



BURTON UPON STATHER PARISH COUNCIL

Kath Jones, Parish Clerk
C/O Sloop Phyllis, Old Ferry Wharf, Ferry Road, Barrow Haven DN19 7ET
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Office hours Monday – Wednesday, 11am-5pm

06 February 2017

Dear Councillor,

You are hereby summoned to attend the meeting of the Parish Council in the Village Hall, Todds Lane, Burton upon Stather on Monday 13 February at 7.15 pm

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow for public participation. Formal Parish Council business, which members of the public may observe only, will commence at 7.30pm.

BURTON UPON STATHER PARISH COUNCIL

Agenda 13 February 2017

7.15 – 7.30 Public Participation Session

To receive a report from Ward Councillors

1. **Apologies for absence**
2. **Declaration of Interest – Code of Conduct adopted by this council**
 - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of meetings:**

Minutes of the Parish Council meeting held on Monday 30 January, as circulated, to be signed as a true record.

Minutes of the Finance Committee meeting held on Monday 30 January, as circulated, to be signed as a true record.

4. **To receive reports from the following and resolve any actions arising from them:**
 - a. Burton Paying Fields Association
 - b. Village Hall Committee
 - c. Thealby Play Area

5. **Highways: Repair and Other Issues:** To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
 - a. Footpath, Burton Stather Hill
 - b. School Safety Zone, Burton Stather
 - c. Village signage

6. **Tender process, Grounds Maintenance contracts post April 2017**
To receive the recommendations of the 30 January Finance Committee meeting and resolve contract awards April 1 2017 to 31 March 2020.

7. **Policies**
To receive a draft Grievance and Disciplinary Policy, as circulated, and resolve adoption.

8. **Parish Office**
To receive notes of the informal meeting of 12 January and resolve any actions arising from them.

9. **Registering Glebe Paddock as a Village Green**
To discuss and consider options. A verbal report will be given.

10. **Planning**
To consider and respond to the following planning application PA/2016/699
Proposal: Planning permission to erect a detached dwelling
(REVISED VEHICULAR ACCESS AND RE-POSTIONING OF THE GARAGE)
Site: Land adjacent 29 Normanby Road, Burton-upon-Stather, DN15 9EZ
Applicant: Mr & Mrs Bob Gray
Amended information has been submitted in connection with this application and a copy is available for you to view on the council's web site by selecting the following link:
<http://www.planning.northlincs.gov.uk/plan?ref=PA/2016/669>
A response by email at planning@northlincs.gov.uk would be appreciated.

11. **Communication**
To receive updates on:
 - a. Newsletter
 - b. Website
 - c. Facebook

12. Memberships and subscriptions

To consider and resolve membership of and subscription to

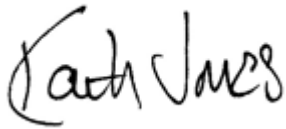
- a. The National Allotment Society – information previously circulated
- b. Rialtas Business Services add on Allotment management software – information previously circulated

13. Finance

a. To resolve approval of Payment of Accounts and Receipt for 04 January 2017 to 08 February , as circulated.

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Yours sincerely

A handwritten signature in black ink that reads "Kath Jones". The signature is written in a cursive, flowing style.

Kath Jones

Clerk to the Council and Responsible Financial Officer.