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**BURTON UPON STATHER PARISH COUNCIL**


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**MEETING OF THE PARISH COUNCIL  
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER  
ON MONDAY 12 NOVEMBER 2012**

<b>PRESENT:</b>	<b>Parish Councillors:</b>	
	Cllr NF Thornes in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr Mrs A Bradley	Cllr C Brydges
	Cllr Mrs A Croft	Cllr AV Demaude
	Cllr DJ Faulks	Cllr RW Harris
	Cllr W Johnston	Cllr J Mitchell
	Cllr M Peace	Cllr Mrs EM Whittaker
	<b>North Lincolnshire Councillors:</b>	Ward Cllr Mrs E Marper
		Ward Cllr R Ogg
	<b>Parish Clerk:</b>	Mrs J Harrison
	<b>Members of the public:</b>	1
<b>APOLOGIES:</b>	Cllr Mrs HE Keane	Ward Cllr Ms H Rowson
	Cllr C Taylor	

Ward Councillor Mrs Marper updated the meeting. To summarise she reported that a dog had been knocked over and killed by a speeding car in the 30 mph zone on the Burton to Thealby Road. North Lincolnshire Council Highways Department (Traffic) had been asked to request increased police assistance in the area to monitor speeding. The manager of Kingsferry Wharf had been contacted in relation to lorries parking outside the wharf and had agreed to speak to all drivers once more to ensure they are aware of this. The North Lincolnshire Council Maintenance Team is investigating the need for further dropped kerbs on the High Street, Burton Upon Stather. Cllr Marper advised that a request had been received for the seat to be re-installed at the corner of Norfolk Avenue and the High Street and that a complaint had been received that the new signs at the primary school read 'Burton Stather Primary School' and not 'Burton Upon Stather Primary School'. All other items were on the full council agenda for discussion.

The Parish Councillors enquired at what stage the proposals for the new school had reached and what would happen to the land of the existing school. The Ward Councillors advised they would inform the Parish Council when they had received the information. The Parish Council also asked for information with regard to Section 106 payments and the Ward Councillors are to make the appropriate enquiries.

The Chairman opened the meeting.

**95. Apologies for absence were received.**

**96. Declaration of Interest – Code of Conduct adopted by this Council**

Members were reminded to declare any disposable pecuniary, personal or prejudicial interests in respect of items on the agenda:

Personal interest as a member of the Village Hall Committee: Cllr DJ Faulks, Cllr Mrs A Croft and Mrs J Harrison

Personal interests as a member of Burton Playing Field Association and Burton Upon Stather Burial Ground: Cllr Mrs A Bradley, Cllr RW Harris

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

**97. Minutes of the last full Council meeting held on Monday 8 October 2012** as circulated, were signed as a true record.

**98. Allotment Association**

Councillors discussed the plot fees for 2014.

**RESOLVED:** The plot fees should remain the same at £40 per plot, £20 per half plot.

A quotation of £200 plus vat was presented by the present contractor to cut the hedge on the perimeter of the Allotments.

**RESOLVED:** The quotation was accepted.

The meeting was advised a plumber had repaired a leak to a water tap and an invoice was awaited.

**99. Burton Playing Field Association**

The meeting was advised that new goal posts had been ordered and received. The grass required further attention and a request was to be made for it to be rolled. Bookings for the hire of the pavilion were improving. The committee was investigating the availability of further grants to install a BMX track on the site of the tennis courts.

**100. Burton Upon Stather Parish Burial Ground**

The councillors acknowledged the Burial Ground was in good condition at the present time. The meeting was advised that two further plots had been sold.

**101. Village Hall**

The councillors were advised that, following the installation of the new floor and windows, a local company had offered to decorate the main hall before Christmas as part of their charity donation scheme. Bookings were progressing steadily.

**102. Burton Upon Stather Parish Website**

The website went live 13 October 2012.

**RESOLVED:** A meeting is to be held with councillors who had volunteered to update the website and the original committee members to allocate role responsibilities.

**103. Police Matters and Safe Neighbourhoods**

It was reported that young people were gathering in large groups at the Health Centre and the Playing Field.

**RESOLVED:** To request the Burton Upon Stather & Winterton Neighbourhood Officer include the areas as part of their travelling route to ensure the young people are safe and there is no disturbance to residents.

#### 104. Highway Repairs or Faults

**(a) Normanby Road, Thealby**

North Lincolnshire Council (NLC) is in discussions with the police with regard to the change in weight limit. Once agreed proposals including costings will be passed to the cabinet members for consideration.

**(b) The Pinfold, Thealby**

Patching work had been carried out on the road surfaces in Thealby to include the area to the side of The Pinfold.

**(c) Blocked Drain, junction of Thealby Lane/Coleby Road**

NLC had attended to the blocked area but unfortunately had not fully cleaned the drain.

**RESOLVED:** Ward Councillors to request NLC to re-visit the site.

**(d) Wood Hill, Burton Upon Stather**

It is thought a washing machine from a local house is incorrectly connected to this drain and emitting grey water causing the problem. NLC to check misconceptions in the next 2-3 weeks to establish where the problem lies.

**(e) Broken Hillside Slabs, Top of Stather Hill, Burton Upon Stather**

NLC to replace broken slabs at the side of the bank. Meanwhile they are considering an appropriate engineering solution to support the bank and possibly widen the footpath.

Once identified funding is still required.

**(f) High Street, Burton Upon Stather**

A hedge is protruding over the wall.

**RESOLVED:** To check whether the hedge has been trimmed.

**(g) Drain, Stather Hill, Burton Upon Stather**

It would appear there is a small leak emanating from the drain on Stather Hill.

**RESOLVED:** To request Severn Trent/Anglian Water investigate.

**(h) Stather Hill, Burton Upon Stather**

The councillors reported land movement in the road.

**RESOLVED:** To advise North Lincolnshire Council.

**(i) Road signs, Normanby**

Road signs outside the main entrance to Normanby Hall Country Park very dirty.

**RESOLVED:** To report to North Lincolnshire Council.

**(j) Mud on Road, Normanby**

**RESOLVED:** Ward Councillors to enquire whether/when North Lincolnshire Council will clean the drains to ensure they have not been blocked by the mud left on road following harvesting.

#### 105. Christmas Carol Service – Wednesday 12 December 2012

The Carol Service is once again to be held in the Village Hall on Todds Lane. The Burton Upon Stather Primary School Choir is to entertain those attending the service. Councillors agreed to the allocation of required jobs.

**RESOLVED:** Refreshments up to the value of £80 may be purchased for the event.

It was reported the Christmas Tree on Glebe Paddock would be decorated on Sunday 9 December 2012.

#### 106. Winter Service Review 2012/13

Two 1 tonne bags of salt and green bins had been delivered to the parish. The appropriate Risk Assessments had been completed.

For safety purposes it was agreed a bin and scoop would be placed with a local resident in Thealby rather than leaving a pile of salt beneath the dog bin opposite the entrance to Coleby Lane.

**107. Archive/Resource Material**

The Chairman advised he was to attend a meeting with the Playing Field Association on Tuesday 13 November 2012 to discuss the proposed extension to the pavilion. This is for a room to store archive/resource material for the historical groups and provide a small office for the Burial Clerk/Parish Clerk. He would advise councillors at the December meeting to allow further discussion and consideration.

**108. Burton Stather Primary School – Christmas Fayre – 7 December 2012**

The Friends of Burton School have submitted a request for a grant of £100 which would be used to purchase items for sale at the Christmas Fayre. Any funds raised would be used to purchase I-pads for the school children.

**RESOLVED:** Declined the request as £100 had been donated to the Summer Fayre and jubilee mugs to the value of approximately £1,000 had been purchased for all children attending the school in the summer of 2012.

**109. Request for Dog Bin**

**RESOLVED:** To provide a dog bin on Darby Road at the entrance to the village.

**110. Standing Orders**

Amendments to the items 'Code of Conduct' and 'Rescission Notices' were submitted to the council for approval.

**RESOLVED:** The councillors voted in favour of accepting the proposed amendments.

**111. Code of Conduct Training – 26, 27 November and 3 December 2012**

Available training dates by ERNLLCA unsuitable for councillors. Concern was also raised as to the cost.

**RESOLVED:** Further enquiries and clarification sought as to training required by councillors, the suitability of the course and how this should be delivered.

**112. Winterton Landfill – Community Liaison Committee Meetings**

An invitation has been received from FCC Environment for a member of the parish council to attend the Community Liaison Committee meeting on Tuesday 4 December.

**RESOLVED:** Cllr Peace to attend the meeting.

**113. Local Plan**

Councillors suggested the existing Parish Plan should be reviewed identifying short, medium and long term objections.

**RESOLVED:** Councillors to form a committee to review and agree targets.

At the Full Council meeting held in July councillors agreed to form a sub-committee to agree if a Neighbourhood Plan should be completed. They were to co-opt volunteers onto the sub-committee. However, the councillors alone reviewed this without the assistance of volunteers and reported back to full council that they did not feel a Neighbourhood Plan would be of benefit to the parish. The councillors were of the opinion they had fulfilled the appropriate criteria.

**RESOLVED:** Not to complete a Neighbourhood Plan.

## 114. Planning

**Planning applications submitted to North Lincolnshire Council and passed to Burton upon Stather Parish Council for comments:**

- PA/2012/1212** Notice of intention to fell 4 Silver Birch and 1 Conifer and to crown lift 4 Conifers and 1 Fir tree, all within the Normanby Conservation Area.  
**Location:** 42 Main Street, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments.
- PA/2012/1213** Notice of intention to fell 2 Conifers, works to 5 Conifers and a Weeping Willow tree within the Normanby Conservation Area.  
**Location:** Dairy Farm Cottage, Dairy Close, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments.
- PA/2012/1216** Notice of intention to fell a Silver Birch and a Conifer and undertake works on 4 Silver Birch trees within the Normanby Conservation Area.  
**Location:** Bothy Cottage, Main Street, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments
- PA/2012/1218** Notice of intention to undertake crown lifting to a Silver Birch tree Within the Normanby Conservation Area  
**Location:** Dairy Farm Bungalow, Dairy Close, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments.
- PA/2012/1219** Notice of intention to fell a Willow tree within Normanby Conservation Area  
**Location:** 18 Main Street, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments.
- PA/2012/1223** Notice of intention to undertake tree works on a Yew tree within the Normanby Conservation Area  
**Location:** Estate House, 34 Main Street, Normanby  
**Applicant:** Normanby Estate Co Ltd  
**RESOLVED:** No objections or comments.

**Planning Applications granted by North Lincolnshire Council:**

- PA/2012/1060** To install two small round black security cameras (approx. 10 cm diameter)  
**Location:** 2 Church Farm Mews, Burton Upon Stather  
**Applicant:** Dr V Hornsby
- PA/2012/0980** Removal of the western trunk of ash tree and light reduction of second stem protected.  
**Location:** 3 Glebe Close, Burton Upon Stather  
**Applicant:** Mr W Roberts

**115. Finance**

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure for November.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments for October – see Appendix 1.
- iii. **RESOLVED:** The payment of salaries and contractual commitments in the sum of £652.79 for the month of October (paid November).  
PAYE, National Insurance and Pension contributions total £468.44 for the month of October (paid November). This amount includes payments deducted from clerks' salaries and parish council contributions.
- iv. **Invoices paid £500 and over:**  
**November:**  
North Lincolnshire Council: £796.37 - Service Level Agreement (Grounds maintenance work, grass cutting and dog bin emptying for the period April 2012 – March 2013)  
Mr Simon Brentford: £607.32 – Final payment for new website