

**BURTON UPON STATHER PARISH COUNCIL**

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**MEETING OF THE PARISH COUNCIL  
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER  
ON MONDAY 11 NOVEMBER 2014**

<b>PRESENT:</b>	<b>Parish Councillors:</b>	
	Cllr DJ Faulks in the Chair	
	Cllr PF Bell	Cllr A Bradley
	Cllr C Brydges	Cllr Mrs AM Croft
	Cllr AV Demaude	Cllr RW Harris
	Cllr W Johnston	Cllr J Mitchell
	Cllr M Peace	Cllr C Taylor
	<b>North Lincolnshire Councillors:</b>	
	Ward Cllr E Marper	Ward Cllr R Ogg
	<b>Parish Clerk:</b>	Mrs J Harrison
	<b>Members of the public:</b>	1
<b>APOLOGIES:</b>	<b>Parish Councillors:</b>	
	Cllr C Allison	Cllr HE Keane
	Cllr NF Thornes	Cllr ES Whittaker

Cllr Faulks commenced by announcing the sad death of Cllr Alan Smith who, was an ex-Mayor of Scunthorpe and had represented Burton and Winterton Parish as a Ward Councillor. Alan helped people and was a friend to all. Cllr Faulks wished to convey a sign of appreciation to Alan on behalf of the members of the Parish Council.

Cllr Ogg reported that the Kingsferry Wharf Planning Application for a warehouse extension would be discussed by the North Lincolnshire Council Planning Committee on 19 November 2014. He stated that residents are requested to take the registration numbers of vehicles parking in front of Burton Upon Stather Primary School and report them to the Police who will contact the persistent offenders. He also advised that, following requests from residents, North Lincolnshire Council is to move the flashing sign monitoring the speed of cars from The Avenue to half way down Stather Road/Hill where the sign will be displayed until the middle of December.

The Chairman opened the meeting.

**98. Apologies for absence:**

As quoted above.

**99. Declaration of Interest – Code of Conduct adopted by this Council**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee:

Cllr A Bradley, Cllr PF Bell, Cllr AV Demaude, Cllr DJ Faulks, Cllr RW Harris

Personal interest as a member and trustee of the Village Hall Committee: Cllr AM Croft,

Cllr DJ Faulks, Mrs J Harrison

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

Personal interest in Item 101: Cllr C Brydges

**100. Minutes of the last Full Council meeting held on Monday 13 October 2014, as circulated, were agreed and signed as a true record.**

**101. Burton Upon Stather Parish Allotments**

Councillors discussed the allotments and their upkeep. Concern was expressed that one particular allotment holder was not tending the plot and had ignored all recent contact.

**RESOLVED:** Councillors agreed notice to surrender the plot should be issued to the tenant of Plot 4b.

**102. Burton Playing Field Association**

It was reported that the Playing Field Association require a Secretary. Anyone wishing to take on this role should contact the Chairman.

**103. Burton Upon Stather Parish Burial Ground**

The Burial Clerk is to display the Rules and Regulations on the Burial Ground notice board. Quotations are awaited to erect gravel boards around the grass cuttings kept in the corner of the burial ground. The next meeting of the committee will be on 20 January 2015 if there are sufficient topics for discussions. Alternatively the next meeting will be held in April 2015. One further councillor was required to sit on the committee:

**RESOLVED:** Cllr C Taylor to become a member of the Burial Ground Committee.

**104. Village Hall**

The Chairman of the Village Hall Committee thanked Cllr Johnston and members of the Table Tennis Group who were busy decorating the entrance hall. The committee was preparing for the Christmas Fayre on Saturday 6 December and members were asked to advertise the event.

Notification was received from North Lincolnshire Council that a planning application and fee would be required to display the existing refurbished Village Hall sign outside the Methodist Church, High Street. Five councillors voted to use the existing sign. A second proposal was received, supported by a further councillor, that details of alternative signs for display at the entrance to Todds Lane should be obtained. Five councillors voted to support this proposal.

**RESOLVED:** To defer a decision until further information obtained.

**105. Thealby Play Area**

Quotations to crown lift 3 silver birch trees growing at the edge of the play area were obtained: Birtwhistle Landscaping Ltd £320.00 + VAT, Cut N Clear £150.00, North Lincolnshire Council £361.51 + VAT and AG Paterson £300.00. Agreement was required by the Parish Council for the work to be completed.

**RESOLVED:** Councillors agreed to the work being completed by Cut N Clear at a cost of £150.00 to be deducted from the Thealby Play Area grant.

**106. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams**

Cllr NF Thornes attended the NAT meeting on Thursday 30 October. He submitted a report to be read in his absence by the Chairman of the Parish Council. This stated that there had been 2 reported crimes in Burton – a theft of a handbag from an elderly resident, which included cash, and a common assault. No crimes in Thealby although several vehicle crimes were reported in the Normanby and Scunthorpe Area predominantly involving theft from vehicles including diesel. A councillor also reported the theft of dogs in Market Rasen and Kirton Lindsey.

**107.Highway Repairs or Faults****(a) Footpath, Top of Stather Hill, Burton Upon Stather**

The Bridge Officer, North Lincolnshire Council, had met the landowners at the top of the hill with new proposals. The officer is considering minimum width proposals with reinforced concrete retaining wall.

**(b) Wall, Normanby**

North Lincolnshire Council advised that repairs to the perimeter wall around Normanby Hall were to take place. Councillors requested further information as the original date supplied had passed.

**108.Removal of Ash Tree on Glebe Paddock**

Quotations had been obtained to crown reduce the ash tree from:

Birtwhistle Landscaping Ltd £280.00 + VAT, Joe Farrow Tree Services £450.00 and

Cut N Clear £300.00.

**RESOLVED:** Councillors agreed to the work being completed by Birtwhistle Landscaping Ltd £280.00 + VAT.

**109.Storage of Historical Documents**

Councillors agreed not to take a decision as to whether to proceed with the building for historical documents until details of the WREN Grant Application were received later this month.

**110.Health & Safety Policy**

The document had been prepared and submitted to ERNLLCA for their examination and agreement. As no information had been received in time for the meeting the document to be submitted for adoption at the December Full Council meeting.

**111.Safeguarding Children Policy and Procedures**

The document had been prepared and submitted to ERNLLCA for their examination and agreement. As no information had been received in time for the meeting the document to be submitted for adoption at the December Full Council meeting.

**112.Safeguarding Vulnerable Adults Policy**

The document had been prepared and submitted to ERNLLCA for their examination and agreement. As no information had been received in time for the meeting the document to be submitted for adoption at the December Full Council meeting.

**113.North Lincolnshire Local Development Framework –  
Lincolnshire Lakes Area Action Plan – Submission Draft**

North Lincolnshire Council had requested councillors to discuss and view the final draft version of the AAP and forward any comments.

**RESOLVED:** No comments to be forwarded to North Lincolnshire Council.

**114.Christmas Tree Lights**

**RESOLVED:** The electrician to complete the annual check of the lights and feeder pillars on Glebe Paddock at the beginning of December and for the lights to be lit thereafter over the Christmas period.

**115. Winter Service Review**

The hasp and padlock has been fitted to the salt bin outside the Burton Stather Surgery, Norfolk Avenue, Burton Upon Stather.

**116. Projectors**

Quotations for projectors to be obtained locally were significantly dearer than those to be obtained online.

**RESOLVED:** To obtain projector from an online supplier.

**117. Planning****Planning Applications granted by North Lincolnshire Council:**

**PA/2014/0874** War Memorial and seating area  
**Site Location:** Glebe Paddock, High Street, Burton Upon Stather.  
**Applicant:** Mr C Allison

**PA/2013/0955** Notice of intention to fell a cherry tree and undertake pruning works on a damson tree within the Normanby Conservation Area  
**Site Location:** 26 Main Street, Normanby. DN15 9HS  
**Applicant:** Sir R Sheffield

**118. Finance**

- I. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- II. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – See Appendix 1.  
**RESOLVED:** The payment of salaries and contractual commitments in the sum of £708.22 for October (paid November) was agreed. PAYE, National Insurance and Pension Contributions for October (paid November) on behalf of the employee and employer total £503.43.

**Invoices paid £500 and over:****November:**

North Lincolnshire Council:	£796.37	3 <sup>rd</sup> year Ground Maintenance SLA
St Andrew's PCC:	£1136.08	Ground Maintenance Grant Payment April-October