

## BURTON UPON STATHER PARISH COUNCIL

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### ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER ON MONDAY 14 MAY 2012

**PRESENT:** Cllr NF Thornes in the Chair  
 Cllr C Allison  
 Cllr Mrs A Bradley  
 Cllr Mrs AM Croft  
 Cllr AV Demaude  
 Cllr Ms HE Keane  
 Cllr M Peace  
 Cllr Mrs ES Whittaker

Cllr PF Bell  
 Cllr C Brydges  
 Cllr AV Demaude  
 Cllr B Johnston  
 Cllr J Mitchell  
 Cllr C Taylor

Ward Cllr Mrs E Marper  
 Ward Cllr R Ogg

Parish Clerk: Mrs J Harrison

Members of the public: 1

There were no comments to report during the first 15 minutes of the meeting.

The Chairman commenced the Annual Meeting of Burton Upon Stather Parish Council.

#### 1. Co-option of New Councillors

Ms HE Keane, Mrs ES Whittaker and Mr C Taylor each gave a short presentation.

**RESOLVED:** Applicants were co-opted onto the Parish Council.

#### 2. Completion of Declaration Forms

Each new councillor completed the Declaration Form.

#### 3. Election of Chairman

Proposed by Cllr C Brydges

Seconded by Cllr Mrs A Bradley that Cllr NF Thornes should be Chairman.

Carried unanimously.

#### Councillor NF Thornes in the Chair

#### 4. Chairman's Declaration of Acceptance of Office of Chairman

Cllr Thornes signed the Acceptance of Office of Chairman form.

#### 5. Apologies for absence were accepted from:

Cllr SG Sowerby

Ward Councillor Ms H Rowson

#### 6. Election of Vice Chairman

Proposed by Cllr Mrs A Bradley

Seconded by Cllr Mrs A Croft that Cllr DJ Faulks be elected Vice Chairman.

Carried unanimously.

## 7. Declaration of Interest – Model Code of Conduct Order 2007 SI 1159

Members were reminded to declare any personal or prejudicial interests in respect of items on the agenda:

Personal interest as a member of the Village Hall Committee: Cllr DJ Faulks,  
Cllr Mrs AM Croft and Mrs J Harrison

Personal interests as a member of Burton Playing Field Association and Burton Upon Stather Burial Ground: Cllr Mrs A Bradley

Personal interest as a member of the Methodist Church Council: Cllr PF Bell

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

## 8. To appoint representatives to the

- a) **Village Hall Committee:**  
Councillor DJ Faulks.
- b) **Burton Playing Fields Association:**  
Councillor Mrs A Bradley
- c) **Thealby Play Area:**  
Cllr M Peace

## 9. To appoint committees as follows:

- a) **Finance** (7 members minimum including Chairman and Vice Chairman, quorum 4).  
Chairman and Vice Chairman, Councillors PF Bell, DJ Faulks, Cllr Mrs A Bradley, Mrs AM Croft, AV Demaude, B Johnston, SG Sowerby, NF Thornes. Mrs ES Whittaker.
- b) **Planning** (8 members minimum including Chairman and Vice Chairman, quorum 4).  
Chairman and Vice Chairman, Councillors SG Sowerby, M Peace, C Allison, C Brydges, Mrs AM Croft, DJ Faulks, B Johnston, Ms HE Keane, J Mitchell, C Taylor, NF Thornes, Mrs ES Whittaker
- c) **Burial Ground** (8 members including Chairman and Vice Chairman, quorum 4).  
Chairman and Vice Chairman, Councillors Mrs A Bradley, NF Thornes, PF Bell, Mrs AM Croft, A Demaude, DJ Faulks, B Johnston, Ms HE Keane.
- d) **Personnel** (3 members including Chairman)  
Cllr NF Thornes, DJ Faulks and one Chairman of a committees.
- e) **Young People Committee**  
Chairman and Vice Chairman, Councillors J Mitchell, C Allison, AM Croft, AV Demaude, C Taylor, Mrs ES Whittaker. Ward Cllr Mrs E Marper

## 10. To appoint the representative to check the work of the Responsible Finance Officer

Proposed by Cllr NF Thornes

Seconded by Cllr DJ Faulks that **Cllr AV Demaude** is appointed to complete the check.

Carried unanimously.

## 11. Unfilled Vacancies on Burton Upon Stather Parish Council following Elections

All vacancies filled 14 May 2012 by co-option.

## 12. Minutes of the last full Council meeting held on Tuesday 10 April 2012, as circulated, were signed as a true record.

### 13. Burton upon Stather Annual Parish Meeting

The meeting, held on 26 April 2011 was, once again, poorly attended. Financial Reports were received from the Responsible Finance Officer, Burton Upon Stather Playing Field Association, Thealby Playing Field Association and Burton Upon Stather Village Hall.

PS DS Burton & PCSO T Emperingham gave a short presentation and was available to answer questions. One member of the public queried an item shown in the budget and a detailed explanation was forwarded by email.

### 14. Burton Playing Field Association

The grant of £500 was awaited and would be used to purchase new tables and chairs. Ground maintenance repair work is to commence and be completed pitch by pitch.

### 15. Burton Upon Stather Parish Burial Ground

The ground maintenance was being monitored. No problems to report.

### 16. Village Hall

The Chairman advised that the grant application was pending. Regular bookings are being received. Every effort is being made to prepare the hall for the Queen's Diamond Jubilee celebrations at the beginning of June. A comment was made by another councillor that there may be a requirement to provide safety chains around the lights.

### 17. Burton Upon Stather Parish Website

Build of the website is progressing and the second stage has been completed. A further stage payment has been requested. Assistance was requested in advertising the site to local businesses.

**RESOLVED:** Cllr Mrs A Croft will assist in preparing letters to local businesses.

Thanks were passed to those members of the council who had helped in the preparation of the new site.

### 18. Queen's Diamond Jubilee Celebrations

All events had been agreed and each group within the parish was proceeding with their individual function. The Chairman of the Queen's Diamond Jubilee Committee presented a request received from The Ferry House to match fund the payment of £300 towards the purchase of fireworks to be lit on Monday 4 June 2012.

**RESOLVED:** Agreed to allocate £300 towards the purchase of fireworks to match fund with The Ferry House.

The meeting was advised that Sir Reginald Sheffield had agreed that members of the Heritage Group could erect a new beacon on his land in the vicinity of the steps leading down to the Heritage Group tank ramp further along Burton Hills. He agreed that he would light the beacon and fire 60 rockets to celebrate the Jubilee on Monday 4 June 2012 between 10.00 pm and 10.30 pm. As the existing beacon is too near local housing this will be removed.

It was felt visitors may wish to visit the site while the beacon was lit. The provision of extra parking at the picnic area on Burton Hills was discussed. Health and Safety issues were a concern.

**RESOLVED:** Not to open the picnic site on Burton Hills. To request landowners tidy local bridleways to ensure safe access by visitors.

The Parish Council passed their thanks to all the community groups involved in the Queen's Diamond Jubilee celebrations.

## 19. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams

The meeting was advised that the police are looking to restrict drinking alcohol in social places. Cllr Mrs Marper to send further information for the Parish Clerk to distribute to councillors.

## 20. Highway Repairs or Faults

### (a) Normanby Road, Thealby

North Lincolnshire Council are to install 'golden rivers' in appropriate locations to further monitor HGV traffic travelling through the village.

### (b) Dog Fouling, Burton Hills

One further dog bin is to be provided by NLC to be attached to the A-frame on the approach to the hills from St. Andrew's Church. The Parish Council has agreed to install another on the iron bridge located close to the picnic area on the hills.

### (c) Storage Yard at Normanby Park

Problem reported to North Lincolnshire Council.

### (d) Parking outside the Speedway Stadium, Normanby Road

The problem exacerbates when the stock car racing events are held. The police have issued warning notices to those vehicles parked in an inconsiderate manner. Future events will be monitored.

### (e) Play Area, Marmion Drive, Winterton

Town Clerk has confirmed she will ask the electrician to once again re-adjust the lights.

### (f) Normanby Road, Thealby

The meeting was advised Normanby Road, in the centre of Thealby, was quickly deteriorating. Parts of the tarmac were sinking. Pictures displaying the problem had been forwarded to North Lincolnshire Council some time ago but no repairs had been carried out.

**RESOLVED:** To report the problem to North Lincolnshire Council.

### (g) High Street, Burton Upon Stather

A report was received that bushes were obscuring the view of vehicles travelling round the corner from Darby Road onto the High Street.

**RESOLVED:** To contact the householder to request the bushes are trimmed.

### (h) Vicarage Crescent, Burton Upon Stather

Although the footpaths had recently been resurfaced, weeds were reported growing through.

**RESOLVED:** To request North Lincolnshire Council treat with effective weed killer.

### (i) Stather Hill, Burton Upon Stather

**RESOLVED:** To request cleaning of drains on Stather Road, especially to clear the one at the side of the telephone kiosk.

To request North Lincolnshire Council attend the drain in the middle of the road, part way down Stather Hill where there had been problems in the past as it was thought to be recurring.

## 21. School Safety Zone

The North Lincolnshire Ward Councillors are to hold a meeting W/c 14 May 2012 to discuss the implementation of the zone with local residents.

## 22. Community Transport within the Parish

North Lincolnshire Council has suggested vehicles may be available for use in-between school runs. These vehicles may be utilised by local groups/parishes to provide transport for local residents.

**RESOLVED:** The Chairman to represent the Parish Council at a meeting to be held the first week in June 2012.

### 23. Code of Conduct

A new Code of Conduct must be adopted 1 July 2012.

**RESOLVED:** Burton Upon Stather Parish Council to adopt the North Lincolnshire Council Code of Conduct.

### 24. New Crime Commissioners

The meeting was advised that this new role has been created and the successful candidate will be responsible for strategic policing priorities, they will publish a police and crime plan, hold the force to account through the Chief Constable, consult and involve the public and provide them with information. They will be responsible for the distribution of the policing grant and for setting the budget and the precept. Elections are to be held on 15 November 2012 to vote for Police and Crime Commissioners in every police force in the area. Everyone over the age of 18 will be able to vote for their preferred candidate.

### 25. Winterton Landfill Site

A request had been received from WRG to attend a parish meeting to discuss the new proposals.

**RESOLVED:** To invite them to an extra parish meeting. Residents to be invited.

### 26. Planning

**Planning applications submitted to North Lincolnshire Council and passed to Burton upon Stather Parish Council for comments:**

**PA/2012/0485** To erect a single storey sun-room extension to the front elevation (Re-submission PA/2011/0494)

**Location:** 1 Somerset Drive, Burton Upon Stather

**Applicant:** Mr & Mrs J & S Nundy

**RESOLVED:** No objections.

### 27. Finance

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.
- iii. **RESOLVED:** The payment of salaries and contractual commitments in the sum of £657.06 for the month of April was agreed. PAYE, National Insurance and Pension contributions total £455.63.
- iv. **Invoices paid £500 and over:**  
Simon Brentford: £550.00  
Running Imp Int Sports Ltd: £770.34 (including VAT)