



## BURTON UPON STATHER PARISH COUNCIL

Kath Jones, Parish Clerk  
C/O Sloop Phyllis, Old Ferry Wharf, Ferry Road, Barrow Haven DN19 7ET  
email [clerk.buspc@hotmail.com](mailto:clerk.buspc@hotmail.com) mobile and voicemail 07982 265914  
Office hours Monday – Wednesday, 11am-5pm

05 December 2016

Dear Councillor,

You are hereby summoned to attend the meeting of the Parish Council in the Village Hall, Todds Lane, Burton upon Stather on Monday 12 December 2016 at 7.15 pm

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow for public participation. Formal Parish Council business, which members of the public may observe only, will commence at 7.30pm.

### BURTON UPON STATHER PARISH COUNCIL

#### Agenda 12 December 2016

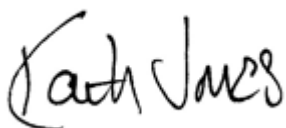
##### 7.15 – 7.30 Public Participation Session

##### To receive a report from Ward Councillors

1. **Applications for co-option to the Parish Council**  
To receive a presentation from candidates. Applications received and Parish Council's co-option procedure previously circulated.
2. **Apologies for absence**
3. **Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **Minutes of meetings:**  
Minutes of the Parish Council meeting held on Monday 14 November, previously circulated, to be signed as a true record.  
Minutes of the Planning Committee meeting held on Monday 28 November, previously circulated, to be signed as a true record.

5. **To receive reports from the following and resolve any actions arising from them:**
  - a. Burton Paying Fields Association
  - b. Village Hall Committee
  - c. Thealby Play Area
  
6. **Highways: Repair and Other Issues:** To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
  - a. Footpath, Burton Stather Hill
  - b. School Safety Zone, Burton Stather
  - d. Village signage Thealby
  - e. School Travel Plan
  
7. **Tender process, Grounds Maintenance contracts post April 2017**  
To agree the tender timetable for reletting the Parish Council's Grounds Maintenance contracts with effect from 1 April 2017. Clerk's briefing previously circulated.
  
8. **Parish Office**  
To agree a January date to discuss options for the Parish Office's future.
  
9. **Communications**  
To receive an update on using Facebook as a social media presence.
  
10. **Membership of Blue Energy/Grange Wind Farm Community Benefit Panel.**  
To discuss the membership invitation received and, if appropriate, to appoint a BUSPC member. Clerk's briefing previously circulated.
  
11. **Finance**
  - a. To resolve approval of Payment of Accounts and Receipt of Payments 15 November to 12 December, previously circulated.
  - b. To note the January Parish Council will receive the Finance Committee's recommended 2016/17 Precept and Budget for approval.
  
12. **Schedule of meetings 2017**  
To note dates of future Council meetings, previously circulated

Yours sincerely



Kath Jones

Clerk to the Council and Responsible Financial Officer.