



## BURTON UPON STATHER PARISH COUNCIL

Kath Jones, Parish Clerk  
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Office hours Monday – Wednesday, 11am-5pm

26 April 2017

Dear Councillor,

You are hereby summoned to attend the Annual Parish Meeting in the Village Hall, Todds Lane, Burton upon Stather on Thursday 18 May at 7.15 pm

Members of the public and press are welcome to attend any meeting of the Parish Council. Fifteen minutes are available at the beginning of each Council meeting to allow for public participation. Formal Parish Council business, which members of the public may observe only, will commence at 7.30pm.

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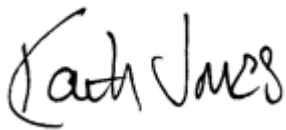
#### Annual Parish Meeting Agenda 18 May 2017

#### 7.15 – 7.30 Public Participation Session

1. **Apologies for absence:**
2. **Declaration of Interest – Code of Conduct adopted by this council:**
  - a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **To approve Minutes** of the Annual Parish Meeting held on 24 May 2016, as circulated (Two Councillors present to move and second)
4. **Parish Council Chairman's Report**
5. **Responsible Finance Officer's Report** provisional year-end performance attached as Appendix One

6. **Report from the Village Hall Management Committee**
7. **Report from the Burton Playing Fields Association**
8. **Report from the Thealby Playing Fields Association**
9. **Report from Community Policing**
10. **Report from the Burton Upon Stather Burial Ground Committee**
11. **Open Forum.**

Yours sincerely

A handwritten signature in black ink that reads "Kath Jones". The signature is written in a cursive style with a large initial 'K'.

Kath Jones

Clerk to the Council and Responsible Financial Officer.