

BURTON UPON STATHER PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER ON MONDAY 12 MAY 2014

PRESENT:	Parish Councillors: Cllr DJ Faulks in the Chair Cllr C Allison Cllr Mrs A Bradley Cllr Mrs AM Croft Cllr RW Harris Cllr J Mitchell Cllr NF Thornes	Cllr PF Bell Cllr C Brydges Cllr AV Demaude Cllr W Johnston Cllr M Peace
	North Lincolnshire Councillors:	Ward Cllr Mrs E Marper Ward Cllr R Ogg
	Parish Clerk:	Mrs J Harrison
	Members of the public:	5
APOLOGIES:	Parish Councillors: Cllr HE Keane Cllr C Taylor Cllr ES Whittaker	North Lincolnshire Councillors: Ward Cllr Ms H Rowson (Belated Apologies)

Mr S Smith, Burton Stather Heritage Group, gave a short presentation and displayed images of the proposed war memorial via a projector. He also presented a plan of the proposed site. Councillors were again allowed to ask questions relating to the proposed memorial. Mr Smith and his associate left the meeting.

Ward Councillor Mrs Marper gave a short presentation highlighting the major issues that had been completed during the past year. She informed those present that a new lighting scheme on Tee Lane is to be implemented during 2014/2015 and confirmed that work is to continue to widen the footpath at the top of Stather Road hill. She also thanked the Parish Councillors for their hard work during the year.

All other items were on the full council agenda for discussion.

The Chairman commenced the Annual Meeting of Burton Upon Stather Parish Council.

1. Election of Chairman

Proposed by Cllr AM Croft
Seconded by Cllr AV Demaude that Cllr DJ Faulks should be Chairman.
Carried unanimously.

Nominee left the room while the vote was taken.

Councillor DJ Faulks in the Chair

2. Chairman's Declaration of Acceptance of Office of Chairman

Cllr Faulks signed the Acceptance of Office of Chairman form.

3. Apologies for absence:

As stated above.

4. Election of Vice Chairman

Proposed by Cllr NF Thornes
 Seconded by Cllr C Brydges that Cllr J Mitchell be elected Vice Chairman
 Carried unanimously

Nominee left the room whilst a vote was taken.

Cllr J Mitchell was elected as Vice Chairman.

5. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr PF Bell, Cllr Mrs A Bradley, Cllr AV Demaude, Cllr RW Harris

Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley

Personal interest as a member and trustee of the Village Hall Committee: Cllr DJ Faulks, Cllr AM Croft and Mrs J Harrison

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

6. To appoint representatives to the

- a) Village Hall Committee:**
Councillor DJ Faulks and Cllr Mrs AM Croft
- b) Burton Playing Fields Association:**
Councillor Mrs A Bradley
- c) Thealby Play Area:**
Cllr M Peace
- d) Allotment Committee:**
Cllr NF Thornes

7. To appoint committees as follows:

- a) Finance** (7 members minimum including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors PF Bell, DJ Faulks, Cllr A Bradley, AM Croft, AV Demaude, W Johnston, J Mitchell, NF Thornes.
- b) Planning** (8 members minimum including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors M Peace, C Allison, C Brydges, AM Croft, DJ Faulks, J Mitchell, C Taylor, NF Thornes, ES Whittaker.
- c) Burial Ground** (8 members including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors Mrs A Bradley, PF Bell, AV Demaude, DJ Faulks, RW Harris, Ms HE Keane, J Mitchell.
- d) Personnel** (3 members including Chairman)
Councillors DJ Faulks, AM Croft and HE Keane
- e) Young People Committee**

Resolved: Councillors agreed to dissolve the committee.

8. To appoint the representative to check the work of the Responsible Finance Officer

Proposed by Cllr DJ Faulks

Seconded by Cllr Mrs AM Croft that **Cllr AV Demaude** is appointed to complete the check.
Carried unanimously.

9. To appoint two voting delegates to attend ERNLLCA's District Committee Meetings

Resolved: No councillors were appointed. The Chairman agreed to attend if appropriate.

10. To appoint a representative to attend the Neighbourhood Action Team meetings

Councillor NF Thornes was appointed. Cllr J Mitchell to attend in Cllr Thornes' absence.
The vote was unanimous.

11. To appoint a representative to attend the Winterton Landfill Liaison Committee Meetings

Councillor M Peace was appointed. The vote was unanimous.

12. Minutes of the last full Council meeting held on Monday 8 April 2013, as circulated, were received. It was noted that the Minutes read the Mayor of Scunthorpe officially opened the skate park. This should have read the Mayor of North Lincolnshire opened the skate park. The Minutes were agreed and signed as a true record.

13. Burton upon Stather Annual Parish Meeting

The meeting, held on 29 April 2014 was poorly attended. Reports were received from the Management Committees together with financial reports from the Responsible Finance Officer, Burton Upon Stather Playing Field Association, Thealby Playing Field Association and Burton Upon Stather Village Hall. PC Amanda Barnett, the Burton and Winterton Neighbourhood Officer, gave a short presentation and produced low crime figures. She was available to answer questions. A member of the public complained about the amount of dandelions in the grass and footpaths on Barnston Way. Also could not understand why the grass cuttings were not collected by the machinery. Cllr Marper contacted North Lincolnshire Council who confirmed they did not have the machinery to collect the grass and were using the strongest herbicide available to them.

14. Burton Playing Field Association

It was reported that the skate park was being well used. One further piece of equipment was required at a total cost of £13k. Funds are to be raised to purchase this. A leaflet is to be circulated with the Parish Newsletter asking for new members to join the lottery in order to fundraise. A new litter bin is to be installed near the skate park. A request was received to remove the two large soiled notices on the fence. The Playing Field Committee are to be approached.

15. Burton Upon Stather Parish Burial Ground

The notice board is being updated on a regular basis and a copy of the new leaflet will be displayed once this has been printed. The seat donated from the Winterton & District Lions Club has been installed in the Burial Ground.

16. Village Hall

The Chairman advised the hall had been booked on 22 May 2014 as a polling station for the European Elections 2014. A new notice board was required due to it being forced open by an unknown. Bookings are going well and more are welcomed.

17. Burton Upon Stather Parish Website

It was reported a problem had occurred following an update but this was quickly rectified. The renewal of the Support Contract had been received with a slight increase.

RESOLVED: The councillors agreed the increase of a £0.01 increase per minute of support to Webhosting.uk.com with a £10 increase if a site visit was required from Leeds and a £5 increase if a site visit was required from Hibaldstow.

18. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams

Following an incident outside the school gate when a youth cycled into the side of a car early one morning, two site meetings had taken place between the North Lincolnshire Council Road Safety Department, the Parish Council and the School Head. A proposal was received to move the gate and posts further down the school drive to allow clearer visibility for all. Also a sign to be added to the footpath warning pedestrians before they cross in front of the school entrance.

19. Highway Repairs or Faults

(a) Footpath, Top of Stather Hill, Burton Upon Stather

Work to the footpath is progressing. Cllr Marper advised she is in contact with the residents to ensure that no more land is removed than required.

(b) 32 Stather Hill, Burton Upon Stather

North Lincolnshire Council continue to complete work outside the property.

(c) Footpaths, Normanby

Tractors/machinery leaving the fields to travel on the B1430 Normanby Road are making the footpaths very dirty and muddy.

Resolved: To contact the company and request these are cleaned.

20. Glebe Paddock

Resolved: Councillors agreed to the removal of a metal frame around a cherry tree damaging the trunk.

21. Burton Hills

A proposal was received to improve the Beacon Path and tidy the hills.

Resolved: Councillors Allison, Harris, Johnston, Mitchell, Peace and Thornes agreed to be on a sub-committee to inspect the path and areas of the hills to see what work is required. They will then report back to the Parish Council.

22. Best Kept Village Competition 2014

Resolved: Councillors agreed that the Parish Council should hire a stand at the fete on Saturday 7 June 2014 during Burton in Bloom weekend, to advertise the Best Kept Village Competition. Councillors could also exhibit information relating to the Burial Ground and other areas of interest within the parish.

Resolved: Councillors agreed that the Normanby Community Group may hang flower baskets from the bus shelter in Normanby village as required. All Health and Safety Procedures should be adhered, they should not obscure the notice board and they will be responsible for the watering of the plants. It was also suggested that plant troughs may be appropriate.

23. Commemorative Seat

Councillors discussed a new name plate for GH Young RAF and the re-allocation of the name plate to a seat within the parish.

The Chairman stopped the meeting to listen to an alternative suggestion from a member of the public. The Chairman then recommenced the meeting.

Resolved: Councillors agreed the new plaque should be attached to the wooden seat to the side of the bus shelter on Normanby Road, Burton Upon Stather. The name of 'GH Young RAF', who died in WWII, would be inscribed on the plaque.

24. North Lincolnshire Local Development Framework

North Lincolnshire Council (NLC) has published its Housing and Employment Land Allocation Development Plan Document: Revised Submission Draft. This consultation takes place from 25 April to 6 June. NLC has asked for comments from the Parish Council on the proposal before it is submitted to the Government for independent public examination. All members of the public may submit their comments.

RESOLVED: No concerns were identified but it was noted that this should be brought to the attention of members of the public to allow them to comment.

25. Planning

No planning applications were presented for comment.

26. Finance

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.
RESOLVED: The payment of salaries and contractual commitments in the sum of £699.10 for April (paid May) was agreed. PAYE, National Insurance and Pension contributions for April (paid May) on behalf of the employee and employer total £512.55.
Invoices paid £500 and over:
May
Playground Services Ltd: £6,000 Skate Park Equipment. This was purchased by the Parish Council Grant.
- iii. **RESOLVED:** To transfer £20,000 from Savings Account to Current Account
- iv. **RESOLVED:** Chairman to sign the Audit Commission return for the year ending March 2014 for submission to the external auditor, Messrs Littlejohn, Accountants.

The councillors thanked Cllr AM Croft for her work as Editor of the Parish Newsletter.