



## BURTON UPON STATHER PARISH COUNCIL

Kath Jones, Parish Clerk  
C/O Sloop Phyllis, Old Ferry Wharf, Ferry Road, Barrow Haven DN19 7ET  
email [clerk.buspc@hotmail.com](mailto:clerk.buspc@hotmail.com) mobile and voicemail 07982 265914  
Office hours Monday – Wednesday, 11am-5pm

08 November 2016

Dear Councillor,

You are hereby summoned to attend the meeting of the Parish Council in the Village Hall, Todds Lane, Burton upon Stather on Monday 14 November 2016 at 7.15 pm

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow for public participation. Formal Parish Council business, which members of the public may observe only, will commence at 7.30pm.

### BURTON UPON STATHER PARISH COUNCIL

#### AGENDA 14 November 2016

##### **7.15 – 7.30 Public Participation Session**

##### **To receive a report from Ward Councillors**

- 1. Apologies for absence**
- 2. Declaration of Interest – Code of Conduct adopted by this council**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Minutes of meetings:**

Minutes of the Council Meeting held on Monday 10 October, previously circulated, to be agreed and signed as a true record.
- 4. To receive reports from the following and resolve any actions arising from them:**
  - a. Burton Paying Fields Association
  - b. Village Hall Committee
  - c. Thealby Play Area

- d. Police Matters and Safer Neighbourhoods/Neighbourhood Action Teams
  - e. Allotments: to review and determine rentals for January – December 2018. Clerk's briefing previously circulated.
- 5. Highways: Repair and Other Issues:** To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
- a. Footpath, Burton Stather Hill
  - b. Traffic movement through Thealby
  - c. School Safety Zone, Burton Stather
  - d. Village signage Thealby
  - e. School Travel Plan, Clerk's update, previously circulated
  - f. Snow warden, spreader and gritting/salt arrangements
- 6. Grounds maintenance**  
To resolve any actions arising from matters to be reported from:
- a. Footpaths – P3 Partnership, Clerk's update previously circulated. To discuss forming a sub-group to survey the condition of footpaths and bridleways and make recommendations on future works priorities. To consider inviting a speaker from North Lincs Council to December's Council meeting.
- 7. Parish Office**  
To resolve any interim maintenance arrangements for signage and weeding. To agree a future date for a meeting dedicated to discussing the Parish Office's future.
- 8. Communications**  
To discuss and resolve any further actions in relation to:
- a. Parish Newsletter; update on future arrangements
  - b. Facebook and other social media presence
- 9. Membership of Blue Energy/Grange Wind Farm Community Benefit Panel.**  
To discuss membership invitation received and, if appropriate, to appoint a BUSPC member. Clerk's update, previously circulated.
- 10. Planning Applications**  
To consider and respond to the following application:  
<http://www.planning.northlincs.gov.uk/api/Cached/PlanningWeb?ReqType=F&Refno=PA/2016/1568>  
PA/2016/1568  
Valid Date 04 October 2016  
Comments By 17 November 2016 (  
Site Address Brookside Caravan Park, Stather Road, Burton Upon Stather, DN15 9DH  
Ward Burton upon Stather and Winterton  
Parish Burton upon Stather  
Description Application to vary condition 8 of planning permission PA/2007/1341 dated 05/12/2007 to allow the siting of 22 static caravans

An ariel image will be available at the meeting.

**11. Co-option of new members to fill up to six casual vacancies.**

Subject to no call for election being received by 17.00 on 14 November, to note the timetable for applications at the December Council meeting as follows.

Vacancies advertised on noticeboards and website 15 November, with applicant's pack to be requested from Clerk by phone or email. Closing date for applications 2 December for inclusion with summons and agenda circulation.

**12. Finance**

- a. To resolve approval of Payment of Accounts and Receipt of Payments 11 October to 14 November, attached as Appendix One.
- b. To note that a call for Grant applications for the year '17-18 has been circulated.

Yours sincerely

A handwritten signature in black ink that reads "Kath Jones". The signature is written in a cursive, slightly slanted style.

Kath Jones

Clerk to the Council and Responsible Financial Officer.

## Appendix One BUSPC Payments and Receipts 11October -14 November

Payment ref	Payee	Item	Amount	Receipt	Notes
1068	Ken Sylvester	Grass cutting Burial Grounds & Allotments Path	280.00		
1069	Garden Angels	PFA Grounds maintenance	48.00		
1070	Burton Methodist Church	Windows repair & paint	390.00		Invoice from DJ Irving
1071	Came & Co ltd	Parish Insurance 2017-17	1,437.54		
1073	Humberside Glazing Ltd	PFA window repairs	201.00		
1074	M Branton	Burton Hills ditches & litter	60.00		
DD	Utility Warehouse	Electricity bill October	14.07		
DD	T-Mobile	Clerk's phone	11.10		
1075	Northern Fire & Safety	PFA alarm	30.00		
1076	Rigby Taylor	PFA grounds works	268.31		
1081	Garden Angels	PFA grounds maintenance	96.00		
1082	Lappset	PFA equipment	12,000.00		
1083	K Sylvester	Burial Grounds edging pathway	120.00		
1084	Greenlight Publishing	November newsletter	420.00		