at the end of March. The Vice Chairman will chair the meeting. Grass cutting at the burial ground had commenced.

165. Village Hall

The new keep fit class had commenced on 3 March. The hall was being hired on a regular basis.

Following recent contact with North Lincolnshire Council regarding the Village Hall sign, the North Lincolnshire Council Conservation Officer had advised that if the existing sign were to be put back on the Methodist Church there would be no need for planning permission. No cost would be incurred.

RESOLVED: Councillors voted for the existing sign to be replaced on the Methodist Church Wall.

166. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams

Cllr Mitchell advised the main concern was the number of burglaries taking place in the area. There had been a report of unusual deliveries to homes and businesses. Councillors agreed that posters warning residents to be wary of burglars should be displayed on the parish notice boards.

167. Highway Repairs or Faults

(a) Footpath, Top of Stather Hill, Burton Upon Stather

The Bridge Officer, North Lincolnshire Council, is suggesting an alternative structure. He is completing a drawing and will forward this to the Parish Council for consideration.

(b) Safety Road Posts, Normanby

Road posts missing and damaged on the bend of the B1430 outside Normanby village leading to Thealby have been reported to North Lincolnshire Council. Their repair is awaited.

(c) Normanby

Members of North Lincolnshire Council Highways Department are monitoring lorries daily waiting on the B1430 by the side of the boundary wall to Normanby Park waiting to enter the field. Councillors were informed that County Turf had applied to North Lincolnshire Council to widen the dropped kerb and for the footpath to be tarmacked. It was suggested a sign should be displayed advising drivers of lorries turning into the field. The Ward Councillors are to look into this.

(d) Thealby

The Ward Councillors suggested that residents noticing any lorries travelling through Thealby should complete a Lorry Watch Form and return the completed forms to them.

168. Resignation

The meeting was advised that Cllr Chris Brydges had submitted his resignation to the Chairman which would take effect immediately. Councillors asked that a letter be issued to Cllr Brydges in appreciation of the work he had completed during his time on the Parish Council.

169. Storage of Historical Documents

Further quotations for the installation of an Extractor Fan controlled by a humidistat and a frost stat controller heater had been requested but not received.

A proposal was made to consider using the empty café on the High Street as a Parish Council resource was received. The suggestion was that it could be used as an office, for storage, meetings and a parish council surgery. It was agreed to enter this as an agenda item for discussion at the April meeting.

Cllr Bradley also advised that she would attend a meeting to discuss the granting of Heritage Lottery funding towards a building at the Burial Ground, the children's playground at the Burton Upon Stather Playing Field and would also enquire whether there would be a grant towards the possible purchase of a building.

170. Burton Upon Stather Heritage Group

Councillors discussed the administration of the fund.

Councillors Allison, Johnston and Mitchell did not take part in the vote.

RESOLVED: It was agreed that a committee should be created with representatives from the Burton Stather Heritage Group and the Parish Council. To contact ERNLLCA for legal advice regarding the setting up of a Trust Fund.

171. Installation of a Dog Bin on Cliff Drive, Burton Upon Stather

A request had been received for a dog bin on Cliff Drive as there was none in the area. North Lincolnshire Council had confirmed the nearest suitable site would be to use the 30 mph signs on Tee Lane to fix a bin.

RESOLVED: Councillors agreed to the purchase of a black bin from North Lincolnshire Council at a cost of £60 and NLC would empty the bin without charge on a regular basis.

172. Parish Newsletter

The editor proposed the next newsletter be circulated in June as this would be after the elections and just before the Burton in Bloom weekend which is scheduled for the last weekend in June.

RESOLVED: The councillors agreed to this.

The editor had also received a request to include an article prepared by Burton Upon Stather Primary School in each newsletter.

RESOLVED: The Councillors agreed to this.

Councillors also asked the editor to include the details relating to the CS of the Year Award (Certified Site) received by the Acorn Wood Camping and Caravan Site and that they had also achieved top marks in the category for Best Facilities.

173. Winter Review

No details were discussed. If the weather does not deteriorate then this item will be removed from the agenda.

174. Bus Shelter

Councillors were advised a resident had been cleaning the bus shelter on the High Street on a regular basis for many years and had not been awarded the annual ex gratia payment.

RESOLVED: The resident should receive one payment of £70 with immediate effect and receive an annual ex gratia payment of £70 in December at the same time as the other volunteers who clean the bus shelters within the parish.

175. Commemorative Seats

A quotation had been obtained to scrub and wash the graffiti from the seat on Flixborough Road, To clean, sand and stain the Stather Road seat and to clean, sand and stain the seat outside Burton Primary School.

RESOLVED: To accept the quotation of £50 in total.

176. Recording of Meetings Policy

Councillors reviewed the policy.

RESOLVED: The policy should remain the same and reviewed again in 6 months.

177. Closure of Burton Upon Stather Post Office

A letter dated 26 February 2015 was received from the Post Office advising the Burton Upon Stather Post Office, 15 High Street, Burton Upon Stather, DN15 9DG would be closing temporarily at 17.30 on 9 April 2015. The Post Office advised they were investigating the options available to them to reinstate a Post Office service to the local community of Burton Upon Stather Parish. They stated future provision would reflect customer numbers and usage and they may take the opportunity to establish an alternative type of service. They apologised for the inconvenience the temporary closure may cause and provided a list of alternative Post Office services in the area. The Parish Council immediately contacted the Post Office and was advised a meeting was to take place with the St Andrew's PCC and the Ward Councillor at which it was agreed that, if an Outreach Service of 8 hours per week was to be provided for the village, the vestry could be used to offer this facility subject to the appropriate approval. The councillors were concerned about the loss of a full service and was of the opinion that a meeting should be held at which residents could attend to establish what facilities could be provided by the Post Office for the parish and where they would like the Post Office to be based. A representative of the Post Office to be available to answer the questions.

RESOLVED: A meeting to be arranged week commencing 23 March 2015 to discuss.

The Ward Councillors left the meeting.

178. Planning

Planning Applications received from North Lincolnshire Council for comment:

- | | |
|-----------------------|--|
| PA/2015/0044 | Planning permission for a single storey rear extension. |
| Site Location: | 32 Norfolk Avenue, Burton Upon Stather |
| Applicant: | Mr & Mrs J Drury |
| RESOLVED: | No objections or comments. |
| | |
| PA/2015/0090 | Planning permission to erect a new build Primary School to accommodate 210 pupils on the same site as the existing school. the current school buildings to be demolished following decant into new building. |
| Site Location: | Burton Upon Stather Primary School, Flixborough Road, Burton Upon Stather |
| Applicant: | Mr Robert Hart Galliford Try |
| RESOLVED: | Cllr W Johnston did not take part in the vote.
9 Councillors voted to support the application. 1 Councillor did not support the application.
To submit comment that areas of concern highlighted by residents had been addressed by the Head of Burton Upon Stather Parish School before the commencement of tonight's meeting to the satisfaction of the councillors. The councillors voted to support the application as it stands however their opinion may change if further applications are received relating to access and additional development. The Parish Council requested the inclusion of road safety conditions relating to access of traffic and heavy plant in front of, onto and when travelling on school premises as this is an area of concern. |
| | |
| PA/2015/0091 | Planning permission to install a steel container for storage linked to Parks and Garden Maintenance |
| Site Location: | Normanby Hall Country Park, Normanby Park, Normanby |
| Applicant: | Mr P Beetham, North Lincolnshire Council |
| RESOLVED: | No objections or comments. |

Planning (continued)**Planning Applications received from North Lincolnshire Council for comment:**

PA/2015/0154 Planning permission for conversion of stables to form three dwellings
Site Location: Little Normanby, Access road to Little Normanby Farm, Normanby
Applicant: Normanby Estate Holdings Ltd
RESOLVED: To submit comment that the Parish Council wished the 3 dwellings to be renovated subject to the conditions set out by North Lincolnshire Council and in accordance with RD9 of the North Lincolnshire Local Plan. To note the barns are within the Conservation Area and that the wildlife habitats are protected.

PA/2015/0155 Planning permission for conversion of a redundant agricultural building to create one dwelling
Site Location: Land to the east of Thealby Lane Farm, 28 Thealby Lane, Burton Upon Stather
Applicant: Normanby Estate Holdings Ltd
RESOLVED: To submit comment that the redundant agricultural building should be renovated subject to the conditions set out by North Lincolnshire Council in accordance with RD9 of the North Lincolnshire Local Plan. To note the concerns raised by the residents of a neighbouring property whose land was lower than that at Thealby Lane Farm and ensure the drainage would not affect the property or other water courses or open drains. To request there was no trees taken down during and after construction in the copse at the bottom of 28 Thealby Lane and the wildlife habitats are protected, particularly bats and owls.

PA/2015/0156 Planning permission for conversion of redundant agricultural building To create one dwelling
Site Location: The Old Dairy, Access road to Little Normanby Farm, Normanby
Applicant: Normanby Estate Holdings Ltd
RESOLVED: To submit comment that the Parish Council wished The Old Dairy to be renovated subject to the conditions set out by North Lincolnshire Council in accordance with RD9 of the North Lincolnshire Local Plan. To note the building is within the Conservation area and that wildlife habitats are protected, particularly bats and owls.

Planning Permission granted by North Lincolnshire Council:

PA/2014/1425 Conversion, internal and external alteration to agricultural building to form one dwelling at Dutch Barn
Site Location: Access road to Little Normanby Farm, Normanby. DN15 9HZ
Applicant: Normanby Estate Holdings Ltd

PA/2014/1343 Change of use of land from agricultural to mixed use of agricultural and Equestrian and installation of 2 field shelters in OS Field 5991
Site Location: Chafer Lane, Burton Upon Stather
Applicant: Mr K Green

179.Finance

- I. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- II. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – See Appendix 1. Cllr Croft did not take part in the vote.
RESOLVED: The payment of salaries and contractual commitments in the sum of £861.07 for February (paid March) was agreed. PAYE, National Insurance and Pension Contributions for February (paid March) on behalf of the employee and employer total £517.91.
Invoices paid £500 and over:
March:
None.

MARCH 2015

DATE PAID	PAYEE NAME	CHEQUE REF	AMOUNT PAID	TRANSACTION DETAIL
26.2.2015	EE & T-Mobile	DD	£11.00	Parish Clerk Mobile Phone
27.2.2015	Utility Warehouse	DD	£16.41	Electricity – Parish Office & Glebe Paddock
9.3.2015	Employment Costs	847	£685.33	Contractual Payments
9.3.2015	Employment Costs	848	£175.74	Contractual Payments
9.3.2015	Post Office Ltd	849	£221.34	Contractual Payments
9.3.2015	East Riding of Yorkshire Council	850	£296.57	Contractual Payments
9.3.2015	Mrs AM Croft	851	£99.20	Printing, Parish Newsletter
9.3.2015	Mr M Branton	852	£60.00	Litter collection/inspection, Burton Hills
9.3.2015	St Andrew's PCC	853	£162.17	2014-15 Grant-Ground Maintenance
9.3.2015	St Andrew's PCC	854	£254.49	2014 electricity payment, Electricity for Floodlights
9.3.2015	Cut and Clear Tree Services Ltd	855	£150.00	Crown Lift Silver Birch Trees, Thealby PFA
9.3.2015	Burton Upon Stather Playing Field Association	856	£58.17	Remainder of Grant 2014-15
9.3.2015	Thealby Playing Field	857	£215.00	Remainder of Grant 2014-15
9.3.2015	Mrs A Taylor	858	£70.00	2014 Bus Shelter Cleaning ex gratia payment
	Gross Payment		£2,475.42	
	VAT		£ 4.70	
	Net Payment		£2,470.72	