

BURTON UPON STATHER PARISH COUNCIL

MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER ON MONDAY 12 OCTOBER 2015

PRESENT:	Parish Councillors:	
	Cllr JRK Mitchell in the Chair	
	Cllr C Allison	Cllr PF Bell
	Cllr A Bradley	Cllr AM Croft
	Cllr DJ Faulks	Cllr W Johnston
	Cllr M Peace	Cllr C Taylor
	Cllr ES Whittaker	
	North Lincolnshire Councillors:	Ward Cllr E Marper
		Ward Cllr R Ogg
		Ward Cllr H Rowson
	Environment Team Manager, Environmental and Sustainability, North Lincolnshire Council	Mr T Allen
	Highway Development and Team Manager:	Mr I Jickells
	Integrated Transport Engineer:	Mr G Denovan
	Highways Development and Traffic Team, North Lincolnshire Council:	
	Parish Clerk:	Mrs J Harrison
	Members of the public:	5
APOLOGIES:	Parish Councillors:	Cllr RW Harris
		Cllr NF Thornes

Prior to the commencement of the meeting the Chairman welcomed those present. He invited the first speaker to address the meeting.

Mr Allen began by describing an initiative whereby Burton Upon Stather Parish Council could enter into a Parish Paths Partnership with North Lincolnshire Council. The Parish Council would select a contractor to carry out the maintenance of the public right of ways and bridleways within the parish. The Parish Council could also take advantage of funding provided by the Ward Councillors to complete improvements to respective and permissive footpaths. The responsibility and payments would however remain with North Lincolnshire Council. The Parish Council would be expected to enter into an agreement to work with North Lincolnshire Council. No decision was taken by the Parish Council at the meeting although further information was requested from Mr Allen. The Chairman thanked Mr Allen who left the meeting.

The Ward Councillors advised the meeting that they did not wish to present a report.

At the Parish Council meeting held on 14 September 2015 the councillors voted for a School Safety Zone on the roads leading to the entrance to Burton Stather Primary School. Mr Jickells and Mr Denovan from North Lincolnshire Council were invited to attend the October meeting to present proposals relating to the safety zone. Mr Jickells began by circulating a copy of a proposed plan. He and Mr Denovan advised of options available for the installation of the zone. These were discussed and members of the public were given the opportunity to comment, ask questions and air their views to the proposals. The Parish Council has asked North Lincolnshire Council to progress the implementation of the zone and to proceed to consultation to establish the most appropriate safety zone for the village. Mr Jickells and Mr Denovan left the meeting.

A resident queried the use and the site of the Educational and Resource Centre. A councillor explained the building would contain an office for the use of the Burial Clerk, a store room for the equipment used in the burial ground and a room for the storage of historical records relating to the parish.

Councillor Mitchell thanked the residents for attending and they then left the room.

The Chairman opened the meeting.

103. Apologies for absence:

As stated on page 28.

104. Declaration of Interest – Code of Conduct adopted by this Council

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of the Burton Upon Stather Burial Ground Committee: Cllr C Allison, Cllr PF Bell, Cllr Mrs A Bradley, Cllr DJ Faulks, Cllr J Mitchell, Cllr C Taylor
 Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley
 Personal interest as a member and trustee of the Village Hall Committee: Cllr AM Croft, Cllr DJ Faulks and Mrs J Harrison
 Personal interest as a member of the Thealby Play Area: Cllr C Allison, Cllr M Peace, Cllr A Bradley.
 Personal and Prejudicial Interest in Item 118: Cllr ES Whittaker

105. Minutes of the last full Council meeting held on Monday 14 September 2015 as circulated, were received. The Minutes were agreed and signed as a true record.

106. Burton Playing Field Association

Cllr Bradley announced that the grant application had been submitted to WREN to enable the Playing Field Association to purchase new play equipment. . She advised there had been a change in the ground maintenance contract whereby Birtwhistle Contracting Limited would cut grass on the mound and in the children's area and North Lincolnshire Council would cut the grass on the football pitches. The pitches had also been treated with weed killer and fertilizer as appropriate.

107. Burton Upon Stather Parish Burial Ground

Cllr Bradley advised that she had received a report that the grass either side of the footpath in the Burial Ground had been damaged and she was to visit the ground with the Burial Clerk to establish how this had happened. Councillors were then reminded that there was a Burial Ground meeting to be held on Monday 19 October 2015.

108. Burton Upon Stather Parish Allotments

Councillors were advised there were 2 half plots available for lease. A request had also been received to erect a greenhouse with a plastic cover. The councillors did not object to this.

109. Village Hall

Cllr Croft stated that a new floor covering had been laid in the ladies and gentlemen's toilets and the small corridor. The walls in the toilets would be decorated in the New Year. A repair to the main hall floor had been completed. The comfrey growing in the garden had been cut back. Bookings were being maintained. The Market's Licence for the Christmas Fayre to be held on 5 December 2015 had been granted.

110.Thealby Play Area

Following the car accident on 4 July 2015 the monies to replace the perimeter fence and trees have now been received from the insurance company. Birtwhistle Landscaping Limited has been instructed to commence the repair work. Councillors were advised that a meeting of the Play Area Committee is to take place on 26 October 2015.

111.Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams (NATS)

Cllr Thornes attended the NATS meeting held on 30 September. Cllr Thornes submitted a report and the Chairman read this in his absence. The meeting was advised of crimes in the Winterton/Burton area and that Burton Upon Stather Parish was fortunate in that incidents were low. They related to the burglary of sheds at the allotments and criminal damage on Darby Road. Broken glass and graffiti had been reported at the Burton Upon Stather Playing Field. Residents were also warned about a scam by male callers to an elderly resident on Darby Road offering to replace the driveway and of two males in a black Ford Galaxy car selling solar panels.

112.Highway Repairs or Faults**(a) Footpath, Top of Stather Hill, Burton Upon Stather**

No further progress had been reported by North Lincolnshire Council.

(b) Thealby

The meeting was advised the fire hydrant at the entrance to the field to the side of Messrs Crowstons on Normanby Road had not been repaired.

RESOLVED: To report this once again to North Lincolnshire Council.

113. Community Meeting – Tuesday 14 July 2015

Information obtained at the Burton Community Meeting had been circulated to all councillors for their information. It was agreed a committee would be formed to discuss a new 10 year Parish Plan and the first meeting would be held in January 2016. Councillors C Allison, A Bradley, D Faulks, W Johnston and J Mitchell would be members of the committee. An allocation of funds would be agreed at the Finance Meeting for the creation of the plan.

114.Winter Service Review

A request for a salt bin at the junction of Glebe Close and St Andrew's Drive had been received from a resident.

RESOLVED: To purchase a green salt bin from North Lincolnshire Council.

115.Social Housing

Councillors agreed that Social Housing should be addressed when creating the 10 year Parish Plan.

116.Burton Hills

The Chairman stated that Councillors C Allison, J Mitchell, C Taylor and the Parish Clerk had visited Bottesford Beck on Friday 25 September 2015 and met with Mrs M Armiger, a Town Councillor and member of Friends of Bottesford Beck. They had walked the length of the paths to view the work undertaken in the last 4 years to improve the area. The Chairman gave a brief overview of the visit and explained that similar work could be completed to improve Burton Hills. Councillors agreed this should be discussed in further details at the November meeting.

117.School Travel Plan

Councillors examined the School Travel Plan provided by the Head of Burton Stather Primary School and appreciated the work undertaken in completing the document.

RESOLVED: To support the Plan.

118.School Safety Zone

Nothing to report.

119.Fly a Flag for the Commonwealth – 14 March 2016

RESOLVED: The size of the flag had been obtained and would be ordered.

120.PARISH NEWSLETTER

A draft copy of the newsletter was circulated to all councillors. The editor requested any further items for inclusion should be passed to her as soon as possible. Councillors thanked Cllr Croft for her work producing the newsletter.

121.Public Rights of Way within the Parish

Councillors agreed this should be discussed at the November council meeting.

122.Proposed Gate on FP174

Wind Prospect Group had submitted a request to North Lincolnshire Council to install a gate on FP174.

RESOLVED: The Councillors had no objection to the installation of a gate as long as wheelchair access was provided.

123.ERNLLCA

ERNLLCA has approached the councillors for their views on the future governance of the organisation. They had forwarded a consultation document/questionnaire for completion by the councillors and, when returning the completed questionnaire, asked for the minute reference number to be quoted on the front sheet. Completed questionnaires must be received by 30 November 2015. It was agreed the Chairman would complete the questionnaire and submit this for discussion and agreement at the November meeting. This would then be forwarded to ERNLLCA.

124.Planning

Planning application received for comment from North Lincolnshire Council. This was incorrectly stated as 'Planning application granted' on agenda.

PA/2015/1193: Listed building consent to carry out roof repairs including part re-roof, replace bay window and remove chimney stack.

Site Location: The Old House, 5 High Street, Burton Upon Stather

Applicant: Mr D Hinxman

RESOLVED: No objections or comments.

125. Finance

- i. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- ii. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.
RESOLVED: The payment of salaries, overtime, and contractual commitments including postage £9.31 and Course Fees £15 totalled £810.05 for September (paid October). PAYE, National Insurance and Pension contributions on behalf of the employee and employer for September (paid October) totalled £525.35.
Invoices paid £500 and over:
October
- | | | |
|------------------------------|-----------|-----------------------------|
| Parish Council Insurance | £1,371.55 | Came & Co |
| Planning/Architect Fees | | |
| Education & Resource Centre: | £2,526.50 | Keystone Technical Services |
| Ground Maintenance: | £1,457.01 | St Andrew's PCC |
- iii. **RESOLVED:** As the laptop used by the Parish Clerk was over 5 years old and was becoming problematic, councillors agreed to the purchase of a new one costing £438.95 including VAT.

APPENDIX 1**OCTOBER 2015**

DATE PAID	PAYEE NAME	CHEQUE REF	AMOUNT PAID	TRANSACTION DETAIL
16.9.2015	Came & Company	929	£1,371.55	Parish Council Insurance
28.9.2015	EE & T-Mobile	DD	£11.09	Parish Clerk Mobile Phone
01.10.2015	Utility Warehouse	DD	£15.22	Electricity – Parish Office, Glebe Paddock
12.10.2015	Employment Costs	930	£733.69	Contractual Payments
12.10.2015	Employment Costs	931	£76.36	Contractual Payments
12.10.2015	Employment Costs	932	£218.5 1	Contractual Payments
12.10.2015	Employment Costs	933	£306.84	Contractual Payments
12.10.2015	D Jacklin Ltd	934	£120.00	Treatment re Moles , BUS PFA
12.10.2015	M Thompson	935	£50.00	BUS Burial Ground-Strimming
12.10.2015	Birtwhistle Landscaping Ltd	936	£162.00	Thealby PA grass 14 & 28.8.2015
12.10.2015	Birtwhistle Landscaping Ltd	937	£324.09	Grass Cutting August
12.10.2015	Keystone Technical Services	938	£2,526.50	IN488 Planning Educ Centre
12.10.2015	Rigby Taylor	939	£309.90	BUS PFA Duraline
12.10.2015	Birtwhistle Landscaping Ltd	940	£162.00	BUS PFA Grass
12.10.2015	St Andrew's PCC	941	£1,457.01	Ground Maintenance
12.10.2015	Mrs A Bradley	942	£20.00	Gift Voucher-E Billam
12.10.2015	North Lincolnshire Council	943	£252.00	BUSPFA Inv L0008965 Grd Maint
12.10.2015	K Sylvester	944	280.00	Ground Maintenance BG & Allot
Total:	Gross Payment		£8396.76	
	VAT		£ 226.01	
	Net Payment		£8,170.75	