
BURTON UPON STATHER PARISH COUNCIL

**ANNUAL MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER
ON MONDAY 13 MAY 2013**

PRESENT:	Parish Councillors:	
	Cllr NF Thornes in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr Mrs A Bradley	Cllr C Brydges
	Cllr Mrs AM Croft	Cllr AV Demaude
	Cllr DJ Faulks	Cllr RW Harris
	Cllr Ms HE Keane	Cllr J Mitchell
	Cllr M Peace	Cllr C Taylor
	North Lincolnshire Councillors:	Ward Cllr Mrs E Marper
		Ward Cllr R Ogg
	Parish Clerk:	Mrs J Harrison
	Members of the public:	0
APOLOGIES:	Parish Councillors:	North Lincolnshire Councillors:
	Cllr W Johnston	Ward Cllr Ms H Rowson

Ward Councillor Mrs Marper advised that the discharge of Condition 16 of the Flixborough Grange Farmhouse, Flixborough Wind Farm Application was considered at the Planning Committee meeting held on 8 May 2013. They voted not to discharge this condition. She informed the meeting that residents had highlighted concerns about motorists parking vehicles on the High Street bus stop. Various proposals are being considered and the Ward Councillors are discussing these with officers of North Lincolnshire Council. The meeting was also advised that the road from Normanby to Thealby will be closed for 5 days from 24 June 2013 for resurfacing work to be completed.

All other items were on the full council agenda for discussion.

The Chairman commenced the Annual Meeting of Burton Upon Stather Parish Council.

1. Election of Chairman

Proposed by Cllr NF Thornes
Seconded by Cllr Mrs AM Croft that Cllr DJ Faulks should be Chairman.
Carried unanimously.

Councillor DJ Faulks in the Chair

2. Chairman's Declaration of Acceptance of Office of Chairman

Cllr Faulks signed the Acceptance of Office of Chairman form.

3. Apologies for absence:

As stated above.

4. Election of Vice Chairman

Proposed by Cllr AV Demaude

Seconded by Cllr C Allison that Cllr C Brydges be elected Vice Chairman.

Proposed by Cllr AM Croft

Seconded by Cllr NF Thornes that Cllr J Mitchell be elected Vice Chairman

Nominees left the room whilst a vote was taken.

Cllr J Mitchell elected as Vice Chairman.

5. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr Mrs A Bradley, Cllr RW Harris

Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley

Personal interest as a member and trustee of the Village Hall Committee: Cllr DJ Faulks, Cllr AM Croft and Mrs J Harrison

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

Personal interest as a member of the Website Committee: Cllr C Allison

Disclosable Pecuniary Interest Item 23: Cllr Mrs AM Croft

Prejudicial interest Item 26: Cllr M Peace

6. To appoint representatives to the

- a) **Village Hall Committee:**
Councillor DJ Faulks and Cllr Mrs AM Croft
- b) **Burton Playing Fields Association:**
Councillor Mrs A Bradley
- c) **Thealby Play Area:**
Cllr M Peace
- d) **Allotment Committee:**
Cllr NF Thornes

7. To appoint committees as follows:

- a) **Finance** (7 members minimum including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors PF Bell, DJ Faulks, Cllr Mrs A Bradley, Mrs AM Croft, AV Demaude, J Mitchell, NF Thornes.
- b) **Planning** (8 members minimum including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors M Peace, C Allison, C Brydges, Mrs AM Croft, DJ Faulks, RW Harris, Ms HE Keane, J Mitchell, C Taylor, NF Thornes.
- c) **Burial Ground** (8 members including Chairman and Vice Chairman, quorum 4).
Chairman and Vice Chairman, Councillors Mrs A Bradley, NF Thornes, PF Bell, Mrs AM Croft, A Demaude, DJ Faulks, Ms HE Keane.
- d) **Personnel** (3 members including Chairman)
Councillors DJ Faulks, J Mitchell and Ms HE Keane
- e) **Young People Committee**
Chairman and Vice Chairman, Councillors J Mitchell, C Allison, AM Croft, AV Demaude, C Taylor, Ward Cllr Mrs E Marper

8. To appoint the representative to check the work of the Responsible Finance Officer

Proposed by Cllr DJ Faulks

Seconded by Cllr Mrs AM Croft that **Cllr AV Demaude** is appointed to complete the check.

Carried unanimously.

9. To appoint two voting delegates to attend ERNLLCA's District Committee Meetings

Councillors DJ Faulks and Mrs AM Croft were appointed. The vote was unanimous.

10. To appoint a representative to attend the Neighbourhood Action Team meetings

Councillor NF Thornes was appointed. The vote was unanimous.

11. To appoint a representative to attend the Winterton Landfill Liaison Committee Meetings

Councillor M Peace was appointed. The vote was unanimous.

12. Minutes of the last full Council meeting held on Monday 8 April 2013, as circulated, were signed as a true record.

13. Burton upon Stather Annual Parish Meeting

The meeting, held on 23 April 2013 was poorly attended. Reports were received from the Management Committees together with financial reports from the Responsible Finance Officer, Burton Upon Stather Playing Field Association, Thealby Playing Field Association and Burton Upon Stather Village Hall. Inspector Ruddy gave a short presentation and was available to answer questions. One member of the public enquired whether North Lincolnshire Council had agreed an access route along the bridleway at the bottom of Wood Hill to the Flixborough Grange Wind Farm. North Lincolnshire Council advised the matter was still under consideration by the Planning Inspectorate and this information was forwarded by email to the member of the public.

14. Burton Playing Field Association

The meeting was advised that the Playing Field Association was planning to prune the trees around the garage to tidy the area. There were no objections to this.

15. Burton Upon Stather Parish Burial Ground

A meeting is to be held on 3 June 2013 to discuss the condition of the notice board and whether a new one is required. The Committee will also discuss the installation of the seat around the oak tree.

16. Village Hall

The Chairman advised the decoration of the main hall was complete. Thanks were passed to Jotun Paints for the provision and application of the paint. Quotes had been obtained for new blinds and curtains and grant funding applications are to be submitted.

17. Burton Upon Stather Parish Website

The website was running smoothly with no issues at the present time.

18. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams

No calls for service relating to crime had been received in April.

19. Highway Repairs or Faults

(a) Normanby Road, Thealby

North Lincolnshire Council to commence the formal consultation for a 7.5t weight restriction for Burton Upon Stather, Thealby, Normanby and Flixborough on 15/16 May 2013. The order will be advertised in the Scunthorpe Telegraph on 16 May 2013.

(b) Damage to wall, Normanby Hall

One area of the wall closest to the main gated entrance has been rebuilt. The wall along the roadside and by the entrance to the golf course is to be repaired shortly.

(c) Road Signs to the front of the gated entrance to Normanby Hall

North Lincolnshire Council advise they will clean the road signs following completion of the repairs to the potholes.

(d) Blocked Drain, junction of Thealby Lane/Coleby Road

There are no problems here at the present time. North Lincolnshire Council advise they will monitor the site regularly.

(e) Wood Hill, Burton Upon Stather

North Lincolnshire Council advise one misconnection has been rectified with one potential misconnection on Flixborough Road. Investigations continue.

(f) Footpath, Top of Stather Hill, Burton Upon Stather

The topographic survey of the area is now complete and a costed scheme for improvements is being developed.

RESOLVED: To request further information.

(g) Drain, Stather Hill, Burton Upon Stather

North Lincolnshire Council and Severn Trent are to meet to discuss the issues and will forward their results.

(h) 32 Stather Hill, Burton Upon Stather

North Lincolnshire Council Legal Department is to establish contact with the owners of the land. No further information received to-date.

(i) Pavements in Burton Upon Stather

The pavements on Barnston Way and the High Street are to receive slurry seal work although no dates have been received.

(j) Chafer Lane, Burton Upon Stather

Severn Trent is to commence work to re-stone the access track to the main road in June, completion July. They will fund this work however a contribution from all landowners who use the lane will be sought for any future maintenance work.

20. Archive/Resource Material

Further information, plans and quotations are being obtained to enable the Parish Council to make a decision whether they wish to build offices at the burial ground.

21. Winter Service Review

No action to be taken at this time. To be discussed again at the September meeting.

22. Best Kept Village Competition 2013

No action to be taken at this time.

23. Parish Newsletter

The newsletter to be circulated in June was discussed. Cllr Thornes provided an update to the Parish Action Plan 2006. As this will require an extra page in the newsletter councillors were informed there would be an additional printing cost of 5p per sheet.

Cllr Mrs AM Croft did not take part in the vote.

RESOLVED: The councillors agreed to this increased charge.

24. Advertising of Events

Councillors discussed the advertising of events by local groups and businesses within the parish by displaying temporary signs and whether there was the requirement for a further notice board.

RESOLVED: The councillors were of the opinion that external advertising in the local community was the responsibility of the individual and permission should be sought from North Lincolnshire Council.

No decision was made about the provision of a further notice board at this time.

25. Seat in Grounds of St Andrew's Church

Councillors discussed replacing the seat to the side of the footpath leading to the church entrance. They requested further information before making a decision and asked for this item to be included on the forthcoming agenda.

26. Planning

Cllr M Peace did not discuss or vote for the following planning applications.

Planning applications submitted to North Lincolnshire Council and passed to Burton upon Stather Parish Council for comments:

PA/2013/0413 Planning permission to erect a dormer extension
Location: 4 Somerset Drive, Burton Upon Stather
Applicant: Mr M Sylvester

RESOLVED: No objections or comments.

PA/2013/0418 Planning permission to erect a first floor extension and alterations
Location: 4 Glebe Close, Burton Upon Stather
Applicant: Mr & Mrs M Drinkwater

RESOLVED: No objections or comments.

27. Finance

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.
RESOLVED: The payment of salaries and contractual commitments in the sum of £672.69 for April (paid May) was agreed. PAYE, National Insurance and Pension contributions for April (paid May) on behalf of the employee and employer total £481.52.
Invoices paid £500 and over:
May
Zurich Municipal : £766.73
- iii. **RESOLVED:** To transfer £20,000 from Savings Account to Current Account
- iv. **RESOLVED:** Chairman to sign the Audit Commission return for the year ending March 2013 for submission to the external auditor, Messrs Littlejohn, Accountants.