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**BURTON UPON STATHER PARISH COUNCIL**


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**MEETING OF THE PARISH COUNCIL  
HELD IN THE VILLAGE HALL, TODDS LANE, BURTON UPON STATHER  
ON MONDAY 9 SEPTEMBER 2013**

<b>PRESENT:</b>	<b>Parish Councillors:</b>	
	Cllr DJ Faulks in the Chair	
	Cllr PF Bell	Cllr Mrs A Bradley
	Cllr C Brydges	Cllr Mrs AM Croft
	Cllr AV Demaude	Cllr RW Harris
	Cllr J Mitchell	Cllr M Peace
	Cllr C Taylor	Cllr Mrs ES Whittaker
	<b>North Lincolnshire Councillors:</b>	Ward Cllr R Ogg
		Ward Cllr Ms H Rowson
	<b>Parish Clerk:</b>	Mrs J Harrison
	<b>Members of the public:</b>	1
<b>APOLOGIES:</b>	<b>Parish Councillors:</b>	<b>North Lincolnshire Councillors:</b>
	Cllr C Allison	Ward Cllr Mrs E Marper
	Cllr W Johnston	
	Cllr Ms HE Keane	
	Cllr NF Thornes	

Ward Councillor Ogg advised traffic lights would be in operation at the top of Stather Hill, Stather Road, Burton Upon Stather, on 23 September 2013 to complete site survey works to verify soil parameters for a possible retaining wall design verification. He was asked if there were plans to build a new primary school in the grounds of the existing school but he advised he had no news for the councillors at this time.

All other items were on the full council agenda for discussion.

**64. Apologies for absence:**

As stated above.

**65. Declaration of Interest – Code of Conduct adopted by this Council**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Personal interest as a member of Burton Playing Field Association: Cllr Mrs A Bradley  
Personal interest as a member and trustee of the Village Hall Committee: Cllr DJ Faulks,  
Cllr AM Croft and Mrs J Harrison

Personal interests as a member of Thealby Playing Field Association: Cllr M Peace

**66. Minutes of the last full Council meeting held on Monday 8 July 2013, the Planning Committee meetings held on Monday 5 August 2013 and Monday 19 August, as circulated, were signed as a true record.**

**67. Burton Playing Field Association**

Members of the meeting were advised that a decision should be received on 10 September following the planning application submitted to create a skate park on the site of the existing tennis courts at the Burton Stather Playing Field on Wiltshire Avenue. Grant monies of £250 and £1350 had also been received from local companies.

**68. Burton Upon Stather Parish Burial Ground**

Councillors were advised that the new notice board had been delivered.

**RESOLVED:** To accept the quotation for £280.00 from NS Services to remove the old notice board and fit the new one in its place; clear the area underneath, dig out, edge and fill with concrete; remove all waste.

Cllr Harris confirmed he would continue to cut the grass at the Burial Ground for the remainder of 2013.

**69. Village Hall**

It was reported that a new main entrance door had been installed. Hirers had been allocated new keys itemised on a register. No further keys should be copied from the originals. A new external notice board had been erected. New curtains and blinds had been ordered for the main hall which would be installed shortly. A special meeting is to be held at the end of September for hirers of the hall. Attendees will be given a pack advising what to do in the case of a fire.

**70. Burton Upon Stather Parish Website**

The website is working with no problems reported.

**71. Police Matters and Safe Neighbourhoods/Neighbourhood Action Teams**

Councillors were advised that items of scrap had been stolen from a property on Ridgewood Drive, Burton Upon Stather. It is understood a licence from North Lincolnshire Council is required by any person collecting scrap goods, otherwise items cannot be accepted by scrap dealers.

A burglary had also taken place at a property on Hillcrest Drive, Burton Upon Stather.

**72. Highway Repairs or Faults**

**(a) Normanby Road, Thealby**

The Traffic Officer, North Lincolnshire Council, is to submit a report to the Cabinet member for a decision following the objections to the proposed 7.5 tonne weight limit at the Cabinet meeting.

**(b) Damage to wall, Normanby Hall**

Further repairs to the wall are awaited.

**(c) Blocked Drain, junction of Thealby Lane/Coleby Road**

There are no problems here at the present time. North Lincolnshire Council advise they are monitoring the site regularly.

**(d) Wood Hill, Burton Upon Stather**

Severn Trent Water advise the repair work to the misconnection found on Flixborough Road has been completed.

**(e) Footpath, Top of Stather Hill, Burton Upon Stather**

North Lincolnshire Council advise consultation with adjacent land owners is to take place and also site survey works to verify soil parameters for the retaining wall design verification. Once the design is finalised and consultations are complete then funding is required for 2014/15.

**(f) Drain, Stather Hill, Burton Upon Stather**

Discussions are taking place between North Lincolnshire Council and Severn Trent as to how to stem water seeping through the road surface on the brow of Stather Hill.

**(g) 32 Stather Hill, Burton Upon Stather**

North Lincolnshire Council Legal Department is endeavouring to contact the owners of the land.

**(h) Chafer Lane, Burton Upon Stather**

Severn Trent has completed road surfacing work on the lane.

**(i) Beech Grove, Burton Upon Stather**

The Planning Application to remove part of the existing grass verge, replace with new road and footway and install 5 car parking bays on Beech Grove was discussed on Monday 19 August 2013 and supported by the Parish Council. Further information is awaited.

**73. Archive/Resource Material**

A proposed plan of a building measuring 9.3 meters by 4 meters for erection at the Burial Ground was submitted. The building is to incorporate offices.

**RESOLVED:** Prices for construction should be obtained before a vote is taken to proceed with the build.

**74. Seat in Grounds of St Andrew's Church**

The meeting was advised the seat had been purchased and would be installed Tuesday 10 September 2013.

**75. Best Kept Village Competition 2013**

Burton Upon Stather Parish received 147 points out of a total of 150 and achieved second place in the Best Kept Village Competition 2013. A presentation evening is to be held on Monday 23 September 2013 when the award will be received by the Chairman.

**76. North Lincolnshire Council Collective Switching Scheme**

Posters received from North Lincolnshire Council had been displayed on notice boards throughout the parish and leaflets placed in the local shops and village hall. Information had also been circulated to all councillors and placed on the Parish Council website. Councillors did not wish to hold a meeting within the parish as many meetings had already been arranged by North Lincolnshire Council.

**77. Tree, Parish Office**

Councillors discussed the trimming/crowning of the tree outside the Parish Office.

**RESOLVED:** Quotations to be obtained from arborists.

**78. Public Rights of Way, Burton Upon Stather Parish**

The Chairman reported a positive meeting had been held with Mr G Johnston of DDM Agriculture, Estate Manager for Normanby Estates Company Ltd, Mr D Sanderson, Public Rights of Way Officer, North Lincolnshire Council, three councillors and a former member of the parish council to discuss works to local public rights of way within Burton Upon Stather Parish. Paths are being ploughed and reinstated in accordance with the definitive

map and all work has been agreed by North Lincolnshire Council who will display new signage for the footpaths. 'P' Barriers are also to be erected at the entrance to the paths.

**79. NALC – A New Future: Developing the Strategy**

NALC has prepared a proposed document entitled 'A New Future: Developing the Strategy' and asked for comments by ERNLLCA and member councils. ERNLLCA has created a document with comments. All documents were considered by the councillors.

**RESOLVED:** No comments to be forwarded to ERNLLCA for onward transmission to NALC on the proposed strategy document.

**80. ERNLLCA AGM – 19 SEPTEMBER 2013**

**RESOLVED:** No representative to attend the Annual General Meeting.

**81. ERNLLCA – Development Programme Autumn 2013**

**RESOLVED:** Not to attend training programmes in Autumn 2013.

**82. ERNLLCA – Being a Good Employer**

**RESOLVED:** Not to attend the training.

**83. Yorkshire & Humber Regional Training Partnership Conference – 15/16 November 2014**

**RESOLVED:** Not to send a representative to the conference.

**84. Grounds Maintenance Programme 2014-2017**

**RESOLVED:** To submit ground maintenance information with separate itemised work for Burial Ground.

**85. Christmas Carol Singing**

**RESOLVED:** To approach St Andrew's Church with a view to holding the carol singing in the church grounds if it is fine weather or inside the church if the weather is poor. Dates to be considered are Wednesday 11 or 18 December 2013.

**86. Winter Service Review**

**RESOLVED:** To obtain quotations for a spreader to salt footpaths within the parish. The quotations to be presented at the next full council meeting for consideration.

**87. Planning**

**Planning Permission refused by North Lincolnshire Council:**

**PA/2013/0624**

To undertake various works on trees involving:

1. Felling a willow tree.
2. Reducing the crown of two willow trees by pollarding.
3. Felling a rowan tree.
4. Felling two lime trees to be replaced with two cherry trees.

**Location:**

Kingsferry Wharf, Burton Upon Stather

**Applicant:**

Mr M Smith

**88. Finance**

- i. **RESOLVED:** To accept a new 3-year binding insurance contract with reduced premiums until 30 September 2016 at £1,312.54 per annum.
- ii. **RESOLVED:** To note the completion of the Annual External Audit by Messrs PKF Littlejohn and their confirmation that regulatory requirements have been met.
- iii. **RESOLVED:** The Parish Councillors agreed the Income and Expenditure.
- iv. **RESOLVED:** The Parish Councillors agreed the Payment of Accounts and Receipt of Payments – see Appendix 1.  
**RESOLVED:** The payment of salaries and contractual commitments in the sum of £672.39 for July (paid August) was agreed. PAYE, National Insurance and Pension contributions for July (paid August) on behalf of the employee and employer total £481.72.  
**Invoices paid £500 and over:**  
**August**  
Environmental Noise Sols Ltd: £828.00 Duplicate cheque  
Re skate park  
**RESOLVED:** The payment of salaries and contractual commitments in the sum of £672.59 for August (paid September) was agreed. PAYE, National Insurance and Pension contributions for August (paid September) on behalf of the employee and employer total £481.72.  
**Invoices paid £500 and over:**  
**September**  
Burton Upon Stather  
Village Hall: £1500.00 Grant payment  
Birtwhistle Landscaping Ltd: £522.00 Cutting hedges at Parish Burial Ground  
Greenbarnes Ltd: £1767.73 Notice Board, Parish Burial Ground  
Broker Network Ltd: £1312.54 Parish Council Insurance
- v. **RESOLVED:** The approval of the implementation of the 2013/14 National Salary Award for the Parish Clerk and the Burial Clerk as recommended by the National Association of Local Councils and Society of Local Council according to their contract of employment.

**For the exclusion of the press and public because of the nature of the business to be discussed.**

**89. To discuss protocol for Parish Councillors**

**RESOLVED:** The Parish Councillors discussed and agreed the appropriate procedure.